Regular Meeting of the
MCAG Governing Board

REVISED

Merced County Association of Governments
Transit Joint Powers Authority for Merced County
Merced County Regional Waste Management Authority

LOCATION:
Meeting held via teleconference:
1-800-325-1307
Passcode: 357981
Public comment is available via teleconference or in person at:
MCAG Front Conference Room
369 W. 18th Street
Merced, CA 95340

Date:
Thursday, March 19, 2020

Time:
3:00 P.M.

Governing Board Members

Director Daron McDaniel, Chair
Merced County Supervisor
Director Paul Creighton, Vice Chair
Mayor, City of Atwater
Director Juan Aguilar
Council Member, City of Livingston
Director Rodrigo Espinoza
Merced County Supervisor
Director April Hogue
Mayor, City of Dos Palos
Director Lee Lor
Merced County Supervisor
Director Mike Murphy
Mayor, City of Merced
Director Joe Oliveira
Council Member, City of Gustine
Director Lloyd Pareira
Merced County Supervisor
Director Scott Silveira
Merced County Supervisor
Director Mike Villalta
Mayor, City of Los Banos
AGENDA

At least 72 hours prior to each regular MCAG Governing Board convening, a complete agenda packet is available for review on the MCAG website at www.mcagov.org or at the MCAG office, 369 W. 18th Street, Merced, CA 95340. All public records relating to an open session item and copies of staff reports or other written documentation relating to items of business referred to on the agenda are on file at MCAG. Persons with questions concerning agenda items may call MCAG to make an inquiry regarding the nature of items described on the agenda.

INTERPRETING SERVICES

Spanish language interpreting services are provided at all MCAG Governing Board meetings. Interpretation services for other languages can be provided if requested at least three (3) business days in advance. Please contact Eva Garibay at (209) 723-3153 x 108 during regular business hours to request interpreting services.

Servicios de interpreté en español son ofrecidos en todas las juntas de gobierno de MCAG públicas. Para solicitar servicios de interprete en otro lenguaje por favor contacte por teléfono a Eva Garibay por lo menos tres (3) días antes de la junta al (209) 723-3153 x 108 durante horas de oficina.

INDIVIDUALS WITH DISABILITIES

Representatives or individuals with disabilities should contact MCAG at (209)723-3153 at least three (3) days in advance of the meeting to request auxiliary aids or other accommodations necessary to participate in the public meeting.

PUBLIC COMMENT

Members of the public wishing to address agenda items or comment on any item not on the agenda may do so during agenda item 5 – Public Comment. Persons may also address any item on the agenda during consideration of that item. Comments are limited to three (3) minutes per person. Please state your name and city or community of residence for the record. For items not on the agenda, no action will be taken. If it requires action, the item will be referred to staff and/or placed on the next agenda.

ADDITIONAL INFORMATION

<table>
<thead>
<tr>
<th>Organization</th>
<th>Phone</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merced County Association of Governments</td>
<td>(209)723-3153</td>
<td><a href="http://www.mcagov.org">www.mcagov.org</a></td>
</tr>
<tr>
<td>Transit Joint Powers Authority for Merced County</td>
<td>(209)723-3100</td>
<td><a href="http://www.mercedthebus.com">www.mercedthebus.com</a></td>
</tr>
<tr>
<td>Merced County Regional Waste Authority</td>
<td>(209)723-4481</td>
<td><a href="http://www.mcrwma.org">www.mcrwma.org</a></td>
</tr>
<tr>
<td>Merced Data Special Services</td>
<td>(209)723-3153</td>
<td><a href="http://www.mcaggis.com">www.mcaggis.com</a></td>
</tr>
<tr>
<td>Measure V</td>
<td>(209)723-3153</td>
<td><a href="http://www.measurev-mcag.com">www.measurev-mcag.com</a></td>
</tr>
</tbody>
</table>
1. **Pledge of Allegiance**

2. **Invocation**

3. **Roll Call**

4. **Approval of Agenda**

5. **Public Comment**

6. **Minutes**
   - Regional Waste Management Authority Board meeting for February 20, 2020
   - Transit Joint Powers Authority for Merced County Board meeting for February 20, 2020
   - Merced County Association of Governments Governing Board meeting for February 20, 2020

7. **Citizens Advisory Committee Report**
   - The Citizens Advisory Committee is part of the Merced County Association of Governments. Its mission is to be the eyes, ears and the voice of the Citizens of Merced County and to make recommendations to the Governing Board concerning all areas of transportation.

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**MERCED COUNTY ASSOCIATION OF GOVERNMENTS**

8. **Caltrans Report**

9. **Information/Discussion Only**
   - MCAG Newsletter – March 2020
   - Calendar of Meetings, Conferences and Events
   - MCAG Governing Board meeting schedule 2020
   - Minutes of the March 11, 2020 Technical Review Board meeting

10. **Transportation Planning and Measure V Updates**

11. **Draft 2020-21 Overall Work Program and Budget**
   - For information only.

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+ Attachment
<table>
<thead>
<tr>
<th>ITEM</th>
<th>ACTION</th>
<th>STAFF</th>
<th>Pg. #</th>
</tr>
</thead>
<tbody>
<tr>
<td>+ 12.</td>
<td>2020 One Voice Program</td>
<td>Action</td>
<td>Mary-Michal Rawling</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Approve the cancellation of the 2020 One Voice trip and adopt the proposed 2020 One Voice Legislative Platform.</td>
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<tr>
<td>13.</td>
<td>Proposed Free Fare Program for Fairs and Election Days</td>
<td>Action</td>
<td>Christine Chavez</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Establish the Free Fare to Fairs/Election Day Program with an annual program budget of $50,000 to be funded through an annual allocation of Measure V Transit funding.</td>
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<tr>
<td>+ 14.</td>
<td>Measure V Citizens Oversight Committee Appointment</td>
<td>Action</td>
<td>Mary-Michal Rawling</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Appoint Lisa Kayser-Grant and Paul Danbom to the Measure V Citizens Oversight Committee as outlined in the Measure V Expenditure Plan to serve a two-year term through May 2021.</td>
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</table>

**TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY**

| + 15. | Transit Joint Powers Authority for Merced County Monthly Update | Info | Christine Chavez | Pg. 66 |
|       |        | Staff will give an oral report on the following items: a. February 2020 Ridership Report; and b. Operations and Maintenance update. |
| + 16. | Authorize Capital Purchases for Fleet Replacement | Action | Christine Chavez | Pg. 69 |
|       |        | Authorize the Executive Director to purchase 11 new transit vehicles in an amount not to exceed $4,200,000 of capital funds. |
| 17.   | Transit Operations Reserve Policy Discussion | Info | Stacie Guzman/Christine Chavez | Pg. 75 |
|       |        | For information only. |
MERCED COUNTY REGIONAL WASTE MANAGEMENT AUTHORITY

18. Merced County Regional Waste Management Authority Monthly Update  
   Informational (Info)   Marty Yerrick  
   Page 80

   Staff will give an oral report on the following items:
   a. Tonnage Reports for February;
   b. Landfill Gas to Energy Construction Manager at Risk update;
   c. Hwy 59 Landfill Phase 6B-1 update; and
   d. Cow Carcasses Resolution Update; and
   e. Community Cleanup & Household Hazardous Waste Events.

19. Authorization of an Environmental Preferable Purchasing and Practices Policy  
   Action (Action)   Kyle Loreto  
   Page 82


OTHER REPORTS

20. Executive Director's Report  
   Informational (Info)   Stacie Guzman

21. Directors' Reports  
   Informational (Info)

Next Meeting:
The next MCAG Governing Board meeting will be held on April 16, 2020, at 3:00 p.m. at the Merced County Admin Building, 3rd Floor, Board of Supervisors Chambers, 2222 M Street, Merced, CA 95340

I certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the Merced County Association of Governments not less than 72 hours prior to the meeting.

Joy Young, Administrative Assistant II  
Dated this March 16, 2020
ITEM 6
MCAG Governing Board
Transit Joint Powers Authority Board
Regional Waste Management Authority Board

MINUTES

DATE
Thursday, February 20, 2020

The regular meeting of the Merced County Association of Governments Governing Board held on Thursday, February 20, 2020 at the Merced County Admin Building, 3rd Floor, Board of Supervisors Chambers, 2222 M Street, Merced, CA was called to order by Chair Daron McDaniel at 3:00 p.m.

DIRECTORS PRESENT
Director Daron McDaniel, Chair
Director Paul Creighton, Vice Chair
Director Juan Aguilar
Director Lee Lor
Director April Hogue
Director Mike Murphy
Director Joe Oliveira
Director Lloyd Pareira
Director Scott Silveira
Director Mike Villalta

DIRECTORS ABSENT
Director Rodrigo Espinoza

GUESTS AND MEMBERS OF THE PUBLIC
Marci Barrera, County of Merced
Tom Dumas, Caltrans, District 10
Jose Moran, Chonchis Foundation
Ursula Stock, Citizens Advisory Committee
Breanne Ramos, Merced County Farm Bureau

MCAG STAFF PRESENT
Nav Bagri, Finance Director
Christine Chavez, Transit Manager
Eva Garibay, Public Program Specialist II
Stacie Guzman, Executive Director
Emily Haden, Legal Counsel
Stephanie Jackson, Executive Assistant
Kristina Meraz, Human Resources/Risk Manager
Kyle Loreto, Diversion Program Manager
Alicia Ochoa-Jones, Purchasing & Contracts Manager
Mary-Michal Rawling, Public Affairs Manager
Marty Yerrick, RWA Deputy Director
Joy Young, Administrative Assistant II
Eric Zetz, RWA Director

* (“Arrived after roll call”)*
1. **Pledge of Allegiance**

   Director Lor led the Pledge of Allegiance.

2. **Invocation**

   Eriz Zetz led the invocation.

3. **Roll Call**

   Roll was taken and a quorum was present.

4. **Approval of Agenda**

   Director Pareira moved to approve the February 20, 2020 MCAG Governing Board agenda. Seconded by Director Oliveira.

   **Ayes** – Directors Aguilar, Creighton, Hogue, Lor, McDaniel, Murphy, Oliveira, Pareira, Silveira, Villalta
   **Noes** – None

   MOTION CARRIED UNANIMOUSLY.

5. **Public Comment**

   No public comments were received.

6. **Minutes**

   a. Merced County Association of Governments Governing Board meeting for January 16, 2020
   b. Transit Joint Powers Authority for Merced County Board meeting for January 16, 2020
   c. Regional Waste Management Authority Board meeting for January 16, 2020

   Director Oliveira moved to approve the minutes from the January 16, 2020, Merced County Association of Governments Governing Board, Transit Joint Powers Authority for Merced County Board and the Regional Waste Management Authority Board meeting. Seconded by Director Lor.

   **Ayes** – Directors Aguilar, Creighton, Hogue, Lor, McDaniel, Murphy, Oliveira, Pareira, Silveira, Villalta
   **Noes** – None

   MOTION CARRIED UNANIMOUSLY.

7. **Quarterly Financial Report**

   Nav Bagri presented the Quarterly Financial Report and discussed the following topics:
   - Overview of Second Quarter of FY 2019-2020
   - MCAG General/MPO Fund
   - Major Revenues
   - Major Expenditures
   - Measure V

8. **Citizens Advisory Committee Report**

   Ursula Stock gave the Citizens Advisory Committee Report.
9. Transit Joint Powers Authority for Merced County Monthly Update

Christine Chavez gave the Transit Joint Powers Authority for Merced County and discussed the following topics:

- January 2020 Ridership Report
- Operations and Maintenance Update
- Free Fare Programs

Stacie Guzman discussed the Transit Reserve Policy.

10. Consent Agenda

- Approve Project Funding Application Submittal to Caltrans – DRMT for Transit and Intercity Rail Capital Program FY 2020
- Authorization of Federal Transit Administration Section 5311 Rural Transit Operating Assistance Grant Application Submittal for Federal Fiscal Year 2020

Director Lor moved to approve the consent agenda.
Seconded by Director Oliveira.

Ayes – Directors Aguilar, Creighton, Hogue, Lor, McDaniel, Murphy, Oliveira, Pareira, Silveira, Villalta
Noes – None
MOTION CARRIED UNANIMOUSLY.

Christine Chavez stated that the Transit Joint Powers Authority was awarded with 3 Cutaway Buses.

11. Action on Property Damage Claim – Adrian Lopez

Kristina Meraz summarized the submitted property damage claim and stated that this claim was submitted beyond the statute of limitations and is without merit. She requested the Transit Joint Powers Authority for Merced County reject the claim and direct staff to send the appropriate notice of rejection to the claimant.

Director Silveira moved to reject the claim of Adrian Lopez and direct staff to send the appropriate notice of rejection to the claimant.
Seconded by Director Pareira.

Ayes – Directors Aguilar, Creighton, Hogue, Lor, McDaniel, Murphy, Oliveira, Pareira, Silveira, Villalta
Noes – None
MOTION CARRIED UNANIMOUSLY.

12. Merced County Regional Waste Management Authority Monthly Update

Eric Zetz presented the Merced County Regional Waste Management Authority monthly update and discussed the following topics:

- January Tonnage Reports;
- Update on SB1383/HF&H Request for Information (RFI) agency analysis;
- Landfill Gas to Energy Project update; and
- Saturday Service Hours of Operation update.
13. **Billy Wright Landfill Expansion Options - Update**

   Eric Zetz summarized the current status of the Billy Wright Landfill Expansion and options that are being explored.

14. **Authorize the Household Hazardous Waste Management Services Contract**

   Kyle Loreto gave an update on the Household Hazardous Waste Management Services contract.

   Director Villalta moved to authorize the Executive Director to enter into a three-year contract, with two one-year options, for Household Hazardous Waste Management services in an amount not to exceed $100,000 annually.
   Seconded by Director Lor.
   **Ayes – Directors Aguilar, Creighton, Hogue, Lor, McDaniel, Murphy, Oliveira, Pareira, Silveira, Villalta**
   **Noes – None**
   **MOTION CARRIED UNANIMOUSLY.**

15. **Approve the Solid Waste Association of North America California Legislative Task Force 2020 Regulatory Platform**

   Eric Zetz summarized the Solid Waste Association of North America California Legislative Task Force 2020 Regulatory Platform asking for approval on behalf of the Regional Waste Authority.

   Director Pareira moved to approve the 2020 Legislative and Regulatory Platform and authorize staff to advocate on related legislative issues on behalf of the Regional Waste Authority.
   Seconded by Director Silveira.
   **Ayes – Directors Aguilar, Creighton, Hogue, Lor, McDaniel, Murphy, Oliveira, Pareira, Silveira, Villalta**
   **Noes – None**
   **MOTION CARRIED UNANIMOUSLY.**

### MERCEDE COUNTY ASSOCIATION OF GOVERNMENTS

16. **Caltrans Report**

   Tom Dumas gave the Caltrans report discussing the following topics:
   - Tentative Date: March 17, 2020 – Livingston/SR 99 Widening Project Ribbon Cutting
   - Executive Order 20-23 work with jurisdictions for site locations for homeless encampments
   - Welcome to new Caltrans Deputy Director of Planning Jeanie Ward-Waller
   - Route 99 Business Plan – 110 Projects up and down SR 99
   - Active Transportation Planning Grant applications due June 2020

17. **Information/Discussion Only**

   a. MCAG Newsletter – February 2020
   b. Calendar of Meetings, Conferences and Events
   c. MCAG Governing Board Meeting Schedule 2020
   d. Minutes of the February 12, 2020 Technical Review Board meeting
   e. MCAG Quarterly Report to Assembly member Adam Gran and Senator Anna Caballero
   f. Paul Van Konynenburg’s Reappointment Letter to the California Transportation Commission
   g. Caltrans Draft 2020 State Highway Operation and Protection Program (SHOPP)

   So noted.
18. **Transportation Planning and Measure V Updates**

Stacie Guzman gave the Transportation Planning and Measure V update and discussed the following topics:

- CTC Commissioner Reappointment Letter
- Campus Parkway Ribbon Cutting
- Highway 152 Safety Task Force
- Westside Commuter Bus Study
- High Speed Rail Business Plan

19. **Federal “SAFE” Rule Update**

Stacie Guzman gave a detailed update on the Federal “SAFE” Rule stating that the Rule results in increased emissions that make it harder for California to achieve the State’s climate goals and that the emissions impacts also have implications for the conformity of transportation plans, programs, and projects.

20. **Authorize Contract for Hosted Voice Over Internet Protocol (VOIP) Phone Services**

Nav Bagri gave an update on the contract for Hosted Voice Over Internet Protocol (VOIP) phone service as the current phone services contract is set to expire on February 15, 2020.

Director Silveira moved to authorize the Executive Director to enter into a one-year base contract, with two one-year extension options, for Hosted Voice Over Internet Protocol in an amount not to exceed $79,722.36.

Seconded by Director Creighton.

**Ayes – Directors Aguilar, Creighton, Hogue, Lor, McDaniel, Murphy, Oliveira, Pareira, Silveira, Villalta**

**Noes – None**

**MOTION CARRIED UNANIMOUSLY.**

21. **Citizens Advisory Committee Representative Appointment**

Mary-Michal Rawling gave an update on the Citizens Advisory Committee vacancy and requested appointment of Mike Jensen as the Water/Irrigation representative.

Discussion ensued regarding the process of applications being submitted for appointment and direction was given to staff for future submittals.

Director Creighton moved to appoint Mike Jensen as the Water/Irrigation representative to the Citizens Advisory Committee.

Seconded by Director Silveira.

**Ayes – Directors Aguilar, Creighton, Hogue, Lor, McDaniel, Murphy, Oliveira, Pareira, Silveira, Villalta**

**Noes – None**

**MOTION CARRIED UNANIMOUSLY.**
22. **Appointment to the 2020 Anna Maria Fuentes Scholarship Selection Committee**

Mary-Michal Rawling summarized the request for appointment to the 2020 Anna Maria Fuentes Scholarship Selection Committee.

Director Silveira moved nominate and appoint Director Hogue to the 2020 Anna Maria Fuentes Scholarship Selection Committee.
Seconded by Director Creighton.

*Ayes – Directors Aguilar, Creighton, Hogue, Lor, McDaniel, Murphy, Oliveira, Pareira, Silveira, Villalta*

*Noes – None*

MOTION CARRIED UNANIMOUSLY.

23. **Subcommittee on Board Composition Options – Alternatives for Consideration**

Stacie Guzman summarized the direction and approach of the subcommittee on the Board Composition Options and alternatives for consideration.

Director Oliveira and Pareira discussed their recommendation to the board as Option A – to take no action at this time.

Director Silveira discussed his recommendation to the board as Option C – to add four additional seats for the largest city and for each westside city.

Director Murphy discussed his recommendations to the board as (1) Option B – add four additional seats for the largest cities and (2) Option D – weighted voting system.

Jose Moran stated that he is listening to the conversations regarding population being used as the key to the options presented today and asked the board to consider using the percentages of taxes received as a key instead.

Director Silveira moved to approve Option C – to add four additional seats for the largest city and for each westside city as the preferred option.
Seconded by Director Hogue.
A lengthy discussion ensued, and Chair McDaniel called for a roll call vote.

**Roll Call Vote:**

*Ayes – Directors Hogue, Silveira, Villalta*

*Noes – Directors Aguilar, Creighton, Lor, Murphy, Oliveira, Pareira*

MOTION FAILED.

Director Murphy moved to approve Option B – to add four additional seats for the largest cities as the preferred option.
Seconded by Director Creighton.
A lengthy discussion ensued, and Chair McDaniel called for a roll call vote.

**Roll Call Vote:**

*Ayes – Directors Aguilar, Creighton, Murphy*

*Noes – Directors Hogue, Lor, Oliveira, Pareira, Silveira, Villalta*

MOTION FAILED.
Director Creighton moved to continue the discussion at a future meeting. Seconded by Director Villalta. 
A lengthy discussion ensued with Director Silveira calling for the vote. A roll call vote was taken. Roll Call Vote: 
Ayes – Directors Aguilar, Creighton, Murphy, Villalta
Noes – Directors Hogue, Lor, McDaniel, Oliveira, Pareira, Silveira
MOTION FAILED.

OTHER REPORTS

24. Executive Director’s Report

Stacie Guzman discussed the following topics:
- Upcoming agenda items
- Draft Transit Operations and Reserve Policy for discussion
- Draft Work Plan for budgets
- One Voice Platform for action
- Free Fare funding options
- Implemented attendance policy for the Measure V Citizens Oversight Committee and letters have been sent out in regard to vacancies on the committee due to absences.

25. Directors’ Reports

Director Murphy invited everyone to attend the Town Hall meeting at 6:00 p.m. tonight at Golden Valley High School. He stated the next town hall meeting will be on February 26, 2020 at 6:00 p.m. and will be held at Cruickshank Middle School.

Director Oliveira wished good luck to everyone who is running for re-election.

There being no further business of the MCAG Governing Board, the meeting was adjourned at 5:30 p.m.

____________________/s/______________
Joy Young
Administrative Assistant II
ITEM 7
Citizens Advisory Committee
Meeting Highlights

DATE
Friday, March 6, 2020

Action items approved:
- Minutes of the February 7, 2020 Citizens Advisory Committee meeting
- Proposed 2020 One Voice Legislative Platform to include agriculture preservation and distribution of the San Joaquin Land and Water Strategy Report to the delegates
- Federal Transportation Improvement Program Amendment 13

Information items:
- Transit Joint Powers Authority for Merced County Monthly update
- Transportation Planning/Measure V update
- Draft Fiscal Year 2020-21 Overall Work Program – Presentation

Announcements:

Harlan Dake asked about volunteers for the MCAG Governing Board Representative and passed around the sign-up sheet.

Harlan Dake asked about the guidelines for attendance issues with Citizens Advisory Committee members and gave direction to staff to look at the roster and send letters when needed.
ITEM 9a
In January, local officials along side representatives from Merced County, Merced City, Merced County Association of Governments, Caltrans and UC Merced celebrated the ribbon-cutting for Campus Parkway Segment II and held the groundbreaking for Segment III near Highway 140. The $30 million Segment II extends the four-lane expressway from East Childs Avenue to 1/4 mile past Highway 140. The new segment includes a traffic signal at Campus Parkway and East Childs Avenue, a concrete structure crossing the BNSF railroad tracks and Highway 140, and a traffic signal at the intersection of Highway 140 and the “Campus Parkway Access” connector road. This portion of the Campus Parkway Project was completed ahead of schedule.

The corridor is part of the regional plan to improve traffic circulation between Highway 99 and the UC Merced campus. Thanks to the leadership of Senator Anthony Cannella and Assembly Member Adam Gray, the Campus Parkway project received $100 million for construction under Senate Bill 132 which lawmakers passed in April of 2017.

The overall project consists of a four-lane divided roadway extending 4.5 miles from Mission Avenue to Yosemite Avenue. Segment I from Mission Avenue to East Childs Avenue was completed in 2009. The final segment is the largest portion of the project and will extend the expressway to Yosemite Avenue. The entire Campus Parkway Corridor project is anticipated to be complete by June 2023 at a total cost of $100 million.

Will you be heading to the polls on March 3rd? Get there, and anywhere around the County, for FREE on The Bus! Simply show the bus operator any of your voting materials or download the Election Day bus pass from www.mercedthebus.com, then hop on board any fixed-route for free!

Voters may present any of the following voting material to ride for free on Election Day:

- Merced County All Mail Ballot
- Merced County Vote by Mail/Absentee Ballot
- Merced County Voter Information Guide
- State Voter Information Guide
- “I Voted” sticker
- Ballot stub
- Election Day Bus Pass - available on The Bus website

For any questions about voting, or to find your polling station, visit the Merced County Elections website at: www.co.merced.ca.us/225/Elections

If you have questions or would like more information, please contact The Bus at (209)723-3100. Real-time information regarding bus locations, services and arrival times can be found at www.thebuslive.com. All buses are equipped with bike racks and are wheelchair accessible.
MARCH MEETINGS & EVENTS:

03/03  Election Day
03/06  Citizens Advisory Committee Meeting, MCAG office, 8:30 am
03/06  Merced County Hispanic Chamber 2020 Latina Women’s Luncheon, For more info: www.mercedhcc.com
03/07  Household Hazardous Event, Los Banos Fairgrounds, 7:00 am - 2:00 pm
03/11  Technical Review Board meeting, 12:00 pm, City of Merced
03/16  Measure V Citizens Oversight Committee meeting, 3:00 pm, MCAG office
03/17  Livingston Highway 99 Widening Groundbreaking ceremony, 1:00 pm
03/19  Governing Board meeting, City of Los Banos, 3:00 pm
04/03  Citizens Advisory Committee Meeting, MCAG office, 8:30 am

For more information about these events, or if your City or community has public events you would like published in our newsletter, contact Eva Garibay at: eva.garibay@mcagov.org

MCAG PARTICIPATES IN TIDY UP TUESDAY

Over the past few months MCAG staff has participated in the Merced Chamber’s Tidy Up Tuesday initiative. Every Tuesday afternoon staff volunteer a few minutes of their time to beautify a small section of downtown Merced by picking up litter in public spaces.

MCAG SEEKING STUDENT APPLICANTS FOR CITIZENS ADVISORY COMMITTEE

MCAG is seeking student applicants for appointment to the Citizens Advisory Committee (CAC). The CAC is a 17-member committee comprised of individuals from both the private sector and the community, who provide input to the MCAG Governing Board.

CAC meetings are held the first Friday of every month at 8:30 am at the MCAG office in Merced. Applications can be obtained at www.mcagov.org or at the MCAG office, 369 W. 18th Street, Merced.

STAY CONNECTED WITH US!

To receive text and/or email notifications from MCAG related to public meetings, traffic alerts, RFP releases, job opportunities, and more, visit www.mcagov.org and click on the “Notify Me” icon. You can also follow us on Twitter, Facebook, Instagram, LinkedIn and YouTube!
Measure V, Merced County’s ½ cent transportation sales tax, was passed by Merced County voters with 71% approval in November 2016. In an effort to keep the community informed about this transformative measure, MCAG will feature monthly updates in this newsletter. You can also visit www.mcagov.org/measureV for the latest!

Over the past year and a half, local jurisdictions have made steady progress on Measure V projects around the County. Recently, the City of Merced recently completed the Main Street and M Street Improvement Project. The project consisted of the reconstruction of both M Street and Main Street, between 18th Street to 16th Street and, N Street to M Street. Work included roadway pulverization, cement treatment, asphalt concrete, curb and gutter work, ADA ramps, concrete sidewalk, driveway approaches, traffic loops, and pavement modification.

Additional Measure V funded projects recently completed by the City of Merced include: reconstruction of M Street, from North Bear Creek Drive to Rambler Road.

Both photos show the work along Main Street in Merced

CONTACT:
Mary-Michal Rawling, MPA, Public Affairs Manager
(209) 723-3153 x 119 or mary-michal.rawling@mcagov.org
Yard

Insect Spray • Pesticides
Fertilizers • Herbicides • Weed Killers
Pool Chemicals • Bait or Poison for rodents

Home

Batteries • Aerosol Cans • Drain Cleaners • CFL Bulbs
Ammonia Based Cleaners • Oven Cleaners • Moth Balls
Bait/Poison • Spot Removers

Garage

Antifreeze • Motor Oil • Oil Filters • Brake Fluid • Grease
Batteries • Paint • Wood Preservatives • Paint Remover
Items containing Mercury • Fluorescent Lamps and Tubes
Chemicals

HOUSEHOLD HAZARDOUS WASTE
COLLECTION EVENT
LOS BANOS FAIRGROUNDS PARK

403 F Street Los Banos, CA 93635

⚠️ WE DO NOT ACCEPT:
• Medical waste • Radioactive material •
  Large, compressed gas cylinders •
Agricultural waste • Explosives • Munitions •
• Waste from large-quantity generators •

Note: There are some quantity restrictions and/or
small fees associated with some household
hazardous waste items, particularly for
‘Conditionally-Exempt Small-Quantity
Generators’. Please contact Clean Harbors in
advance for more information:

Phone: 916-396-1505
Email: roa.renea@cleanharbors.com
www.mcrwma.org

SATURDAY 7
MARCH
7:00 AM - 2:00 PM
ITEM 9b
Important Dates: March 2020 – December 2020
(Technical Review Board and Governing Board meeting dates and locations are subject to change)

March

- 3/6 Citizen’s Advisory Committee meeting, MCAG
- 3/11 Valley Voice Trip, Sacramento
- 3/11 Technical Review Board meeting, City of Merced
- 3/16 Measure V Citizens Oversight Committee meeting, MCAG – Cancelled
- 3/19 Governing Board meeting, Meeting via teleconference

April

- 4/1 YARTS Authority Advisory Committee meeting, MCAG (remote and in person)
- 4/3 Citizen’s Advisory Committee meeting, MCAG (remote and in person)
- 4/5-7 CalCog Regional Leadership Forum, Riverside, CA - Pending Cancellation
- 4/6 YARTS Joint Powers Authority meeting, MCAG (remote and in person)
- 4/8 Technical Review Board meeting, Los Banos Community Center Lounge
- 4/16 Governing Board meeting, Merced County Admin Building

May

- 5/1 Citizen’s Advisory Committee Meeting, MCAG (remote and in person)
- 5/5-8 One Voice Trip, Washington D.C. – Pending Cancellation
- 5/13 Technical Review Board meeting, MCAG
- 5/13-15 San Joaquin Valley Regional Policy Council Conference, Bass Lake – Pending Cancellation
- 5/20 YARTS 20th Anniversary, Yosemite National Park - Tentative
- 5/21 MCAG Governing Board meeting, City of Livingston
- 5/25 HOLIDAY – MCAG Office Closed

June

- 6/5 Citizens Advisory Committee meeting, MCAG
- 6/10 Technical Review Board meeting, City of Gustine
- 6/15 Measure V Citizens Oversight Committee meeting, MCAG
- 6/18 MCAG Governing Board meeting, Merced County Admin Building
July

- 7/3 HOLIDAY (Observed) - MCAG Office Closed
- 7/8 Technical Review Board meeting, Atwater Community Center
- 7/10 Citizens Advisory Committee meeting, MCAG
- 7/16 MCAG Governing Board meeting, City of Atwater

August

- 8/7 Citizens Advisory Committee meeting, MCAG
- 8/12 Technical Review Board meeting, Los Banos Community Center
- 8/20 MCAG Governing Board meeting, Merced County Admin Building

September

- 9/4 Citizens Advisory Committee meeting, MCAG
- 9/7 HOLIDAY - MCAG Office Closed
- 9/9 Technical Review Board meeting, City of Livingston
- 9/17 MCAG Governing Board meeting, City of Gustine
- 9/21 Measure V Citizens Oversight Committee meeting, MCAG

October

- 10/2 Citizens Advisory Committee meeting, MCAG
- 10/14 Technical Review Board meeting, Merced County Admin Building, Room 310
- 10/15 MCAG Governing Board meeting, Merced County Admin Building

November

- 11/6 Citizens Advisory Committee meeting, MCAG
- 11/11 HOLIDAY - MCAG Office Closed
- 11/15-17 Focus on the Future, Marriott, Newport Beach
- 11/18 Technical Review Board meeting, Atwater Community Center
- 11/19 MCAG Governing Board meeting, Dos Palos City/County Building
- 11/26 HOLIDAY - MCAG Office Closed
- 11/27 HOLIDAY - MCAG Office Closed
December

- 12/4 Citizens Advisory Committee meeting, MCAG
- 12/9 Technical Review Board meeting, MCAG
- 12/17 MCAG Governing Board meeting
- 12/17 MCAG Open House, MCAG
- 12/24 HOLIDAY - MCAG Office Closed
- 12/25 HOLIDAY - MCAG Office Closed
- 12/31 HOLIDAY - MCAG Office Closed
ITEM 9c
# Merced County Association of Governments

## 2020

### Governing Board Meeting Schedule

The 3rd Thursday of each month  
*(except where noted in red)*  
3:00 p.m.

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>January 16</td>
<td>City of Merced – Council Chambers</td>
</tr>
<tr>
<td>February 20</td>
<td>County of Merced - Administration Building</td>
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<tr>
<td>March 19</td>
<td>City of Los Banos – Council Chambers</td>
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<td>April 16</td>
<td>County of Merced - Administration Building</td>
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<td>City of Livingston – Council Chambers</td>
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<td>July 16</td>
<td>City of Atwater – Council Chambers</td>
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<td>August 20</td>
<td>County of Merced - Administration Building</td>
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<td>September 17</td>
<td>City of Gustine – Council Chambers</td>
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<td>County of Merced – Administration Building</td>
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<tr>
<td>November 19</td>
<td>City of Dos Palos – Council Chambers</td>
</tr>
<tr>
<td>December 17</td>
<td>County of Merced – Administration Building</td>
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</table>
ITEM 9d
Technical Review Board
MINUTES

DATE
Wednesday, March 11, 2020

The regular meeting of the Technical Review Board, held at the City of Merced Civic Center, 3rd Floor Conference Room, 678 W. 18th Street, Merced, CA was called to order at 12:04 p.m.

MEMBERS PRESENT
Jim Brown, County Executive Officer of County of Merced
Steve Carrigan, City Manager of Merced
Doug Dunford, City Manager of Gustine
Darrell Fonseca, City Manager of Dos Palos
Jose Antonio Ramirez, City Manager of Livingston
Alex Terrazas, City Manager of Los Banos
Lori Waterman, City Manager of Atwater, Chair

MEMBERS ABSENT
None

STAFF PRESENT
Nav Bagri, Finance Director
Christine Chavez, Transit Director
Kyle Loreto, Diversions Program Manager, Regional Waste Authority
Kristina Meraz, Human Resources and Risk Management Manager
Alicia Ochoa-Jones, Purchasing and Contracts Manager
Ty Phimmasone, Associate Transportation Planner
Mary-Michal Rawling, Public Affairs Manager
Marty Yerrick, Deputy Director, Regional Waste Authority
Eric Zetz, RWA Director

OTHERS PRESENT
Stephan Qualls, League of California Cities
Rebecca Nanyonjo-Kemp, Merced County Public Health Director
Jessica Montoya-Juarez, Merced County Assistant Public Health Director
Jim Clark, Merced County Public Health Emergency Medical Services Administrator
1. Introductions

So noted.

2. Public Comment

No public comments received.

2a. Merced County Public Health Department Update

Rebecca Nanyonjo-Kemp provided an update on emergency response and preparedness measures that have been put in place as it pertains to COVID-19.

At this time, the committee took a short break and resumed at 1:20 p.m.

3. Minutes of the February 12, 2020 Technical Review Board meeting

Darrell Fonseca moved to approve the minutes of the February 12, 2020 Technical Review Board meeting.
Seconded by Jose Antonio Ramirez.
MOTION CARRIED UNANIMOUSLY.

MERCEDE COUNTY ASSOCIATION OF GOVERNMENTS

4. Information/Discussion Only

a. MCAG Newsletter – March 2020
b. Calendar of Meetings, Conferences and Events
c. Technical Review Board meeting schedule 2020
d. Minutes of the February 20, 2020 MCAG Governing Board meeting

5. Transportation Planning and Measure V Updates

Mary-Michal gave the transportation planning and Measure V update.

6. Draft 2020-21 Overall Work Program and Budget


7. Approve the 2020 One Voice Legislative Platform

Mary-Michal Rawling gave an update on the 2020 One Voice Legislative Platform.

Steve Carrigan moved to recommend approval of the proposed 2020 One Voice Legislative Platform.
Seconded by Alex Terrazas.
MOTION CARRIED UNANIMOUSLY.
8. **Adopt the Federal Transportation Improvement Program Amendment 13**

Ty Phimmasone gave an update on the Federal Transportation Improvement Program Amendment 13.

Steve Carrigan moved to recommend the MCAG Governing Board adopt Formal Amendment 13 to the 2019 Federal Transportation Program. Seconded by Doug Dunford.

**MOTION CARRIED UNANIMOUSLY.**

9. **Establish Free Fare Program for Fairs and Election Days**

Christine Chavez gave an update on the Free Fare Program for Fairs and Election Days.

Darrell Fonseca moved to recommend the MCAG Governing Board establish the Free Fare to Fairs/Election Day Program with an annual program budget of $50,000 to be funded through an annual allocation of Measure V Transit funding. Seconded by Steve Carrigan.

**MOTION CARRIED UNANIMOUSLY.**

**TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY**

10. **Transit Joint Powers Authority for Merced County Monthly Update**

Christine Chavez gave the Transit Joint Powers Authority for Merced County monthly update.

**MERCED COUNTY REGIONAL WASTE MANAGEMENT AUTHORITY**

11. **Merced County Regional Waste Management Authority Monthly Update**

Eric Zetz gave an update for the Merced County Regional Waste Management Authority and discussed the following topics:
   a. Tonnage Reports for February;
   b. Landfill Gas to Energy Construction Manager at Risk update;
   c. Hwy 59 Landfill Phase 6B-1 update;
   d. Community Cleanup & Household Hazardous Waste Events;
   e. Cow Carcass Disposal; and
   f. SB 1383 Update.

So noted.

12. **Authorization of an Environmental Preferable Purchasing and Practices Policy**

Kyle Loreto gave an update on the Environmental Preferable Purchasing and Practices Policy.

Lori Waterman moved to recommend the Merced County Regional Waste Management Authority adopt Resolution No. 2020/03-19-02 authorizing an Environmentally Preferable Purchasing and Practices Policy. Seconded by Alex Terrazas.

**MOTION CARRIED UNANIMOUSLY.**

030
13. Caltrans Report
   No report given.

   No report given.

15. Oral Report - Jurisdictions
   So noted.

16. Executive Director’s Report
   Nav Bagri gave the Executive Director’s Report.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 2:17 p.m.
ITEM 11
MEMORANDUM

DATE: March 13, 2020

TO: MCAG Governing Board

FROM: Nav Bagri, Finance Director

RE: Draft 2020-21 Overall Work Program and Budget

SUMMARY

Attached is the draft Overall Work Program (OWP) summary for Fiscal Year 2020-21. The OWP is the budget for the federally-funded transportation planning functions of MCAG. The OWP will be placed on the April agenda for approval.

BACKGROUND

MCAG is the Metropolitan Planning Organization and Regional Transportation Planning Agency for Merced County. As such, MCAG has responsibilities for transportation planning and programming, and receives federal and state funding to accomplish them. The Overall Work Program (OWP) identifies several work elements, each including an objective, products, personnel, funding requirements, and funding source.

This document will be submitted to the Federal Highway Administration and Caltrans for their approval to assure that MCAG’s transportation planning work elements are eligible for reimbursement using federal funds.

PAST ACTION TAKEN

May 16, 2019: MCAG Governing Board approved the Overall Work Program for FY 19/20.

DISCUSSION

1) OWP Summary

The OWP consists of several recurring elements as well as special studies and programs. Recurring core programs include Citizen Participation, Regional Transportation Planning, Air Quality Planning, and Federal Transportation Improvement Program among others.

Special studies include four regional transit studies begun in FY 19/20 which are being continued into FY 20/21. These are 1) West Side Commuter Bus Study, 2) Transit Consolidation Study, 3) East Side Rail/Transit Study, and 4) Short Range Transit Plan.
On the west side of the county, the study will look at potential commuter and express bus service options that would connect to the transit and rail systems in the Bay Area.

The Transit consolidation study will be in partnership with UC Merced to evaluate The Bus and the University’s current and future transit service operations.

On the east side of the county, a study will be conducted to help begin planning for future transit connections to rail systems coming to Merced and to examine potential new transpo locations in conjunction with proposed rail station locations – the San Joaquin Amtrak service, ACE service, and High-Speed Rail.

The Short Range Transit Plan (SRTP) is the primary planning document that guides the decisions associated with operating a public transit system. This document charts the course of the agency over the next few years, including a service plan, a capital plan, a marketing plan, and other components. A SRTP will be conducted for The Bus.

Staff will also be looking to acquire new agenda management software. The software will help automate the process of preparing the agenda, which will increase efficiency, and expedite the distribution of the agenda. Staff will also be purchasing hardware and software to broadcast Governing Board meetings in real time.

### 2) Budget Summary

The OWP total budget for FY 20/21 increased overall by 6%. The increase is mainly due to the anticipation of merit increases and one new position for the planning department. Staff is looking into adding a Senior Planner to the planning department, but also will be removing the Deputy Executive Director position from staffing. FHWA Planning and FTA 5303 funds will fund an increase in the overall budget.

If you have any questions regarding this staff report, please contact Nav Bagri at 723.3153 x 159 or nav.bagri@mcagov.org.

**FISCAL IMPACT**

The fiscal impact is a 6% increase in the overall budget from FY 19/20 to FY 20/21.

**REQUESTED ACTION**

For information only.

**ATTACHMENTS**

Revenue and Expenditure
Overall Budget and Work Program
Draft FY 2020-21 Overall Work Program Transportation Planning Summary
## Overall Budget

### MCAG FY 2020/2021 BUDGET SUMMARY

<table>
<thead>
<tr>
<th>Revenue</th>
<th>FY 2020/21 BUDGET</th>
<th>FY 2019/20 BUDGET</th>
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</thead>
<tbody>
<tr>
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<td>Planning Funds (PL) Carry-Over</td>
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<td>Regional Improvement Program (PPM)</td>
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<td>Transportation Development Act - Admin. and Audits (99233.1 Public Utilities Code)</td>
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<td>Transportation Development Act - Planning Allocations</td>
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<td>Non Transportation Indirect Cost Revenue</td>
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<tr>
<td><strong>Total Revenue Budget</strong></td>
<td><strong>$3,392,736</strong></td>
<td><strong>$3,190,801</strong></td>
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<table>
<thead>
<tr>
<th>Expenditures</th>
<th>FY 2020/21 BUDGET</th>
<th>FY 2019/20 BUDGET</th>
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</thead>
<tbody>
<tr>
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<td><strong>Total Expenditure Budget</strong></td>
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<td><strong>$3,190,801</strong></td>
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## MERCED COUNTY ASSOCIATION OF GOVERNMENTS

### FY 2020-2021 OVERALL BUDGET AND WORK PROGRAM

### FUNDING AND WORK HOUR SUMMARY

### TRANSPORTATION PLANNING

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<tr>
<th>Elements</th>
<th>Element Description</th>
<th>Total Funding</th>
<th>FHWA PL (Carry-Over)</th>
<th>FTA Sec. 5303 (Carry-Over)</th>
<th>Sec. 5303 Admin</th>
<th>TDA Planning</th>
<th>LTF SB 1 Planning</th>
<th>Measure V</th>
<th>MCAG Credits</th>
<th>Toll Match</th>
<th>Staff Months</th>
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</table>

### Subtotal Transportation

| Subtotal Transportation | $3,392,736 | $815,207 | $763,961 | $90,160 | $97,043 | $93,757 | $213,632 | $197,000 | $150,000 | $971,977 | $200,312 | 171.58 |
Summary: As a Regional Transportation Planning Agency and Metropolitan Planning Organization, MCAG is the primary transportation facilitator in Merced County. Responsibilities are many, from identifying priority projects to assuring money accepted for improving transportation has been properly utilized. MCAG must also be in the forefront of coordinated regional transportation planning activities, and to do so effectively, requires the correct tools and program support. Work elements of the Transportation Planning Work Program seek to maintain a quality improvement program and provide additional means to successfully accomplish the goals and objectives established by the MCAG Governing Board.

100 CITIZEN PARTICIPATION, PUBLIC EDUCATION & INTERGOVERNMENTAL COORDINATION

Objectives: To provide the public with information on projects, meetings, plans and reports related to MCAG’s transportation planning activities and processes, and to help the public understand issues that affect the regional transportation system in Merced County. To seek input from the public on MCAG’s planning activities and to engage citizens in all aspects of the planning process. This work element is intended to highlight the agency’s commitment to diverse public engagement and participation in transportation planning processes, consistent with federal requirements. To promote coordination, cooperation and communication among local agencies, districts, federal and state agencies, and MCAG on transportation planning processes and issues. To enable various entities to participate in and review products of the regional planning process.

Staff Time: 11.00 Person Months

Funding: FHWA PL, FTA Sec. 5303, LTF Planning - $221,938

Toll Credits Match: $22,011 (FHWA PL), $2,609 (FTA Sec. 5303)

110 REGIONAL TRANSPORTATION PLANNING

Objectives: To meet federal and state requirements for a coordinated and comprehensive regional transportation planning process; to complete the 2022 Regional Transportation Plan (RTP) including the requirements of Senate Bill 375 (SB 375); to begin preliminary activities to support development of the subsequent Plan; to conduct supporting and related regional plans and planning activities; to conduct and support sustainable transportation planning and climate change planning; to support and promote ridesharing services such as CalVans and dibs.

Staff Time: 8.75 Person Months

Funding: FHWA PL, FTA Sec. 5303, LTF Planning - $168,083

Toll Credits Match: $16,670 (FHWA PL), $1,976 (FTA Sec. 5303)
111 SB-1 SUSTAINABLE COMMUNITIES FORMULA GRANT PROGRAM

Objectives: To administer the Fiscal Year (FY) 19-20 Senate Bill 1 (SB 1) Sustainable Communities Formula Grant Program with the following overall objectives:

- Implement the Sustainable Communities Strategy (SCS)
- Understand mobility needs in communities of concern, especially transit and transit alternatives
- Conduct an analysis of public health benefits and costs associated with the SCS

Staff Time: 0.50 Person Months

Funding: SB 1 Planning Grant - $197,000, LTF Planning - $9,166

112 PERFORMANCE MEASUREMENT AND MONITORING

Objectives: To establish performance measures, collect data, prepare reports, and develop programs to enhance performance-based planning, for example pavement condition, traffic and congestion, and fatal and serious accidents. Also, to assist with the development, deployment, and operation of Pavement Management Programs for member jurisdictions.

Staff Time: 1.50 Person Months

Funding: FHWA PL, FTA Sec. 5303, LTF Planning - $20,918

Toll Credits Match: $2,075 (FHWA PL), $246 (FTA Sec. 5303)

121 ACTIVE TRANSPORTATION PLANNING

Objectives: To integrate active transportation into regional transportation planning process; to assist local jurisdictions to identify and secure funding for pedestrian and bicycle infrastructure and programs.

Staff Time: 1.50 Person Months

Funding: FHWA PL, FTA Sec. 5303, LTF Planning - $25,159

Toll Credits Match: $2,495 (FHWA PL), $296 (FTA Sec. 5303)

122 AIR QUALITY PLANNING

Objectives: To ensure that Merced County Association of Governments’ (MCAG) transportation plans, programs, and projects conform to federal and state air quality requirements. To inform and advise MCAG and member agencies on air quality issues and policies. To coordinate effectively with other government agencies on these matters.
**123 TRANSIT PLANNING**

**Objectives:** To provide comprehensive short and long-range transit planning for the region while improving safety and security for all transit riders. Transit service in Merced County region is managed by the Transit Joint Powers Authority for Merced County (TJPA). This entity was formed in 1995 to consolidate four separate transit systems. The TJPA operates both fixed route and paratransit services seven days a week. MCAG provides the staff for the TJPA. The Short Range Transit Plan for Merced County was last updated in 2017 and new Short Range Transit Plan with take place in FY 20-21. All routes have been redesigned and simplified, real-time information on bus locations and arrival times is available via smartphone, text, and the internet. Three transit studies will begin in FY 19-20 and concluded in FY 20-21:

- A Consolidation Feasibility Study in partnership with UC Merced, which will examine partial or full consolidation of the county-wide “The Bus” and the UC “Cat tracks” systems.
- A Transit and Rail Connections Study, which will examine opportunities for coordination of the bus with three rail systems: the existing Amtrak service managed by the San Joaquin Joint Powers Authority, the Altamont Corridor Express (ACE) extension to Merced, and the High Speed Rail (HSR). The Study will especially consider options for the downtown “Transpo” Center bus terminal, and how that relates to ACE and HSR station planning.
- A West Side Commuter Bus Study to examine the potential for a commuter bus service from western Merced County locations such as Los Banos, Dos Palos, Santa Nella and Gustine, to Bay Area locations such as San Jose and the East Bay.

**Staff Time:** 7.00 Person Months

**Funding:** FHWA PL, FTA Sec. 5303, LTF Planning - $617,720

**Toll Credits Match:** $61,262 (FHWA PL), $7,262 (FTA Sec. 5303)

**130 SAN JOAQUIN VALLEY TRANSPORTATION COORDINATION**

**Objectives:** To coordinate transportation and air quality planning activities within the San Joaquin Valley. These activities will be conducted in coordination and cooperation with regional and state transportation and air quality planning and regulatory agencies.

**Staff Time:** 4.00 Person Months

**Funding:** FHWA PL, FTA Sec. 5303, LTF Planning - $104,976
**150  FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)**

**Objectives:** To maintain a Federal Transportation Improvement Program (FTIP) of all transportation projects and programs that receive federal funding; to manage Congestion Mitigation Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP); to carry out the Fixing America’s Surface Transportation (FAST) Act.

**Staff Time:** 9.00 Person Months

**Funding:** FHWA PL, FTA Sec. 5303, LTF Planning - $157,777

**Toll Credits Match:** $15,648 (FHWA PL), $1,855 (FTA Sec. 5303)

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**151  REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)**

**Objectives:** To coordinate local planning efforts with other regional, State, and Federal agencies, and to monitor and respond to policies that will affect the development and the implementation of the Regional Transportation Plan (RTP) and the Regional Transportation Improvement Program (RTIP).

**Staff Time:** 4.00 Person Months

**Funding:** FHWA PL, FTA Sec. 5303, LTF Planning - $70,508

**Toll Credits Match:** $6,993 (FHWA PL), $829 (FTA Sec. 5303)

---

**170  TRAFFIC MODELING**

**Objectives:** To meet state and federal requirements regarding transportation modeling; to support other work elements including the Regional Transportation Plan (RTP); to maintain and update the traffic model and the calibration and validation of it; to update traffic model tools.

**Staff Time:** 2.00 Person Months

**Funding:** FHWA PL, FTA Sec. 5303, LTF Planning - $232,832

**Toll Credits Match:** $23,091 (FHWA PL), $2,737 (FTA Sec. 5303)

---

**180  GEOGRAPHIC INFORMATION SYSTEM (GIS)**

**Objectives:** To support the transportation planning efforts of Merced County Association of Governments (MCAG) by maintaining GIS data and producing transportation and land use maps, data, and other information to share with policymakers, agency staff and the public. This includes preparing
maps for transportation planning documents such as the RTP, RTIP, and FTIP, technical reports, digital GIS data layers and GIS web applications for travel demand modeling, land use modeling, and other modeling.

**Staff Time:** 4.00 Person Months

**Funding:** FHWA PL, FTA Sec. 5303, LTF Planning - $96,474

**Toll Credits Match:** $9,568 (FHWA PL), $1,134 (FTA Sec. 5303)

**190 STATE DATA CENTER AFFILIATE**

**Objectives:** To perform the duties as a State Data Center (SDC) Affiliate and provide assistance to member agencies and the general public in obtaining, analyzing and using census and other demographic data in support of the area wide transportation planning process.

**Staff Time:** 0.25 Person Months

**Funding:** FHWA PL, FTA Sec. 5303, LTF Planning - $4,748

**Toll Credits Match:** $471 (FHWA PL), $56 (FTA Sec. 5303)

**220 MEASURE V IMPLEMENTATION AND ADMINISTRATION**

**Objectives:** To provide staff support for the administration and implementation of Measure V as outlined in the 2016 Merced County Transportation Expenditure Plan.

**Staff Time:** 13.50 Person Months

**Funding:** Measure V, LTF Planning - $294,466

**240 TRANSPORTATION DEVELOPMENT ACT (TDA) FUND ADMINISTRATION**

**Objectives:** To administer the Local Transportation Fund (LTF) and the State Transit Assistance (STA) Fund pursuant to the California Transportation Act (TDA).

**Staff Time:** 4.00 Person Months

**Funding:** TDA Admin - $93,757
290  **OVERALL WORK PROGRAM**

**Objectives:** To develop, monitor and administer the Overall Work Program and Budget consistent with state and federal funding priorities while being responsive to local agency needs. Also, to involve local technical staff and administrative officers in the transportation planning process.

**Staff Time:** 4.50 Person Months

**Funding:** FHWA PL, FTA Sec.5303, LTF Planning $69,736

**Toll Credits Match:** $4,625 (FHWA PL), $820 (FTA Sec. 53030), $2,291 (LTF Local Match)

900 **INDIRECT**

**Objectives:** To support all other work elements and properly maintain all assets of the agency

**Staff Time:** Indirect – 56.48 Person Months
Indirect PTO – 38.60 Person Months
MCAG
MERCED COUNTY ASSOCIATION OF GOVERNMENTS

69 Employees

ADMINISTRATION
Executive Director - Public Affairs – Accounting – Human Resources and Risk Management – Procurement
14 Staff Positions

JOINT POWERS AUTHORITIES

THE BUS

- 9 Shared Staff Positions
- $12.1m budget
- $6.5m capital budget
- Single county-wide public transit provider
- Fixed route and paratransit services
- Contracts out for Operations and Maintenance services

YARTS

- $3.1m budget
- $33k capital budget
- Public transit to Yosemite NP from 5 counties
- MCAG provides Staffing for YARTS admin
- Separate Governing Board

RWA

- 42 Staff Positions
- $14m Ops Revenue
- $8m Ops Expense
- $20m capital budget
- $2.2m bond debt
- Waste disposal for all jurisdictions
- MCAG provides Staffing for RWA admin
- Separate Governing Board

MCAG

- 6 Staff Positions (1 new)
- $3.4m Planning budget
- Receives federal, state and local funding
- Coordinates regionally on transportation and air quality issues
- Administers Measure V
- $15m annual revenue

TRANSPORTATION & OTHER PROGRAMS

Other Programs

- One Voice
- Geographic Information System (GIS)
- Service Authority for Freeway Emergencies
- Dibs
- Abandoned Vehicle Abatement
- Anna Maria Fuentes Scholarship

ADMINISTRATION

Executive Director - Public Affairs – Accounting – Human Resources and Risk Management – Procurement
14 Staff Positions
ADMINISTRATION
Executive Director - Public Affairs – Accounting – Human Resources and Risk Management – Procurement
14 Staff Positions

TRANSPORTATION PLANNING

6 Staff Positions (1 new)
$3.4m Planning budget
Receives federal, state and local funding
Coordinates regionally on transportation and air quality issues
Administers Measure V
$15m annual revenue
Mandated and Ongoing Work

- **Administer Funding Programs:**
  - Congestion Mitigation and Air Quality (CMAQ)
  - Regional Surface Transportation Program (RSTP)
  - Local Transportation Funding (LTF)
  - SB 1 Local Partnership Program (LPP) Formula Funds

- **Lead Regional Planning Activities:**
  - Regional Transportation Planning
  - Unmet Transit Needs Process
  - Air Quality Conformity Planning
  - Transportation Modeling
  - Geographic Information Systems (GIS)
  - Citizen Participation
  - Regional Coordination – Valley, State and Federal (goods movement, rail, air quality)
Major Projects in FY 20/21

- Federal Transportation Improvement Program (FTIP)
- Transit Planning Studies continuing in 20/21:
  - West Side Commuter Bus Study
  - Consolidation Feasibility Study
  - Short Range Transit Plan
  - Transit and Rail Connections Study
- Measure V Administration
  - Implementation Plan Update
  - Annual audits, report
- Regional Transportation Plan 2022 early work
Planning Revenue

• Federal Funding:
  • Metropolitan Planning (PL) from Federal Highway Administration (FHWA)
  • Section 5303 from Federal Transit Administration (FTA)
  • PL+5303 is “Consolidated Planning Grant” (CPG)
• Caltrans administers federal funding
• Overall Work Program (OWP) is the budget document and is subject to review and approval by Caltrans and FHWA.
### Revenue

- **$201,935 increase**
- Reflects commitment to reduce LTF
- By reducing LTF, MCAG will be utilizing Planning and 5303 Funds

<table>
<thead>
<tr>
<th>Revenue By Type/Source</th>
<th>FY 2019/20 Budget</th>
<th>FY 2020/21 Proposed</th>
<th>Difference</th>
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<tbody>
<tr>
<td>FHWA. - Metropolitan Planning Funds (PL)</td>
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<tr>
<td>Current Year’s Allocation</td>
<td>$755,985</td>
<td>$815,207</td>
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<td>Carry-Over</td>
<td>$623,860</td>
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<td>Federal Transit Administration - Sec. 5303</td>
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<td>Current Year’s Allocation</td>
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<td>Carry-Over</td>
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<td>$97,043</td>
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<td>SB 1 Planning Grant</td>
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<td>$197,000</td>
<td>(424)</td>
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<td>Measure V (Admin 1%)</td>
<td>$150,000</td>
<td>$150,000</td>
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<td>Transportation Development Act - Admin. and Audits (99233.1 Public Utilities Code)</td>
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<td></td>
<td>$81,254</td>
<td>$93,757</td>
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<td>Transportation Development Act – Planning Allocations (LTF)</td>
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<td></td>
<td>$254,764</td>
<td>$213,632</td>
<td>(41,132)</td>
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<td>Non-Transportation Indirect Cost Revenue</td>
<td>$1,027,514</td>
<td>$971,976</td>
<td>(55,538)</td>
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<td>Total Revenue Budget MPO</td>
<td>$3,190,801</td>
<td>$3,392,736</td>
<td>201,935</td>
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## Expenditures

- Increase by $201,935
- Four Transit Studies
- Legal Services
- Janitorial Services

### FY 2019/20

<table>
<thead>
<tr>
<th>EXPENDITURES</th>
<th>FY 2019/20 BUDGET</th>
<th>FY 2020/21 BUDGET</th>
<th>DIFFERENCE</th>
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<tr>
<td><strong>Salaries &amp; Benefits</strong></td>
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<tr>
<td>Salaries</td>
<td>$1,197,159</td>
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<td>Fringe</td>
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<td><strong>Subtotal</strong></td>
<td>$1,719,084</td>
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<td><strong>Services &amp; Supplies</strong></td>
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<td>Professional &amp; Special Services</td>
<td>$935,430</td>
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<td>Auditing</td>
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<td>DATA/IS SERVICE</td>
<td>$15,180</td>
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<td>Legal</td>
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<td>Gasoline Fuel</td>
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<td>$3,500</td>
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<td>Maintenance-Building</td>
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<td>Insurance</td>
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<td>($20,000)</td>
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<td>Training and Travel</td>
<td>$44,200</td>
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<td>Publication</td>
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<td>$900</td>
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<td>Office Expense</td>
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<td>($20,000)</td>
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<td>Communication</td>
<td>$24,307</td>
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<td>$3,693</td>
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<td>Janitorial</td>
<td>$6,500</td>
<td>$39,000</td>
<td>$32,500</td>
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<tr>
<td>Misc. Expense</td>
<td>$2,000</td>
<td>$2,581</td>
<td>$581</td>
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<tr>
<td>Rent and Lease Equipment</td>
<td>$28,000</td>
<td>$28,000</td>
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<td>Fixed Asset</td>
<td>$165,000</td>
<td>$84,429</td>
<td>($80,571)</td>
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<td><strong>Subtotal</strong></td>
<td>$1,471,717</td>
<td>$1,715,510</td>
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<td><strong>Total Expenditure Budget</strong></td>
<td>$3,190,801</td>
<td>$3,392,736</td>
<td>$201,935</td>
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</tbody>
</table>
ITEM 12
MEMORANDUM

DATE: March 13, 2020

TO: MCAG Governing Board

FROM: Mary-Michal Rawling, Public Affairs Manager

RE: 2020 One Voice Program

SUMMARY

MCAG staff is seeking Board approval to cancel the 2020 One Voice trip to Washington, D.C. due to concerns related to the Coronavirus. In addition, staff is seeking Board adoption of the policy priority list put forward by the 2020 One Voice delegates.

BACKGROUND

One Voice is a legislative program for the Merced County region that promotes issues of regional significance to federal legislators and agencies through an annual trip to Washington D.C. The purpose of the program is to advocate for increased funding and/or new or amended legislation. The program was successfully reformatted in 2019 to allow the delegation to better transmit the issues, policies, and projects selected by the delegation and approved by the Governing Board in a comprehensive policy platform.

In September 2019, the Governing Board adopted the program guidelines for the 2020 One Voice program. These are:

- Limit delegation to representatives from jurisdictions (2-3 per jurisdiction), MCAG staff, and Townsend staff
- Make clear connections between the One Voice policy platform and current legislation and regulations
- Develop project/issue list in concert with Congressman Costa’s staff
- Require a non-refundable $50 participation fee of each delegate - revenue collected will be used to pay for a specific cost associated with the trip such as a group meal
- Require delegate participation in planning process and all trip activities
- Hold at least one practice session for speakers prior to the trip

MCAG staff submitted a call for delegates, as well as projects and supporting documentation, to all the jurisdictions in November 2019. Delegate agreements and participation fees have been collected. Staff has worked with Townsend Public Affairs during the planning process and the firm will provide the delegation support on lobbying and advocacy activities, meetings, and letter writing campaigns over the next year.

PAST GOVERNING BOARD ACTION ON 2020 ONE VOICE PROGRAM

2020 PROGRAM DEVELOPMENT AND NEXT STEPS

Staff has convened the delegation, along with a representative from Congressman Costa’s district staff, in accordance with the adopted timeline in order to develop its policy objectives. Program priorities and delegate selection concluded in February. Confirmed delegates as of March 10th are as follows:

1. Daron McDaniel, Supervisor, County of Merced, MCAG Chair
2. Lee Lor, Supervisor, County of Merced
3. Mike North, Management Analyst, County of Merced
4. John Cale, Councilmember, City of Atwater
5. Lori Waterman, City Manager, City of Atwater
6. Mike Murphy, Mayor, City of Merced
7. Steve Carrigan, City Manager, City of Merced
8. Pay Nagy, Mayor, City of Gustine
9. Derek Alexander, Councilmember, City of Gustine
10. Tom Faria, Councilmember, City of Los Banos
11. Brett Jones, Councilmember, City of Los Banos
12. Alex Terrazas, City Manager, City of Los Banos
13. Juan Aguilar, Councilmember, City of Livingston
14. Stacie Guzman, Executive Director, MCAG
15. Matt Fell, Deputy Director – Planning, MCAG
16. Mary-Michal Rawling, Public Affairs Manager, MCAG
17. Eva Garibay, Public Program Specialist II, MCAG

The Citizens Advisory Committee approved the platform and requested adding agriculture preservation to it and distributing the San Joaquin Land and Water Strategy Report to the delegates.

The Technical Review Board adopted the legislative platform as recommended by staff. The board also recommended to staff to cancel the trip to Washington D.C. due to the COVID-19 pandemic while continuing to work on priority issues identified in the platform using methods not requiring face-to-face interactions with policymakers.

FISCAL IMPACT

The FY 19-20 Overall Work Program includes element 550 – One Voice Legislative Program. This budget element includes a total program budget of $88,629 for the federal One Voice program and the state and federal Valley Voice programs. This budget is funded by jurisdictions’ membership fees and includes costs associated with professional services performed by Townsend Public Affairs, travel, and staff time. Should the trip be cancelled, MCAG will work with the jurisdictions’ staff on refunding/crediting collected fees.

If you have any questions about the One Voice program, please contact Mary-Michal Rawling, Public Affairs Manager at 209.723.3153 x 119 or mary-michal.rawling@mcagov.org.

REQUESTED ACTION

Approve the cancellation of the 2020 One Voice trip to help prevent the spread of COVID-19 and approve the proposed 2020 One Voice legislative platform.

ATTACHMENT

Proposed 2020 One Voice Legislative Platform
One Voice 2020

Proposed Platform

Transportation
- Seek funding opportunities for the Atwater-Merced Expressway Phase 1B.
- Support expanded passenger rail service to Merced County through funding for Amtrak, Altamont Corridor Express (ACE), and High-Speed Rail construction.
- Identify funding opportunities that support the relocation of the Los Banos airport.
- Seek funding sources for Pioneer Road widening construction.
- Seek federal support and funding resources for the establishment of quiet zones along intercity railroad lines.

Economic Development
- Advocate for the stay of FCC rules infringing on local municipalities’ ability to oversee the safe installation of wireless infrastructure on publicly owned property.
- Investigate and discuss public art and beautification programs.
- Support legislation amending the Opportunity Zone Program, including how census tracts are included, substituted, or removed from the Program.
- Seek federal support and resources for the expansion of rural broadband infrastructure.
- Seek federal funding for the development of a regional electric aviation initiative.

Public Safety
- Seek public safety capital project, personnel, and equipment funding opportunities.

Homelessness/Housing
- Explore potential housing programs for homeless individuals as well opportunities aimed at the development of affordable housing projects.
- Seek active support of federal officials in reducing the regulatory constraints embedded in the provision of affordable and/or temporary housing.
- Support the development of long-term federal funding to support ongoing local programs that address homelessness.
**Natural Resources**

- Explore programs available to local jurisdictions related to the implementation of sustainable water use and water table recharge.
- Seek resources to improve storm drain infrastructure in aging downtown cores.
- Explore funding opportunities to replace local water and sewer infrastructure.
- Advocate for federal resources dedicated to addressing the region’s reliable supply, storage, and delivery of quality drinking water.

**Recreational Facilities**

- Explore programs and funding opportunities related to the rehabilitation and restoration of historic buildings.
- Seek funding to develop and/or rehabilitate community recreational facilities.
ITEM 13
MEMORANDUM

DATE: March 13, 2020

TO: MCAG Governing Board

FROM: Stacie Guzman, Executive Director

RE: Establish Free Fare Program for Fairs and Election Days

SUMMARY

As TJPA prepares its budget for fiscal year 2020-2021, staff is seeking direction from the board regarding whether or not to continue offering free fare days on select dates of the year and free shuttle service to the Merced County Fair in Merced. The historical funding source, LCTOP, is no longer available for this program. To continue providing these services, an additional funding source is needed to cover 1) lost farebox revenue, and 2) operational costs.

Staff is proposing a reduced program that focuses on providing free fixed route service on select routes during both fairs (Los Banos and Merced), free shuttle service to the Merced County Fair (Merced), and free fixed route service countywide on up to two election days a year by utilizing Measure V Transit funding.

BACKGROUND

The first version of the Free Fare Program began in 2015-16 when TJPA received the first year of Low Carbon Transit Operations Program funding (LCTOP). This was a new program that had been created by the Greenhouse Gas Reduction Fund generated by auction proceeds from the California Air Resources Board’s Cap-and-Trade Program. LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility with a priority on serving disadvantaged communities.

The table below summarizes the previous 5 years of LCTOP funding by fiscal year, and outlines the amount received by year and how those funds were used. For the first 4 years, the Governing Board approved the use of the funds to provide free fare to all passengers on the fixed route system on a variety of days throughout the year. The number of free fare days and the specific dates varied year to year based on the amount of LCTOP funding received. Some years, as few as 20 free fare days were provided, and in its final year, the fixed route system was free to all for two summer months, both fair weeks, Dump the Pump week, and on Election day for a total of 88 free days. The LCTOP funds provided for the recovery of the farebox revenue that would have otherwise been collected from riders. During these programs, Measure V was not being charged for seniors, veterans and ADA eligible passenger fares.
### LCTOP Funding Allocations and Approved Uses by Fiscal Year

<table>
<thead>
<tr>
<th>LCTOP Year</th>
<th>LCTOP Allocation</th>
<th>TJPA Budget Year*</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-2015</td>
<td>$90,933</td>
<td>2015-16</td>
<td>Provided free passes to the general public for the fixed route system</td>
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<tr>
<td>2015-2016</td>
<td>$271,109</td>
<td>2016-17</td>
<td>6 weeks of free bus service at various times of the year</td>
</tr>
<tr>
<td>2016-17</td>
<td>$125,925</td>
<td>2017-18</td>
<td>20 days of free bus service including Free Fare to the Fair and Dump the Pump campaigns</td>
</tr>
<tr>
<td>2017-18</td>
<td>$350,260</td>
<td>2018-19</td>
<td>60 days of free bus service during summer months (July 1 – August 30, 2018); second action approved free fare days for Election Day, Customer Appreciation Day, both fairs in 2019 and Dump the Pump week 2019</td>
</tr>
<tr>
<td>2018-19</td>
<td>$539,026</td>
<td>2019-20</td>
<td>Purchase and install an electronic fare collection system and associated computer systems on transit buses - $374,026; Various bus stop shelter improvements - $165,000</td>
</tr>
</tbody>
</table>

* TJPA Budget Year is the year the revenue was programmed and received

The LCTOP program prohibits the use of funding for the same purpose for more than three years. Therefore, TJPA was not able to utilize the FY 2018-19 LCTOP funding allocation to continue with the free fare program. Instead, those funds have been allocated to capital projects.

### Cost of Previous Free Fare Program (Farebox Recovery and Shuttle Operational Costs)

#### Farebox Recovery

Fiscal Year 2018-19 was the last year LCTOP funded the full free fare program. The following represents the cost of the free fare days in terms of farebox recovery which totaled $354,354.

<table>
<thead>
<tr>
<th>Free Fare Events FY 2018-2019</th>
<th>Days of Service</th>
<th>Type of Service</th>
<th>Farebox Recovery Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free Fare Summer Program</td>
<td>60</td>
<td>Countywide fixed route</td>
<td>$271,542</td>
</tr>
<tr>
<td>Election Day</td>
<td>1</td>
<td>Countywide fixed route</td>
<td>$5,661</td>
</tr>
<tr>
<td>Customer Appreciation Day</td>
<td>1</td>
<td>Countywide fixed route</td>
<td>$4,495</td>
</tr>
<tr>
<td>Merced County Spring Fair (LB)</td>
<td>5</td>
<td>Select fixed routes only</td>
<td>$589</td>
</tr>
<tr>
<td>Merced County Fair (Merced)</td>
<td>5</td>
<td>Select fixed routes only</td>
<td>$16,332</td>
</tr>
<tr>
<td>Dump the Pump Week*</td>
<td>16</td>
<td>Countywide fixed route</td>
<td>$55,734</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>88</strong></td>
<td></td>
<td><strong>$354,354</strong></td>
</tr>
</tbody>
</table>

*includes several days into the following fiscal year

#### Shuttle Operational Costs

In addition to free fixed route service during fair week, a free shuttle service has historically been provided during the Merced County Fair in Merced. Last year, the operational cost for these shuttle services was $3,508. This service involved 4 shuttles that operated between various points in Merced, the Merced Transpo Center and the Merced County Fairgrounds for a total of 101 hours of service. Through a partnership with the Merced County Fair, riders were provided with the opportunity to purchase fair entrance tickets on the free shuttle at the advance-reduced price. This ticket discount and convenience of not needing to find or pay for parking are offered to incentivize ridership thereby contributing to reduce emissions from vehicles.

### DISCUSSION – STAFF PROPOSAL
Due to the funding restrictions, staff recommends we do not continue the full free fare program that was offered in the past that consisted of more than 80 free fare days and required a farebox subsidy of more than $350,000. However, should the Governing Board be interested in continuing the program, staff recommends considering establishing a Free Fare to the Fairs/Election Day Program that will provide free fare on select fixed routes countywide for the 5 days of each County Fair, shuttle service during the Merced County Fair in Merced, and countywide free fare for two election dates per year (primary and general). Staff proposes an annual allocation of $50,000 would be sufficient to fund this program.

Proposed Free Fare Days
Staff proposes a total of 12 free fare days in FY 2020-21. Using the farebox totals from the last free fare year, and the average daily fare box total, staff recommends a farebox subsidy of $44,000.

- Merced County Spring Fair (5 days)
- Merced County Fair (5 days)
- Election Day (2 days)

Proposed Merced County Fair Shuttle Service (Merced Fair)
Staff proposes providing the same free shuttle service that has been provided during the Merced County fair. Previous shuttle service involved 4 shuttles that provided free service from various points to the Merced County Fairgrounds. This service does incur additional operational costs as they are new services that are not part of the established fixed route system. Last year, under the outgoing contractor, the cost of operating the shuttle service was $3,508. Based on the new contractor’s rate and assuming the same number of vehicles and hours of service, staff projects the cost of the shuttle service in FY 2020-21 as being $4,000.

How to Fund the Proposed Free Fair Program (Fare Subsidies and Shuttle Operational Costs)
There are several funding sources that might come to mind when considering how to fund the proposed free fare program. However, Measure V Transit Funding is the only funding source that is flexible and reliable enough to fund an established program and cover both the farebox subsidy and the shuttle operational costs from year to year. As mentioned, LCTOP was the funding source that started the free fare program. However, the program allows only three years of funding to be used on any one purpose.

*Congestion Mitigation Air Quality (CMAQ)* is a program that has funded new transit service in the past but it also has a three-year program limit. Also, this program is intended for new or expanded service that can demonstrate emission reductions.

*Local Transportation Funding (LTF)* can be and is used for operational costs, but it cannot be used for farebox recovery. Therefore, only the shuttle service operational costs could be funded through LTF.

*Measure V Transit funding* is the most flexible of all funding sources for a farebox subsidy and shuttle operational costs. According to the Measure V Expenditure Plan (p.9), both the fare subsidy and shuttle service are eligible uses of these funds (emphasis added):

> The goal of this [transit] funding category is to expand or enhance public transit services and programs. To accomplish this important goal, funding is provided to the transit agency within the County to expand transit services. Potential uses include but are not limited to:
>  
> - New routes to enhance existing transit service
> - Low emission buses
> - Bus shelters and other capital improvements
> - Safer access to public transit services
> - Fare reduction or subsidies

MEAURE V TRANSIT FUNDING SUMMARY
Revenue

Through December 31, 2019, Measure V has generated $2,561,037 in transit funding. This is 5% of the total Measure V revenue.

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Projected Transit Revenue</th>
<th>Actual Transit Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 17-18*</td>
<td>$750,000</td>
<td>$1,033,319</td>
</tr>
<tr>
<td>FY 18-19</td>
<td>$750,000</td>
<td>$993,008</td>
</tr>
<tr>
<td>FY 19-20</td>
<td>$750,000</td>
<td>$534,710**</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$2,250,000</td>
<td>$2,561,037</td>
</tr>
</tbody>
</table>

*Includes April, May, June 2017

**Reflects revenue received through December 31, 2019

Expenditures

To date, the MCAG Governing Board has approved two purposes for the Measure V transit funding:

- Up to $225,000 per year to be used for farebox recovery for free fixed route service provided to all seniors, veterans and ADA eligible riders. Based on actual ridership, if funds remain unused at the end of the fiscal year, the excess funds will be returned to the unobligated funding account for Measure V Transit.
- $500,000 one-time match for grant funds to purchase zero-emission vehicles.

Of the amount that is set aside for the free fare program for veterans, seniors and ADA eligible passengers, whatever remains unused at the end of the fiscal year returns to the unobligated funding account. As a result, the actual expenditures of the fare subsidy program are less than what was obligated to the program. Here is a summary of the Measure V transit budget for fare subsidies by fiscal year and the actual expenditures based on ridership.

<table>
<thead>
<tr>
<th>Measure V Farebox Subsidy for Veterans, Seniors and ADA Eligible Riders</th>
<th>Budget vs Actuals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Year</td>
<td>Max Budget</td>
</tr>
<tr>
<td>-------------</td>
<td>------------</td>
</tr>
<tr>
<td>FY 17-18</td>
<td>$150,000</td>
</tr>
<tr>
<td>FY 18-19</td>
<td>$150,000</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
</tr>
<tr>
<td>FY 19-20</td>
<td>$225,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

*Expenditures as of December 31, 2019.

The remaining $139,217 is committed for the remainder of the current fiscal year. Based on ridership, any unused funds will be returned to unobligated Measure V transit funding at the end of the fiscal year.

Measure V Transit Funding Summary

As of December 31, 2019:

- Total Revenue = $2,561,037
- Total Allocated and Expended = $993,015
  - Free Fare Program - Expended = $353,798
  - Free Fare Program - Allocated = $139,217
  - One-Time Match for Bus Purchase = $500,000
- Unallocated / Uncommitted = $1,568,022
FISCAL IMPACT

Based on the previous expenditures summarized above and the ongoing annual commitment of up to $225,000 for the Free Fares for Seniors, Veterans and ADA Eligible riders, Measure V Transit funding has an unallocated annual revenue amount of $525,000. If this Free Fare to the Fairs/Election Day Program is established, the requested $50,000 annual commitment would reduce the unallocated annual budget from $525,000 to $475,000 per year. Any unused funding remaining from the annual allocation of $50,000 would be returned to general Measure V transit funding at the end of the fiscal year.

PAST ACTION TAKEN

September 2018: Governing Board approved the use of the remaining LCTOP funds from FY 2017-18 to provide free fare days on Election Day 2018, Customer Appreciation Day 2019, Merced County Spring Fair week 2019, Merced County Fair week 2019, and Dump the Pump week 2019.

March 2018: Governing Board approved the use of LCTOP funding for FY 2017-18 to provide approximately 60 days of free bus service during the summer months (July 1 through August 20, 2018).

April/May 2017: Governing Board approved utilizing $150,000 of Measure V Transit funding to provide free fixed route service to seniors, veterans and individuals with disabilities to begin July 1, 2017.

March 2017: Governing Board approved the use of LCTOP funding for FY 2016-17 to provide approximately 20 days of free fixed route bus service at various times throughout the year, including the “Free Fare to the Fair” and “Dump the Pump” campaigns.

January 2016: Governing Board approved the use of LCTOP funding for FY 2016-16 to provide approximately 6 weeks of free fixed route bus service at various times throughout the year.

The Technical Review Board concurs with the requested action.

REQUESTED ACTION

Establish the Free Fare to Fairs/Election Day Program with an annual program budget of $50,000 to be funded through an annual allocation of Measure V Transit funding.
ITEM 14
MEMORANDUM

DATE: March 13, 2020
TO: MCAG Governing Board
FROM: Mary-Michal Rawling, Public Affairs Manager
RE: Measure V Citizens Oversight Committee Appointment

SUMMARY

Appoint representatives for an agriculture industry and an advocacy group representing bicyclists and pedestrians, and/or transit to the Measure V Citizens Oversight Committee.

BACKGROUND

The Measure V Citizens Oversight Committee (COC) was established in the language of the Measure V Expenditure Plan that was passed by voters in November 2016. The COC is tasked with the review of financial and performance audits, reports from member agencies, annual receipts and other documents necessary to assess the program’s consistency with the Expenditure Plan. The committee also prepares an annual report to inform the public how Measure funds were spent.

The COC consists of 14 representatives approved by the Governing Board; one is nominated by each of the member jurisdictions (seven in total), with the remaining seven seats reflecting representation from various interest groups. Committee members serve two-year terms and may serve no more than eight years on the committee in total. COC members must be U.S. citizens, 18 years of age or older who reside in Merced County, and are not public employees at any state, county or local city agency, or an elected official at any level of government.

PAST ACTION TAKEN

May 18, 2017: Governing Board appoints first slate of COC representatives.
March 15, 2018: Governing Board appoints new Livingston representative to complete vacated term.
April 19, 2018: Governing Board reappoints all seven representatives whose initial terms were designated as 1-year terms for an additional 2-year term.
July 19, 2018: Governing Board appoints new Atwater representative.
July 18, 2019: Governing Board appoints/reappoints five jurisdiction and at-large representatives and adopts COC attendance policy.
October 17, 2019: Governing Board appoints bike/ped or transit representative

DISCUSSION

There are currently six vacant seats on the COC. An application was received during the summer from Lisa Kayser-Grant for the seat representing a bike/pedestrian or transit advocacy group. Mrs. Kayser-
Grant serves on the City of Merced’s Active Transportation Plan Citizens Advisory Committee and served on the City of Merced’s Bicycle Advisory Commission for 8 years. She is a bicycle commuter, walker and clean air advocate, and a founding chairperson of the Merced Bicycle Coalition. Mrs. Kayser-Grant’s application and resume are attached.

In February, an application was received from Paul Danbom for the Agriculture Industry position. Mr. Danbom lives in Hilmar and has worked in the farming industry for more than 20 years. He resides in Hilmar and is also involved in other non-profit and civic organizations. His application and resume are attached for your reference.

**FISCAL IMPACT**

There is no fiscal impact associated with these appointments.

**REQUESTED ACTION**

Appoint Lisa Kayser-Grant and Paul Danbom to the Measure V Citizens Oversight Committee as outlined in the Measure V Expenditure Plan to serve a two-year term through May 2021.

**ATTACHMENTS**

Application – Lisa Kayser-Grant
Application – Paul Danbom
Measure V Citizens Oversight Committee Roster
MEASURE V CITIZENS OVERSIGHT COMMITTEE
Application for appointment

Name: Lisa Kayser-Grant

Home Address: 1425 W. N. Bear Creek Drive, Merced, CA 95348

Mailing Address (If different): 

Phone: home/work/mobile (209) 769-2233

Email: Lkaysergrant@yahoo.com

A. Please select the position you are applying for below:

_____ Representative from the building industry
_____ Representative from the agriculture industry
_____ Representative from an ethnic community group
_____ Representative from a major private sector Merced County employer
_____ Representative from an advocacy group representing bicyclists and pedestrians, and/or transit
_____ Professional in the field of audit, finance and/or budgeting with a minimum of five years in a relevant and senior decision-making position in the public or private sector
_____ Representative from an environmental advocacy group

B. Are you a U.S. citizen of 18 years of age or older who resides in Merced County? YES

C. Are you a public employee at any state, county or local city agency, or an elected official at any level of government? NO

D. Please respond to the following (attach a separate document if needed):

1. Commission/Committee Experience: What is your previous experience on a public agency commission or committee? Please also note if you are currently a member of any commissions or committees.

   City of Merced Active Transportation Plan Citizens Advisory Committee, 2017 – 7/2019
   City of Merced Bicycle Advisory Commission, Commissioner 2009 - 2017
   Merced County Association of Governments Regional Transportation Plan – Alternative Planning Strategy Steering Committee Member, 2015
   City of Merced Climate Action Plan Citizens Advisory Committee, 2011-2012
County of Merced General Plan Update Focus Group Member, 2007-2011
MCAG Integrated Waste Management Task Force Member, 1991

2. Statement of Qualifications: Provide a brief statement indicating why you are interested in serving on the Citizens Oversight Committee.

As a bicycle commuter, walker, clean air advocate, and former auditor, I welcome the opportunity to monitor the transportation tax expenditures for proper use, and to help verify that active transportation and transit projects receive their designated share.

3. Relevant Work or Volunteer Experience: Please list your current employer and relevant volunteer experience including organization, address, position and dates.

Current Employer: California Teachers Association - Merced/Mariposa Teachers
Uniserv Council, 3351 M Street, Suite 105, Merced, 95348; Executive Secretary,
September 2015 to present.

Volunteer Experience:

Merced Bicycle Coalition, 731 E. Yosemite Ave. Suite B #427, Merced, 95340; member since 2008.
- Founding chairperson, current treasurer
- Formed partnerships with local nonprofits to organize city-wide bike to work campaigns
- Developed and presented educational workshops and youth bicycling courses
- Conducted community events to encourage bicycle commuting
- Implemented four Safe Routes to School grants in Winton for the Merced County Departments of Public Health and Public Works, 2013-2019
- Organized and conducted bikeability assessments to pinpoint infrastructure needs and safety concerns
- Advocated for safe, convenient, and continuous bikeways in Merced City and County to promote and support bicycling for transportation

4. Bio or Resume: Please attach your biography or resume.

Please see attached.

Certification: I certify that the above and attached information is true and complete to the best of my knowledge.

Signature: ___________________________ Date: August 1, 2019
Lisa Kayser-Grant, CPA
Lkaysergrant@yahoo.com
(209) 769-2233

EDUCATION

California State University, Stanislaus: Accounting Concentration, 1988 – 1990
University of California, Santa Cruz: Bachelor of Arts Degree with Honors, Environmental Studies, 1987

CERTIFICATION

Certified Public Accountant, 1993
League of American Bicyclists Certified Cycling Instructor, 2009

PROFESSIONAL EXPERIENCE

California Teachers Association - Merced/Mariposa Teachers UniServ Council
Executive Secretary, September 2015 to present

Kemper CPA Group, Staff Accountant, 1990 – 1992

VOLUNTEER EXPERIENCE

Merced Bicycle Coalition: 2008 – Present
- Founding chairperson, current treasurer
- Developed and presented educational workshops and youth bicycling courses
- Formed partnerships with local nonprofits to organize city-wide bike to work campaigns
- Conducted community events to encourage bicycle commuting
- Implemented four Safe Routes to School grants for the Merced County Departments of Public Health and Public Works, 2013-2019
- Organized and conducted bikeability assessments to pinpoint infrastructure needs and safety concerns
- Advocated for safe, convenient, and continuous bikeways in Merced City and County to promote and support bicycling for transportation

City of Merced Active Transportation Plan Citizens Advisory Focus Group Member, 2017-2019
- Provided input based on local bicycling and walking experience and knowledge
- Reviewed and applied prioritization criteria for bicycle and pedestrian projects and policies

City of Merced Bicycle Advisory Commission: Commissioner, 2009 - 2017
- Reviewed and evaluated infrastructure projects related to bicycle transportation
- Composed active transportation policy recommendations for General Plan, Climate Action Plan, and Bicycle Transportation Plans
- Promoted the implementation of Complete Streets policies and programs
- Represented the concerns of the public to City Council and staff

Merced County Association of Governments Regional Transportation Plan – Alternative Planning Strategy Steering Committee Member, 2015

City of Merced Climate Action Plan Citizens Advisory Committee Member, 2011-2012
MEASURE V CITIZENS OVERSIGHT COMMITTEE
Application for appointment

Name: Paul Danbom

Home Address: 22779 Turner Rd Hilmar CA 95324

Mailing Address (if different): 5831 S Tegner rd Turlock Ca 95380

Phone: home/work/mobile 2096522896 Email: bddairy@ymail.com

A. Please select the position you are applying for below:

X Representative from the agriculture industry

B. Are you a U.S. citizen of 18 years of age or older who resides in Merced County? (Y/N)

Y

C. Are you a public employee at any state, county or local city agency, or an elected official at any level of government? (Y/N)

N

D. Do you understand the requirements of the COC attendance policy? (Y/N)

Y

E. Please respond to the following (attach a separate document if needed):

1. Commission/Committee Experience: What is your previous experience on a public agency commission or committee? Please also note if you are currently a member of any commissions or committees.
   I Have Proudly served on many local boards... Currently I am serving on the Hilmar Cemetery board...

2. Statement of Qualifications: Provide a brief statement indicating why you are interested in serving on the Citizens Oversight Committee.
   Being a 5th generation person of Merced County, I want to make our area as nice as we can for all of the People /Businesses to enjoy/prosper because of...
3. Relevant Work or Volunteer Experience: Please list your current employer and relevant volunteer experience including organization, address, position and dates.
   See attached resume...

4. Bio or Resume: Please attach your biography or resume.
   See attached resume

Certification: I certify that the above and attached information is true and complete to the best of my knowledge.

Signature: [Signature] Date: 2/26/20
EDUCATION

Modesto Junior College
1998 - 2001
Completion of Associates Degree, Enlisted in Honors coursework

CSU Stanislaus State University
2001 - 2003
Continued Honors course work, while attending college for a Business Degree and was employed full time

Allied Business School
2014 - 2015
Completed ongoing education to achieve my Real Estate Salesperson license with a focus on finance and real estate law

WORK EXPERIENCE

Brindeiro Brothers Farm
1999–2004
Worked Mid – Level Management, helped to update Management software...

Brindeiro & Danbom Farms
2004–2017
Served as managing partner, Managed 11 employees, worked with State and Federal regulatory agencies

D5 Farms
2017–PRESENT
Serving as managing partner, managing the conversion of company to a new greener and efficient industry

Volunteer work
- Clothes for kids (Shopping partner)
- Merced County Sheriff's Posse (Member )
- Hilmar Cemetery District (Board member )

SKILLS

- Excellent team leader
- Self-Motivated
- Versed with the use of Quick Books, Microsoft Excel and Word.
- Able to efficiently communicate with all levels of management.
- Ready to rise to any challenge.

CONTACT

PHONE:
(209) 652 -2896

EMAIL:
bdairy@gmail.com

PAUL DANBOM
General Manager

PROFILE
Ambitious & Motivated Manager.
Who has years of Employee Management experience. I am a practical problem solver and willing to put in the time and effort to properly complete a project. I am seeking a new and challenging environment to advance my skill set.
MEASURE V CITIZENS OVERSIGHT COMMITTEE

Per the Transportation Expenditure Plan, terms are 2 years (May to May). If a seat is vacated, the new appointee will serve the remainder of the term in progress. No member may serve more than eight years on the Committee.

<table>
<thead>
<tr>
<th>POSITION</th>
<th>NAME</th>
<th>FIRST TERM BEGAN</th>
<th>FIRST TERM</th>
<th>FIRST TERM EXPIRES</th>
<th>REAPPOINTED FOR 2 YEAR TERM</th>
<th>TERM EXPIRES</th>
<th>TERMED OUT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Building Industry</td>
<td>vacant</td>
<td>5/18/2017</td>
<td>2 yrs</td>
<td>5/18/2019</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Agriculture Industry</td>
<td>vacant</td>
<td>5/18/2017</td>
<td>1 yr</td>
<td>5/18/2018</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Ethnic Community Group</td>
<td>vacant</td>
<td>5/18/2017</td>
<td>1 yr</td>
<td>5/18/2018</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 Major Private Sector Employer</td>
<td>vacant</td>
<td>5/18/2017</td>
<td>2 yrs</td>
<td>5/18/2019</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 Bike/Pedestrian or Transit</td>
<td>vacant</td>
<td>5/18/2017</td>
<td>2 yrs</td>
<td>5/18/2019</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 Audit, Finance or Budget Professional</td>
<td>Demetrios Tatum</td>
<td>5/18/2017</td>
<td>2 yrs</td>
<td>5/18/2019</td>
<td>5/18/21</td>
<td>5/18/2020</td>
<td>May 2025</td>
</tr>
<tr>
<td>7 Environmental Advocacy Group</td>
<td>Jean Okuye</td>
<td>5/18/2017</td>
<td>1 yr</td>
<td>5/18/2018</td>
<td>4/19/2018</td>
<td>5/18/2020</td>
<td>May 2024</td>
</tr>
<tr>
<td>8 County of Merced</td>
<td>Jim Cunningham</td>
<td>5/18/2017</td>
<td>2 yrs</td>
<td>5/18/2019</td>
<td>5/18/21</td>
<td></td>
<td>May 2025</td>
</tr>
<tr>
<td>9 City of Atwater</td>
<td>Ron Daugherty</td>
<td>5/18/2017</td>
<td>2yr</td>
<td>5/18/2020</td>
<td></td>
<td></td>
<td>May 2026</td>
</tr>
<tr>
<td>10 City of Dos Palos</td>
<td>Lynn Payne</td>
<td>5/18/2019</td>
<td>1 year</td>
<td>5/18/2020</td>
<td></td>
<td></td>
<td>May 2027</td>
</tr>
<tr>
<td>11 City of Gustine</td>
<td>vacant</td>
<td>5/18/2019</td>
<td>1 year</td>
<td>5/18/2020</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 City of Livingston</td>
<td>Katherine Schell Rodriguez</td>
<td>5/18/2017</td>
<td>2 yrs</td>
<td>5/18/2019</td>
<td>5/18/21</td>
<td></td>
<td>May 2025</td>
</tr>
<tr>
<td>13 City of Los Banos</td>
<td>John Cates</td>
<td>5/18/2019</td>
<td>1 yr</td>
<td>5/18/2020</td>
<td></td>
<td></td>
<td>May 2027</td>
</tr>
<tr>
<td>14 City of Merced</td>
<td>Karla Seijas</td>
<td>5/18/2017</td>
<td>1 yr</td>
<td>5/18/2018</td>
<td>4/19/2018</td>
<td>5/18/2020</td>
<td>May 2024</td>
</tr>
<tr>
<td>POSITION</td>
<td>NAME</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>---------------</td>
<td>---------------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building In</td>
<td>Joshua Lepper</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agriculture</td>
<td>Dennis Brazil</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ethnic Con</td>
<td>John Cates</td>
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ITEM 15
MEMORANDUM

DATE: March 13, 2020

TO: Transit Joint Powers Authority for Merced County

FROM: Christine Chavez, Transit Manager

RE: Transit Joint Powers Authority for Merced County Monthly Update

BACKGROUND

In order to keep the Technical Review Board (TRB) and Transit Joint Powers Authority for Merced County (TJPAMC) Board informed, staff will provide a monthly update on TJPAMC activities.

Staff will give an oral report on the following items:
1) February 2020 Ridership Report
2) Operations and Maintenance Update

FISCAL IMPACT

None, for information only.

REQUESTED ACTION

For information only.

ATTACHMENT

The Bus Ridership summary – February 2020
The Bus - February 2020 Ridership

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<td>16,695</td>
<td>18,241</td>
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<td>203,201</td>
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<tr>
<td>General Students</td>
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<td>9,943</td>
<td>8,059</td>
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<td>1,761</td>
<td>6,164</td>
<td>10,081</td>
<td>10,152</td>
<td>7,164</td>
<td>3,894</td>
<td>2,113</td>
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<td>(74.53%)</td>
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<td>9,178</td>
<td>8,068</td>
<td>9,533</td>
<td>6,497</td>
<td>2,193</td>
<td>3,932</td>
<td>6,653</td>
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<td>12,827</td>
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<td>6,616</td>
<td>6,250</td>
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<td>93,349</td>
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<td>Merced College Students</td>
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<td>Free (PCA, Children &amp; Staff)</td>
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<td>2,016</td>
<td>2,129</td>
<td>2,447</td>
<td>2,558</td>
<td>2,175</td>
<td>2,176</td>
<td>2,152</td>
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<td>1,308</td>
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<td>36,978</td>
<td>34,740</td>
<td>39,542</td>
<td>31,730</td>
<td>28,914</td>
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<td>69,440</td>
<td>66,337</td>
<td>63,921</td>
<td>59,061</td>
<td>71,034</td>
<td>77,066</td>
<td>85,328</td>
<td>66,587</td>
<td>56,872</td>
<td>71,947</td>
<td>71,768</td>
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<td>Service Miles</td>
<td>133,681</td>
<td>148,314</td>
<td>153,582</td>
<td>150,584</td>
<td>142,760</td>
<td>149,571</td>
<td>147,475</td>
<td>141,979</td>
<td>166,427</td>
<td>132,030</td>
<td>137,556</td>
<td>147,298</td>
<td>136,289</td>
<td>1,753,865</td>
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<td>Service Hours</td>
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<td>9,795</td>
<td>9,896</td>
<td>9,458</td>
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<td>9,764</td>
<td>9,079</td>
<td>114,649</td>
<td>2.84%</td>
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<td>1/2 Fare Los Banos Only</td>
<td>666</td>
<td>638</td>
<td>720</td>
<td>777</td>
<td>676</td>
<td>647</td>
<td>819</td>
<td>647</td>
<td>857</td>
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<td>259</td>
<td>190</td>
<td>112</td>
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<td>14</td>
<td>99</td>
<td>183</td>
<td>148</td>
<td>61</td>
<td>19</td>
<td>-</td>
<td>-</td>
<td>1,356</td>
<td>(100.00%)</td>
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<tr>
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<td>15</td>
<td>3</td>
<td>48</td>
<td>15</td>
<td>32</td>
<td>100</td>
<td>38</td>
<td>35</td>
<td>38</td>
<td>63</td>
<td>30</td>
<td>22</td>
<td>67</td>
<td>506</td>
<td>346.67%</td>
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<tr>
<td>Free (PCA, Children &amp; Staff)</td>
<td>150</td>
<td>133</td>
<td>119</td>
<td>165</td>
<td>187</td>
<td>178</td>
<td>198</td>
<td>158</td>
<td>154</td>
<td>106</td>
<td>114</td>
<td>184</td>
<td>182</td>
<td>2,028</td>
<td>21.33%</td>
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<td>Grand Total Ridership</td>
<td>4,082</td>
<td>4,440</td>
<td>4,432</td>
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<td>4,007</td>
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<td>4,236</td>
<td>4,975</td>
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<td>4,406</td>
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<td>Service Miles</td>
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<td>44,385</td>
<td>33,221</td>
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<td>41,138</td>
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<td>30,323</td>
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<td>31,886</td>
<td>448,751</td>
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<td>Service Hours</td>
<td>2,182</td>
<td>2,474</td>
<td>2,356</td>
<td>2,496</td>
<td>2,378</td>
<td>2,461</td>
<td>2,663</td>
<td>2,446</td>
<td>2,908</td>
<td>2,504</td>
<td>2,512</td>
<td>2,716</td>
<td>2,486</td>
<td>32,582</td>
<td>13.93%</td>
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<tr>
<th>Measure V &amp; MC Student Ridership Details for February 2020</th>
<th>Local</th>
<th>Intercity</th>
<th>Total</th>
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<td>ADA</td>
<td>408</td>
<td>39</td>
<td>447</td>
</tr>
<tr>
<td>Seniors</td>
<td>7,513</td>
<td>862</td>
<td>8,375</td>
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<td>Veterans</td>
<td>9,085</td>
<td>1,322</td>
<td>10,407</td>
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<td>Measure V Total</td>
<td>17,006</td>
<td>2,223</td>
<td>19,229</td>
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<tr>
<td>Merced College Students</td>
<td>8,554</td>
<td>1,616</td>
<td>10,170</td>
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![Diagram](image1.png)
ITEM 16
MEMORANDUM

DATE: March 13, 2020

TO: Transit Joint Powers Authority for Merced County

FROM: Stacie Guzman, Executive Director
Christine Chavez, Transit Manager

RE: Authorize Capital Purchases for Fleet Replacement

SUMMARY

TJPA is seeking Governing Board approval to order 11 new transit vehicles to replace existing transit vehicles that have reached the end of their useful life as defined by the Federal Transit Administration (FTA). These proposed purchases are in accordance with TJPA’s Fleet Replacement Plan. According to the anticipated lead time needed to order vehicles in advance of needing them in service, staff requests the Executive Director be provided the budget authority to order 11 new transit vehicles in an amount not to exceed $4.2 million. The TJPA capital fund for fleet replacement currently holds a balance of $5,469,505.

BACKGROUND

TJPA utilizes the attached fleet replacement plan to help plan for future capital purchases based on the useful life of our transit vehicles. This plan was adopted by the TJPA Governing Board as part of the 2017 TJPA Short Range Transit Plan. Through the annual budget process, staff proposes revenue allocations from eligible sources to the capital fund to ensure revenue is available when the capital expenditures are needed in the fiscal year buses will be ordered. As a general rule, staff seeks grant opportunities to supplement the capital revenue. However, when grant funds have been exhausted, revenue from the capital fund may be utilized to ensure timely replacement of end-of-life vehicles which are costlier to maintain and less fuel efficient. It is important to note, that the capital fund is associated with the TJPA’s capital improvement plan, which includes projects and costs beyond rolling stock.

Bus Replacement Funding Sources

Historically, fleet replacement purchases were funded through the State’s Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA); however that program has recently sunset.

Currently, TJPA utilizes the following funding sources, when available, as either grant matches or direct purchases for rolling stock:

- **State of Good Repair** – Annual allocation ranges from $300-500,000. The most recent allocation was used as local match for a FTA 5339 grant.
- **FTA 5339 Bus and Bus Facilities Grants** – This is a competitive grant program that TJPA was successful in obtaining two awards: (1) in the amount of $2.0 million to purchase 5 zero-emission buses; (2) in the amount of $300k to purchase 3 diesel cutaway buses. Staff will continue to apply for this program in future years.
• **Congestion Mitigation Air Quality (CMAQ)** – This is a funding source that may be considered for future capital purchases but is currently not a revenue source for capital in this year’s budget.

• **Low Carbon Transit Operations Program (LCTOP)** – This is an annual revenue source that ranges from year to year based on ridership. Our annual allocation has varied from $200-500,000. It is an eligible funding source for capital but will not be used for rolling stock in the coming fiscal year. Instead, it will be proposed for other capital needs related to zero-emission infrastructure and other facility needs. It is anticipated we would be able to utilize this funding for these capital needs with the 2019/20 Fiscal Year allocation ($541,769).

• **Local Transportation Funding (LTF):** LTF is the most flexible revenue source for transit, meaning it can be used for both operations and capital. In the past, the TJPA Governing Board has approved annual allocations of LTF for capital, specifically for the construction of the new Operations and Maintenance Facility and for future purchases of rolling stock in accordance with the fleet replacement plan.

<table>
<thead>
<tr>
<th>Budget Year</th>
<th>Total LTF Allocation to Capital Fund</th>
<th>LTF Allocation to New O&amp;M Facility</th>
<th>LTF Allocation to Fleet Replacement Plan</th>
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<tr>
<td>13/14</td>
<td>$221,969</td>
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<td>$221,969</td>
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<td>14/15</td>
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<td>15/16</td>
<td>$5,000,000</td>
<td>$5,000,000</td>
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<td>16/17</td>
<td>$1,732,536</td>
<td>$0</td>
<td>$1,732,536</td>
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<td>17/18</td>
<td>$3,051,968</td>
<td>$2,551,968</td>
<td>$500,000</td>
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<td>18/19</td>
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<td><strong>$13,021,473</strong></td>
<td><strong>$7,551,968</strong></td>
<td><strong>$5,469,505</strong></td>
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</table>

*End of year LTF savings allocated to Capital Fund

**DISCUSSION**

The attached fleet replacement plan provides the following information in greater detail. Before any vehicles are disposed, a fleet disposal policy will be presented to the TJPA Board for approval. The table below summarizes the vehicles and the lead time needed to order each vehicle type. This staff report is requesting the budget authority needed to purchase these vehicles now, but the expenditure will be incurred in the corresponding “Purchasing Year.”

<table>
<thead>
<tr>
<th>Qty</th>
<th>TYPE</th>
<th>VEHICLE</th>
<th>ORDER DATE</th>
<th>LEAD TIME</th>
<th>2019-20</th>
<th>2020-21</th>
<th>2021-22</th>
<th>2022-23</th>
<th>PURCHASING YEAR</th>
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<td>1</td>
<td>Para</td>
<td>Cutaway*</td>
<td>Sept 2018</td>
<td>6 months</td>
<td></td>
<td>$121,179</td>
<td></td>
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<td>3</td>
<td>Para</td>
<td>Vans</td>
<td>April 2020</td>
<td>6 months</td>
<td></td>
<td></td>
<td>$447,105</td>
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<td>7</td>
<td>Fixed</td>
<td>29ft Gilligs</td>
<td>April 2020</td>
<td>12-18 mon</td>
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<td><strong>$4.2 million</strong></td>
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</table>

*This the remaining cutaway bus from the 9 vehicles needed in 2018-2019. A total of 8 were grant funded with 5 of the 8 being transitioned from diesel to zero-emission.
**Paratransit Cutaway (1)**

Paratransit cutaways are used for Dial a Ride, Paratransit services, and lower ridership fixed route services. Each vehicle has capacity for up to 16 passengers and two to four wheelchair positions. These vehicles are equipped with wheelchair lifts, rather than kneeling capabilities and a ramp. This replacement would be a like vehicle for a like vehicle at the end of its useful life.

**Paratransit Minivans (3) – Propose to exchange for additional cutaways**

Minivans were purchased in the past and used for system support for inaccessible stops, missed stops, longer route deviations and paratransit. However, they are inadequate wheelchair capacity and have proven to be less than function. While the existing fleet replacement plan proposes the purchase of three new vans, staff recommends and is exploring the possibility of replacing these vans with cutaway vehicles. In addition to providing more capacity, cutaway vehicles are similar in cost and have a longer useful life. The useful life of a new cutaway would be 7 yrs/200k miles versus a van at 4 yrs/100k miles.

**Fixed Route 29ft Gillig (7)**

These vehicles are your standard diesel transit bus. These vehicles are on the smaller side of the big “heavy duty” spectrum of vehicles. The vehicles seat up to 28 passengers and have up to two wheelchair positions. These vehicles kneel to create a low floor – at the level of a curb, for easy on/off, and offer a fold out ramp to bridge the connection between a stop and the vehicle. These vehicles have a useful life of 10 years or 350k miles and would be replacing 7 like vehicles at the end of their useful life.

**PAST ACTION TAKEN**

2018: TJPA Governing Board approved the FY 2018-19 budget which included an allocation of $2,000,000 to the capital fund for future fleet replacement purchases, per the fleet replacement plan.

2017: TJPA Governing Board approved the FY 2017-18 budget which included an allocation of $500,000 to the capital fund for future fleet replacement purchases, per the fleet replacement plan.

2016: TJPA Governing Board approved the FY 2016-17 budget which included an allocation of $1,732,536 to the capital fund for future fleet replacement purchases, per the fleet replacement plan.

2014: TJPA Governing Board approved the FY 2014-15 budget which included an allocation of $1,015,000 to the capital fund for future fleet replacement purchases, per the fleet replacement plan.

2013: TJPA Governing Board approved the FY 2013-14 budget which included an allocation of $221,969 to the capital fund for future fleet replacement purchases, per the fleet replacement plan.

**FISCAL IMPACT**

With an aging fleet, TJPA faces several years of steep capital costs associated with the replacement of fleet vehicles that have met their useful life. The replacements are outlined in the fleet replacement plan and total nearly $12,000,000 over the four fiscal years.

The proposed purchase of the 11 vehicles will be paid through the capital fund which has a balance of $5,469,505 for fleet replacement. Should grant funds become available for capital prior to the expenditures occurring, the total expenditure from the capital fund will be less the amount of the grant.

The draft fiscal year 2020-21 budget will include new revenue allocations to the capital fund from eligible sources for the purposes of developing the future revenue needed for the replacement of end-of-life vehicles in fiscal years 2021-22 and beyond.
REQUESTED ACTION

Authorize the Executive Director to purchase 11 new transit vehicles in an amount not to exceed $4,200,000 of capital funds.

ATTACHMENT

Fleet Replacement Inventory
<table>
<thead>
<tr>
<th>Bus No.</th>
<th>Description</th>
<th>Year</th>
<th>Model</th>
<th>Service Date</th>
<th>In-Service Date</th>
<th>Fuel Type</th>
<th>Engine</th>
<th>Transmission</th>
<th>Mileage</th>
<th>Fuel Economy</th>
<th>Fuel Cost</th>
<th>Total Cost</th>
</tr>
</thead>
</table>

**Total Cost:** $1,155,652

**Fuel Year Estimated Total:** $1,376,397

End of表行 Services
ITEM 17
MEMORANDUM

DATE: March 13, 2020

TO: Transit Joint Powers Authority for Merced County

FROM: Stacie Guzman, Executive Director
        Christine Chavez, Transit Manager

RE: Transit Operations Reserve Policy Discussion

SUMMARY

The reason for proposing a Transit Operations Reserve Policy is to establish greater transparency in the use all transit funding, particularly LTF as part of the annual budgeting process and long-term financial sustainability. As part of the process to develop a proposed Transit Operations Reserve Policy for the Transit Joint Powers Authority for Merced County (TJPA), this staff report addresses two key questions:

1. What is the appropriate percentage of the annual budget to be held in an Operations Reserve?
2. How will funds be allocated to, drawn from and replenished back into the Operations Reserve?

Staff proposes the draft policy establish two reserve thresholds with separate functions: A standing emergency reserve at 25% of TJPA’s annual operating budget, and a contingency reserve that can hold a balance of no less than 15% and no more than 25% of the Authority’s operating budget.

The emergency reserve of a fixed 25% would be used to provide the Authority with the ability to prevent service disruptions due to revenue delays and cash flow issues related to the reimbursement-based federally funded transit operations.

The contingency reserve of no less than 15% but not more than 25% of the annual operating budget would provide the Authority with the opportunity to establish greater long-term financial sustainability by planning for the resources needed to address budget challenges beyond normal cash flow issues. Such challenges include increasing costs for contracted Operations and Maintenance services, fuel increases, and unmet transit needs. The balance of funds in the contingency reserve would be determined on an annual basis and approved by the Governing Board as part of a multi-year transit budget outlook. The goal of the contingency reserve is to develop greater financial sustainability through long-term planning and to smooth out disruptive spikes in needed revenue on an annual basis.

BACKGROUND

TJPA has had a reserve account for many years without a policy that established fund balances or procedures on how the funds were to be maintained, used and replenished. In the fall of 2018, the Executive Director proactively engaged the Board on this issue to develop transparency in the transit budget process, specifically in regard to the use and accumulation of Local Transportation Funding (LTF) for transit purposes. A reserve policy is not required.
Last month, the Executive Director provided a brief presentation to the Board addressing two fundamental questions that demonstrate why a reserve fund is necessary and why LTF is the funding source most often used. She discussed:

• Why does TJPA need the Operations Reserve?
• What funding sources can be used for an Operations Reserve?

As discussed last month, transit needs the Operations Reserve because it does not have a General Fund to utilize when funding shortfalls occur. Transit funding is reimbursement based with a budget built on estimated revenues (state and federal). When actual revenue amounts are finally known and received, the related expenditures have already been incurred. When the actual revenue falls short of estimates, a funding shortfall occurs and the reserve is needed to pay expenditures and prevent a disruption in service. In addition to funding shortfalls, delays in receiving annual federal funding are very common. Most federal funding is received 8-10 months into the fiscal year, and has at times exceeded 12-18 months. Such delays can cause major cash flow issues, making the authority dependent upon a reserve fund in order to prevent service disruptions.

Also discussed as part of last month’s presentation was the reliance on Local Transportation Funding (LTF) as the main contributor to populating the Operations Reserve. TJPA’s revenue sources include state and federal funding that are tied to specific purposes and have expenditure deadlines. Without other discretionary funding sources such as revenue from property rent, advertisements on buses or farebox revenue, LTF remains the only funding source that can sit in a reserve for an indefinite amount of time.

DISCUSSION

Purpose of Transit Operations Reserve Policy

The purpose of the proposed Transit Operations Reserve Policy is to establish a target reserve balance, anticipated uses, and details on the board approvals required for the use and accumulation of reserve funds. The goal of a healthy operating reserve fund is to establish and maintain a fund that will provide sufficient financial resources to (1) assure timely payment of the operating expenses of TJPA as authorized and defined by the Board, and (2) to prepare for longer term funding shortfalls or unanticipated issues related to lost revenue sources, system-wide service changes or increased service costs as part of the annual unmet transit needs process. Also, having a policy in place that establishes a maximum fund balance also prevents the over accumulation of reserve funds without Board discussion or transparent process. This process will also enhance transparency in the LTF annual allocation process and create a more sustainable financial position for TJPA.

Proposed Reserve Balances

Staff proposes establishing an overall Transit Operations Reserve minimum balance of 40% and maximum balance of 50% of TJPA’s annual operating budget, comprised of the Emergency Cash Flow account (25%), and the Contingency account (15-25%).

Emergency Cash Flow Account 25%

The Emergency Cash Flow account would maintain a balance of 25% (3 months) of TJPA’s annual operating budget. The purpose of this account is to address cash flow issues that may arise from delays in receiving state and federal reimbursement payments or when actual revenue falls short of what was estimated in the annual budget. The TJPA budget is built on estimated revenue from federal and state sources. The Authority is reimbursed for costs incurred and payments are often received 8-10 months after a reimbursement request is submitted. In the past, this delay has exceeded 12 months. An emergency cash flow reserve of 3 months is a very modest safety net that would provide TJPA with the opportunity to continue operations in the short-term while determining the best course of action to rectify the situation. This Emergency Cash Flow reserve can also be used to address unanticipated mid-year expenditure increases related to issues outside of the Authority’s control such as catastrophic maintenance issues. These are not uncommon occurrences in the transit industry and require access to a reserve account in order to pay expenditures and maintain service throughout the budget year.
Expenditures from this fund beyond $30,000 would require Governing Board approval, consistent with the current budget authority limits for the Executive Director. This fund would begin each fiscal year with a fund balance of 25% of the TJPA annual operating budget.

**Contingency Account 15-25%**
The Contingency account would maintain a minimum balance of 15% and could hold a maximum balance of 25% of TJPA’s annual operating budget under the direction of the Governing Board. While the purpose of the Emergency Cash Flow account is to ensure TJPA can manage cash flow issues throughout the year related to federal funding delays and shortfalls, the Contingency account will allow TJPA to accumulate funding that can be used to maintain service during periods of declining revenue or slower than anticipated revenue growth, until service reductions, fare increases or other measures can be implemented, if necessary. With the anticipated multi-year increase in costs for Operations and Maintenance services, an aging fleet in need of repair, and the expected cost increases for infrastructure maintenance needs, staff strongly encourages maintaining a healthy contingency account. This account will not only provide TJPA the ability to respond to unanticipated cost increases, but to also develop better long-term budget planning.

A balance of 15% would be maintained annually through the budget process. Additional contributions to the account beyond 15% would require board approval either through the budget process or as a separate action. Expenditures of any amount from the contingency account would require Governing Board action either as a stand-alone action needed at some point throughout the budget year, or as part of the annual budget process.

**Projections**
The table below outlines the estimated TJPA Operating Budget for the next 6 years. These revenue and expenditure projections include a modest increase. The table also includes the costs associated with the new Operations and Maintenance service provider contract, but does not reflect the estimated costs of the adopted unmet transit needs: evening service hours, new service in north Merced, and increased service in Planada as those figures will be determined through the upcoming Short Range Transit Plan.

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Revenue</strong></td>
<td>$14,190,922</td>
<td>$14,652,575</td>
<td>$15,648,893</td>
<td>$16,098,225</td>
<td>$16,227,526</td>
<td>$16,360,955</td>
<td>$16,498,647</td>
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<tr>
<td><strong>Operating Expense</strong></td>
<td>$14,190,922</td>
<td>$14,652,575</td>
<td>$15,648,893</td>
<td>$16,485,953</td>
<td>$16,902,641</td>
<td>$17,263,039</td>
<td>$17,694,053</td>
</tr>
<tr>
<td><strong>Revenue Shortfall</strong>*</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>(387,728)</td>
<td>(675,114)</td>
<td>(902,085)</td>
<td>(1,195,406)</td>
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<tr>
<td><strong>Contingency MIN 15%</strong></td>
<td>$2,128,638</td>
<td>$2,197,886</td>
<td>$2,347,334</td>
<td>$2,414,733</td>
<td>$2,434,128</td>
<td>$2,454,143</td>
<td>$2,474,797</td>
</tr>
<tr>
<td><strong>MAX 25%</strong></td>
<td>$3,547,730</td>
<td>$3,663,144</td>
<td>$3,912,223</td>
<td>$4,121,488</td>
<td>$4,225,660</td>
<td>$4,315,760</td>
<td>$4,423,513</td>
</tr>
<tr>
<td><strong>Total MIN 40%</strong></td>
<td>$5,676,368</td>
<td>$5,861,030</td>
<td>$6,259,557</td>
<td>$6,536,221</td>
<td>$6,659,788</td>
<td>$6,769,903</td>
<td>$6,898,310</td>
</tr>
<tr>
<td><strong>Total MAX 50%</strong></td>
<td>$7,095,461</td>
<td>$7,326,287</td>
<td>$7,824,446</td>
<td>$8,242,977</td>
<td>$8,451,320</td>
<td>$8,631,520</td>
<td>$8,847,027</td>
</tr>
</tbody>
</table>
*Revenue shortfall represents increased cost of Operations and Maintenance service provider contract but does not reflect anticipated cost increases related to implementing new services identified as unmet transit needs. Service reductions/increases may also result from the Short Range Transit Plan that will be underway in 2020/21.

FISCAL IMPACT

TJPA is dependent on many diverse funding sources for the operation of its services that are subject to state and federal funding availability and administrative processes. The reserve balance is essential to mitigate current and future risk of revenue shortfalls and unanticipated expenditures. Sustaining a healthy reserve balance should be defined as one to minimize disruptions to TJPA’s services due to fluctuation in funding and in accordance to the Government Finance Officers Association (GOFA) recommendations.

PAST ACTION TAKEN

None.

REQUESTED ACTION

For information only.
ITEM 18
MEMORANDUM

DATE: March 13, 2020

TO: Merced County Regional Waste Management Authority Board

FROM: Eric Zetz, Director

RE: Merced County Regional Waste Management Authority Monthly Update

BACKGROUND

In order to keep the Technical Review Board (TRB) and Merced County Regional Waste Management Authority (MCRWMA) Board informed, Director of MCRWMA Eric Zetz will provide a monthly update on the following RWA activities:

1) Tonnage Reports for February;
2) Landfill Gas to Energy Construction Manager at Risk Update;
3) HWY 59 Landfill Phase 6B-1 Update;
4) Cow Carcasses Resolution Update; and
5) Community Cleanup & Household Hazardous Waste Events.

FISCAL IMPACT

None, for information only.

REQUESTED ACTION

For information only.

ATTACHMENT

None.
ITEM 19
MEMORANDUM

DATE: March 13, 2020

TO: Merced County Regional Waste Management Authority

FROM: Kyle Loreto, Diversion Program Manager

RE: Authorization of an Environmental Preferable Purchasing and Practices Policy

SUMMARY

MCRWMA is seeking to adopt an Environmental Preferable Purchasing and Practices (EPPP) Policy. A Governing Board resolution adopting an EPPP policy is required to be eligible for the California Department of Resources Recycling and Recover (CalRecycle) Local Government Waste Tire Cleanup Grant Program (TCU).

BACKGROUND

CalRecycle offers the TCU grant program and its purpose is to pay for the cost of cleanup, abatement, or other remedial actions related to the disposal of illegally dumped California waste tires. Projects include the collection, removal, transportation, recycling, and disposal of California waste tires from illegal piles and areas where illegal dumping has occurred along public rights-of-way.

CalRecycle requires all grant applicants to have adopted an EPPP policy. Adoption of an EPPP policy will provide eligibility for the MCRWMA to apply for current and future grants. The adoption of an EPPP policy will also promote cost effectiveness in the purchase of products that minimize environmental impacts, institute practices that reduce waste, and promote recycled content products.

PAST ACTIONS TAKEN

October 2011: Governing Board adopted Resolution No.2011/10-20-02 authorizing an EPPP policy.

February 2018: Governing Board adopted Resolution No.2018/02/15-03 authorizing submittal of regional grant applications for all CalRecycle grants for which MCRWMA is eligible.

For more information regarding this staff report contact Kyle Loreto at kloreto@mcrwma.org or (209) 723-4481.
FISCAL IMPACT

None.

The Technical Review Board concurs with the requested action.

REQUESTED ACTION


ATTACHMENTS

Resolution 2020/03-19-02
EPPP Policy
RESOLUTION NO. 2020/03-19-02

RESOLUTION OF THE MERCED COUNTY REGIONAL WASTE MANAGEMENT AUTHORITY ADOPTING AN ENVIRONMENTALLY PREFERABLE PURCHASING POLICY

WHEREAS, Public Resources Code sections 40000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle), formerly known as the California Integrated Waste Management Board, to administer various Grant Programs (grants) in furtherance of the State of California’s (State) efforts to reduce, recycle and reuse solid waste generated in the State thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant’s governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the Merced County Regional Waste Management Authority Board of Directors adopts an Environmentally Preferable Purchasing Policy (Attachment 1); and

BE IT FURTHER RESOLVED that this Resolution is effective until rescinded by the Signature Authority and/or this Governing Body.

The foregoing resolution was approved by the Regional Waste Management Authority Board on March 19, 2020, by ____________________________ who moved its adoption, which motion was duly seconded by ____________________________ and which was adopted by the following vote:

AYES:

NOES:

ABSENT:

ATTEST: AGENCY BOARD DESIGNEE:

______________________________________  ____________________________________________
Stacie Guzman, Executive Director        Daron McDaniel, Chairperson
Regional Waste Management Authority      Regional Waste Management Authority

DATE: ___________________________
ATTACHMENT 1

ENVIRONMENTALLY PREFERABLE PURCHASING POLICY

1.0 STATEMENT OF POLICY

It is the policy of the Merced County Regional Waste Management Authority to:

• institute practices that reduce waste by increasing product efficiency and effectiveness,
• purchase products that minimize environmental impacts, toxics, pollution, and hazards to worker and community safety to the greatest extent practicable, and
• purchase products that include recycled content, are durable and long-lasting, conserve energy and water, use agricultural fibers and residues, reduce greenhouse gas emissions, use unbleached or chlorine free manufacturing processes, are lead-free and mercury-free, and use wood from sustainably harvested forests.

2.0 PURPOSE

This Policy is adopted in order to:

• conserve natural resources,
• minimize environmental impacts such as pollution and use of water and energy,
• eliminate or reduce toxics that create hazards to workers and our community,
• support strong recycling markets,
• reduce materials that are landfilled,
• increase the use and availability of environmentally preferable products that protect the environment,
• identify environmentally preferable products and distribution systems,
• reward manufacturers and vendors that reduce environmental impacts in their production and distribution systems or services,
• create a model for successfully purchasing environmentally preferable products that encourages other purchasers in our community to adopt similar goals.

3.0 SPECIFICATIONS

3.1 Source Reduction

3.1.1 The Merced County Regional Waste Management Authority shall institute practices that reduce waste and result in the purchase of fewer products whenever practicable and cost-effective, but without reducing safety or workplace quality.

3.1.2 The Merced County Regional Waste Management Authority shall purchase remanufactured products such as laser toner cartridges, tires, furniture, equipment and automotive parts whenever practicable, but without reducing safety, quality or effectiveness.

3.1.3 The Merced County Regional Waste Management Authority shall require all equipment bought after the adoption of this policy to be compatible with source reduction goals as referred to in this section (3.1), when practicable.

3.1.4 All buyers shall consider short-term and long-term costs in comparing product alternatives, when feasible. This includes evaluation of total costs expected during the time a product is owned, including, but not limited to, acquisition, extended warranties, operation, supplies, maintenance, disposal costs and expected lifetime compared to other alternatives.
3.1.5 Products that are durable, long lasting, reusable or refillable are preferred whenever feasible.

3.1.6 The Merced County Regional Waste Management Authority requests vendors to eliminate packaging or use the minimum amount necessary for product protection, to the greatest extent practicable.

3.1.7 Packaging that is reusable, recyclable or compostable is preferred, when suitable uses and programs exist.

3.1.8 Vendors shall be encouraged to take back and reuse pallets and packaging materials.

3.1.9 Suppliers of electronic equipment, including but not limited to computers, monitors, printers, and copiers, shall be required to take back equipment for reuse or environmentally safe recycling when the Merced County Regional Waste Management Authority discards or replaces such equipment, whenever possible.

3.2 Recycled Content Products

3.2.1 All products for which the United States Environmental Protection Agency (U.S. EPA) has established minimum recycled content standard guidelines, such as those for printing paper, office paper, janitorial paper, construction, landscaping, parks and recreation, transportation, vehicles, miscellaneous, and non-paper office products, shall contain the highest postconsumer content practicable, but no less than the minimum recycled content standards established by the U.S. EPA Guidelines.

3.2.2 Copiers and printers bought shall be compatible with the use of recycled content products.

3.2.3 In accordance with California Public Contract Code, Sec. 10409, the Merced County Regional Waste Management Authority shall purchase re-refined lubricating and industrial oil for use in its vehicles and other equipment, as long as it is certified by the American Petroleum Institute (API) as appropriate for use in such equipment.

3.2.4 When specifying asphalt concrete, aggregate base or portland cement concrete for road construction projects, the Merced County Regional Waste Management Authority shall use recycled, reusable or reground materials when practicable.

3.2.5 The Merced County Regional Waste Management Authority shall specify and purchase recycled content transportation products, including signs, cones, parking stops, delineators, and barricades.

3.2.6 All pre-printed recycled content papers intended for distribution that are purchased or produced shall contain a statement that the paper is recycled content.

3.3 Energy and Water Savings

3.3.1 Where applicable, energy-efficient equipment shall be purchased with the most up-to-date energy efficiency functions. This includes, but is not limited to, high efficiency space heating systems and high efficiency space cooling equipment.

3.3.2 When practicable, the Merced County Regional Waste Management Authority shall replace inefficient lighting with energy-efficient equipment.
3.3.3 All products purchased by the Merced County Regional Waste Management Authority and for which the U. S. EPA Energy Star certification is available shall meet Energy Star certification, when practicable. When Energy Star labels are not available, choose energy-efficient products that are in the upper 25% of energy efficiency as designated by the Federal Energy Management Program.

3.3.4 The Merced County Regional Waste Management Authority shall purchase water-saving products whenever practicable.

3.4 Landscaping

3.5.1 All landscape renovations, construction and maintenance by the Merced County Regional Waste Management Authority, including workers and contractors providing landscaping services for the Merced County Regional Waste Management Authority, shall employ Bay-Friendly Landscaping or sustainable landscape management techniques for design, construction and maintenance whenever possible, including, but not limited to, integrated pest management, grasscycling, drip irrigation, composting, and procurement and use of mulch and compost that give preference to those produced from regionally generated plant debris and/or food waste programs.

3.5.2 Plants should be selected to minimize waste by choosing species for purchase that are appropriate to the microclimate, species that can grow to their natural size in the space allotted them, and perennials rather than annuals for color. Native and drought-tolerant plants that require no or minimal watering once established are preferred.

3.5.3 Hardscapes and landscape structures constructed of recycled content materials are encouraged. The Merced County Regional Waste Management Authority shall limit the amount of impervious surfaces in the landscape, wherever practicable. Permeable substitutes, such as permeable asphalt or pavers, are encouraged for walkways, patios and driveways.

3.6 Toxics and Pollution

3.6.1 To the extent practicable, no cleaning or disinfecting products (i.e. for janitorial or automotive use) shall contain ingredients that are carcinogens, mutagens, or teratogens. These include chemicals listed by the U.S. EPA or the National Institute for Occupational Safety and Health on the Toxics Release Inventory and those listed under Proposition 65 by the California Office of Environmental Health Hazard Assessment.

3.6.2 The Merced County Regional Waste Management Authority shall purchase products and equipment with no lead or mercury whenever possible. For products that contain lead or mercury, the Merced County Regional Waste Management Authority shall give preference to those products with lower quantities of these metals and to vendors with established lead and mercury recovery programs.

3.7 Forest Conservation

3.7.1 To the greatest extent practicable, the Merced County Regional Waste Management Authority shall not procure wood products such as lumber and paper that originate from forests harvested in an environmentally unsustainable manner. When possible, the Merced County Regional Waste Management Authority shall give preference to wood products that are certified to be sustainably harvested by a comprehensive, performance-based certification system. The certification system shall include independent third-party audits, with standards equivalent to, or stricter than, those of the Forest Stewardship Council certification.
3.8 Agricultural Bio-Based Products

3.8.1 Vehicle fuels made from non-wood, plant-based contents such as vegetable oils are encouraged whenever practicable.

3.8.2 Paper, paper products and construction products made from non-wood, plant-based contents such as agricultural crops and residues are encouraged whenever practicable.

4.0 PRIORITIES

4.1 The health and safety of workers and citizens is of utmost importance and takes precedence over all other policies.

4.2 The Merced County Regional Waste Management Authority has made significant investments in developing a successful recycling system and recognizes that recycled content products are essential to the continuing viability of that recycling system and for the foundation of an environmentally sound production system. Therefore, to the greatest extent practicable, recycled content shall be included in products that also meet other specifications, such as chlorine free or bio-based.

4.3 Nothing contained in this policy shall be construed as requiring a department, purchaser or contractor to procure products that do not perform adequately for their intended use, exclude adequate competition, or are not available at a reasonable price in a reasonable period of time.

4.4 Nothing contained in this policy shall be construed as requiring the Merced County Regional Waste Management Authority, department, purchaser or contractor to take any action that conflicts with local, state or federal requirements.

5.0 IMPLEMENTATION

5.1 The Executive Director shall implement this policy in coordination with other appropriate jurisdiction personnel.

5.2 Successful bidders shall certify in writing that the environmental attributes claimed in competitive bids are accurate. In compliance with State law, vendors shall be required to specify the minimum or actual percentage of recovered and postconsumer material in their products, even when such percentages are zero.

5.3 Upon request, buyers making the selection from competitive bids shall be able to provide justification for product choices that do not meet the environmentally preferable purchasing criteria in this policy.

5.4 Purchasers shall include businesses certified by the Bay Area Green Business Program in requests for products and services.

5.5 Vendors, contractors and grantees shall be encouraged to comply with applicable sections of this policy for products and services provided to the Merced County Regional Waste Management Authority, where practicable.

6.0 EFFECTIVE DATES

This policy shall take effect on April 1, 2020.