



Regular Meeting of the Measure V Citizens Oversight Committee

LOCATION

MCAG
369 W. 18th Street
Merced, CA

DATE

Monday, September 23, 2019

TIME

3:00 PM

Measure V Oversight Committee Members

City of Atwater – Ron Daugherty
City of Dos Palos – Lynne Payne
City of Gustine – David Craig
City of Livingston – Katherine Schell Rodriguez
City of Los Banos –
City of Merced – Karla Seijas
County of Merced – Jim Cunningham, Vice Chair
Agriculture Industry Representative – Dennis Brazil
Audit, Finance or Budget Professional – Demitrios Tatum
Bike/Pedestrian or Transit Representative –
Building Industry Representative – Josh Lepper
Environmental Advocacy Group Representative – Jean Okuye
Ethnic Community Group Representative –
Major Private Sector Employer Representative – Vinton Thengvall

Welcome to the Measure V Citizens Oversight Committee Meeting

AGENDA

At least 72 hours prior to each regular Measure V Citizens Oversight Committee meeting, a complete agenda packet is available for review at www.measurev-mcag.com and at the MCAG office, 369 W. 18th Street, Merced, CA 95340. All public records relating to an open session item and copies of staff reports or other written documentation relating to items of business referred to on the agenda are on file at MCAG. Persons with questions concerning agenda items may call MCAG to make an inquiry regarding the nature of items described on the agenda.

INTERPRETING SERVICES

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INDIVIDUALS WITH DISABILITIES

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PUBLIC COMMENTS

Members of the public wishing to address agenda items or comment on any item not on the agenda may do so during agenda item 3 – Public Comment. Persons may also address any item on the agenda during consideration of that item. Comments are limited to three (3) minutes per person. Please state your name and city or community of residence for the record. For items not on the agenda, no action will be taken. If it requires action, the item will be referred to staff and/or placed on the next agenda.

ADDITIONAL INFORMATION

Merced County Association of Governments (209)723-3153 www.mcagov.org
Measure V www.mcagov.org/measurev

**Regular Meeting of the
Measure V Citizens Oversight Committee
AGENDA**

September 23, 2019
3:00 PM
Merced County Association of Governments
369 W 18th Street, Merced

ITEM	PG. #	ACTION	STAFF
1. Roll Call			
2. Approval of the Agenda		Action	
3. Public Comment			
4. Approval of Measure V Citizens Oversight Committee Meeting minutes – January 14, 2019	pg. 5	Action	
5. Approval of Measure V Citizens Oversight Committee Meeting minutes – March 3, 2019	pg. 8	Action	
6. Approval of Measure V Citizens Oversight Committee Meeting minutes – June 3, 2019	Pg. 10	Action	
7. Appoint Chair and Vice Chair		Action	
8. City of Livingston Measure V Project Showcase		Presentation	Anthony Chavarria
9. Measure V program updates		Info	Matt Fell
10. Review Measure V Expenditure Reports for April 1, 2019 – June 30, 2019		Info	Nav Bagri
<ul style="list-style-type: none"> • Atwater • Dos Palos • Gustine • Livingston • Los Banos • Merced • County of Merced - Local 			

- [County of Merced – Regional East](#)
- [County of Merced – Regional West](#)
- [Transit](#)
- [Admin](#)

- | | | | |
|--|--------|--------|---------------------|
| 11. Approval of Meeting Schedule | Pg. 12 | Action | Mary-Michal Rawling |
| 12. Attendance Policy | Pg. 13 | Action | Mary-Michal Rawling |
| 13. Questions/Comments from Committee or Public | | | |
| 14. Adjourn | | | |

Next Meeting:

The next Measure V Citizens Oversight Committee meeting will be held on January 13, 2020 at the MCAG Conference Room, 369 W. 18th Street, Merced, CA 95340



Citizens Oversight Committee Meeting Minutes

January 14, 2019 – MCAG, 369 W 18th Street, Merced

1. Roll Call

Committee Members Present:

David Dees - Chair	Bike/Pedestrian or Transit
Ron Daugherty	City of Atwater
Jean Okuye	Environmental Advocacy Group (present after roll call)
Katherine Schell Rodriguez	City of Livingston
Karla Seijas	City of Merced
John Cates	Ethnic Community Group
Vinton Thengvall	Major Private Sector Employer
Jerry Antonetti	City of Dos Palos
Jim Cunningham – Vice Chair	County of Merced
Demitrios Tatum	Audit, Finance or Budget Professional

Absent:

Dennis Brazil	Agriculture Industry
Joshua Lepper	Building Industry
Paul Parreira	City of Los Banos
Vacant	City of Gustine

2. Approval of the Agenda

Jim Cunningham moved to approve the agenda. The motion was seconded by Ron Daugherty. Motion passed unanimously.

3. Public Comment

None

4. Approval of Minutes

Katherine Schell Rodriguez noted that her name was misspelled in the minutes of the September 24, 2018 meeting. Vinton Thengvall moved to approve the minutes of the September 24, 2018 meeting. The motion was seconded by Karla Seijas. Motion passed unanimously.

5. Review Measure V Expenditure Reports for July 1, 2018 to September 30, 2018

Vinton Thengvall asked for a status update for the Pavement Management System. Matt Fell answered by mentioning that the jurisdictions have received the data and are using it to help inform their budgets. No further comments or questions were raised regarding the expenditure reports.

6. Measure V Audit

Auditor Osvaldo Gutierrez from Price Paige and Company gave an oral presentation of the Measure V Audit for the year ending in June 30, 2018. Demitrios Tatum asked what the procedure would be if an agency had an exception. The auditor explained that the agency would have to give an explanation on why there was an exception. David Dees asked about sampling and how many invoices were reviewed. The auditor said that 70% or more invoices were reviewed. Vinton Thengvall asked about loaning Measure V money between jurisdictions. The auditor explained that those loans would be under an agency to agency agreement and each agency would be responsible for providing the terms of the loan agreements.

Osvaldo Gutierrez reviewed revenue expenditures on page 4 of the audit. The auditors from Price Paige and Company visited each agency and received detailed information regarding their revenues and expenditures. The revenues and expenditures were evaluated according to the Measure V Expenditure Plan. The auditor mentioned that there is \$13M of unspent revenue, however \$7.3 M of that is regional money. Osvaldo Gutierrez went on to describe what Measure V is for and how the money is supposed to be allocated. He also reviewed Note 3 on page 8 of the audit where it outlines the money that will be spent on regional east and west projects. The auditor continued by explaining the supplementary information on page 13 by describing how much total money was expended by percentage. Page 15 highlights how much money was budgeted and how much money was received. There was an excess of \$1.7M of sales tax money collected. Finally, when reviewing page 21, the auditor stated there were no findings in the financials.

Demitrios Tatum made a motion to approve the Measure V Financial Statements and Independent Auditor's Report for the year ending June 30, 2018. Jim Cunningham seconded the motion. The motion passed unanimously.

7. Annual Report

Mary-Michal Rawling presented several examples of annual reports from other agencies and discussed various aspects of those reports that could be included in the upcoming Measure V annual report. Mary-Michal Rawling mentioned that a good length for the Measure V annual report would be about 4-5 pages. John Cates suggested adding lots of infographics to make the report more appealing for the public to read. Jerry Antonetti asked if the report would have local projects included. Stacie Dabbs answered by saying yes and we would make sure that it would be short but thorough enough to showcase the projects. David Dees suggested having pictures shown by project type. Ron Daugherty would want some web links on the report in case someone would like to get more information. John Cates asked if it would be heavily publicized. Mary-Michal confirmed that it would be. Karla Seijas suggested the report have a section for each jurisdiction to show what they have done with the Measure money. Jim Cunningham likes the idea of the report coming from the COC.

8. Next Steps

MCAG staff will begin work on the annual report. The committee was reminded about the first annual Measure V event in April. The December 2019 meeting was moved to January 13, 2020 in consideration of the annual audit. The members decided that the Measure V COC meetings will continue on a quarterly basis. Vinton Thengvall suggested having a few jurisdictions come to each COC meeting to showcase the projects they have been able to complete using the measure funds. Jurisdictions will be invited to present at the COC meeting in March.

9. Questions/Comments from Committee or Public

Jim Cunningham gave commendation to those who helped with the preparation of the audit. Derek Alexander announced that he has been elected to the city council for Gustine, so he is no longer on the committee. David Dees said he received complaints from the public on the poor quality of the repairs on roads. Emily Haden advised the committee that it has no regulatory authority on the quality of the repairs. The committee can ask the local jurisdictions about the quality of certain repairs, but the jurisdictions have no obligation to explain the decision on the types of treatments used.

10. Adjourn

The Measure V Citizens Oversight Committee meeting was adjourned by Chair David Dees at 3:53 PM.



Citizens Oversight Committee Meeting Minutes

March 4, 2019 – MCAG, 369 W 18th Street, Merced

1. Roll Call

Committee Members Present:

David Dees - Chair	Bike/Pedestrian or Transit
Ron Daugherty	City of Atwater
Jean Okuye	Environmental Advocacy Group
Karla Seijas	City of Merced
Jim Cunningham – Vice Chair	County of Merced
Demitrios Tatum	Audit, Finance or Budget Professional
Dennis Brazil	Agriculture Industry

Absent:

Jerry Antonetti	City of Dos Palos
Joshua Lepper	Building Industry
Paul Parreira	City of Los Banos
Katherine Schell Rodriguez	City of Livingston
John Cates	Ethnic Community Group
Vinton Thengvall	Major Private Sector Employer
Vacant	City of Gustine

2. Approval of the Agenda

There was no quorum, so approval of this item was saved until the next meeting.

3. Public Comment

None

4. Approval of Measure V Citizens Oversight Committee Meeting Minutes – January 14, 2019

There was no quorum, so approval of this item was saved until the next meeting.

5. Review Measure V Expenditure Reports for October 1, 2018 to December 31, 2018

There were no questions regarding the expenditure reports. Nav Bagri noted that the jurisdictions have begun to spend the Measure money on projects, and they have updated project lists.

6. Update

Mary-Michal Rawling reminded the committee regarding the Annual Measure V Event held on Tuesday, April 2, 2019. She mentioned that it will be held at the Merced Senior Center with an open house style featuring pictures of Measure V projects throughout the County. There will be a formal presentation to unveil the annual report at 6:00 PM. This marks the 2-year anniversary since the Measure was initiated. MCAG plans to have other events coordinated with the jurisdictions, perhaps before council meetings to inform the public after the main event.

Mary-Michal Rawling continued with an update regarding the annual report. The annual report is 85% finished. The final draft will be done by the end of the week. Once the report is completed, it will be available on the website and for distribution.

7. Next Steps

The Oversight Committee will request the jurisdictions to present and showcase their projects at the Measure V COC meetings. It is suggested to reach out to the County first, since many of the jurisdictions partner with the County for their projects. Perhaps some of the smaller jurisdictions can present together at the same meeting.

The next meeting is scheduled for Monday, June 3, 2019.

8. Questions/Comments from Committee or Public

Dennis Brazil asks about the Gustine representative vacancy and if there are any potential candidates. He also asks what is planned for improvements for the rural roads in the county. Jean Okuye asked about the status of the pavement management system. Staff will send information to the committee regarding the pavement management system and road conditions.

9. Adjourn

The Measure V Citizens Oversight Committee meeting was adjourned by Chair David Dees at 3:35 PM.



Citizens Oversight Committee Meeting Minutes

June 3, 2019 – MCAAG, 369 W 18th Street, Merced

1. Roll Call

Committee Members Present:

Ron Daugherty	City of Atwater
Jean Okuye	Environmental Advocacy Group
Karla Seijas	City of Merced
Jim Cunningham – Vice Chair	County of Merced
Demitrios Tatum	Audit, Finance or Budget Professional
Lynn Payne	City of Dos Palos
Katherine Schell Rodriguez	City of Livingston
Joshua Lepper	Building Industry
John Cates	Ethnic Community Group

Absent:

Vacant	Bike/Pedestrian or Transit
Paul Parreira	City of Los Banos
Vinton Thengvall	Major Private Sector Employer
Vacant	City of Gustine
Dennis Brazil	Agriculture Industry

2. Approval of the Agenda

There was no quorum, so approval of this item was saved until the next meeting.

3. Public Comment

None

4. Approval of Measure V Citizens Oversight Committee Meeting Minutes – January 14, 2019

There was no quorum, so approval of this item was saved until the next meeting.

5. Approval of Measure V Citizens Oversight Committee Meeting Minutes – March 4, 2019

There was no quorum, so approval of this item was saved until the next meeting

6. Appoint Chair and Vice Chair

There was no quorum, so approval of this item was saved until the next meeting.

7. City of Merced Measure V Project Showcase

Ken Elwin gave a presentation on the Measure V projects for the City of Merced. He discussed the types of road treatments that the City has implemented, strategy for prioritizing projects, the amount of money available for projects, and projects that have been completed so far.

8. Review Measure V Expenditure Reports for January 1, 2019 to March 31, 2019

There were no comments regarding the expenditure reports.

9. Attendance Policy

Mary-Michal Rawling brought to the committee for discussion whether there should be an attendance policy and the things to consider regarding having an attendance policy. There was consensus that there should be an attendance policy based on the calendar year. It was also agreed among the members that the January meeting should be mandatory and that members should not miss more than one meeting per year. The next step is to submit the attendance policy to the MCAG Governing Board for approval.

10. Update

Mary-Michal Rawling passed out copies of the Measure V Annual report in English and Spanish to the committee. She also showed the presentation that had been given to the local communities at the "Road Shows".

11. Questions/Comments from Committee or Public

Mary-Michal read an email addressed to the committee from David Dees. Ron Daugherty asked who would be next to present at the COC. Katherine Schell Rodriguez asked if engineering/planning/design costs can be covered by Measure V funds? Emily Haden said yes, because usually those costs are not eligible for grant funding.

12. Adjourn

Meeting was adjourned at 4:04 PM

Next meeting is scheduled for September 23, 2019 at 3:00 PM at the MCAG Conference Room.



Citizens Oversight Committee 2019-2020 Meeting Schedule

2019

Monday, January 14, 2019*
Monday, March 4, 2019
Monday, June 3, 2019
Monday, September 23, 2019

2020

Monday, January 13, 2020*
Monday, March 9, 2020
Monday, June 8, 2020
Monday, September 14, 2020

*This meeting is mandatory per the COC attendance policy.

Location: All Meetings will be held at 3:00pm at MCAG, 369 W. 18th Street Merced, CA.

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MEASURE V CITIZENS OVERSIGHT COMMITTEE

ATTENDANCE POLICY

Members of the Measure V Citizens Oversight Committee shall attend all scheduled meetings of the Committee. In an event when a member cannot attend the meeting the member shall contact MCAG staff and notify them of their absence. No alternate may be substituted. If a member fails to attend more than one meeting in a calendar year or if the member fails to attend the meeting where the annual audited financial statements are acted upon, the member is considered to have vacated the position. Another representative shall be appointed to fill the position subsequent to notifying the member.