

**MERCED CONTINUUM OF CARE  
EXECUTIVE COUNCIL MEETING  
369 West 18<sup>th</sup> Street, Merced, CA  
Wednesday, February 10, 2010  
8:00 a.m.**

- 1. Welcome**
- 2. Oral Communications**
  - At this time any person may comment on any item that is not on the Agenda. Comments are limited to three minutes per person.
  - Please state your name for the record.
  - Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda.
- \* **3. Minutes of the January 13, 2010 Executive Council Meeting**  
*Requires motion to approve and file.*
- \* **4. Executive Council Structure / Process**  
*Discussion with possible action.*
  - *Expand the Council?*
  - *Chair and Vice Chair – Continue to rotate the position between Government and Private Representatives?*
  - *Leadership from Council*
- \* **5. Elect Chair for the 2010 CoC Planning Year**  
*Bylaws state the Chair and Vice-Chair positions rotate between Government and Private Representatives. Elect Government Representative to serve as the 2010 CoC Planning Year Chair.*
- 6. Quarterly Reports**
  - *HMIS Data*
  - *Grantees*
  - *Continuum of Care*
- 7. Executive Council/Coordinator Announcements?**
- 8. Adjourn**

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\* Action

# Attachment

+ Enclosure

*Copies of staff reports or other written documentation relating to items of business referred to on the agenda are on file in the office of Merced County Association of Governments.*

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369 West 18<sup>th</sup> Street, Merced, CA  
Wednesday, January 13, 2010  
8:00 a.m.**

**MINUTES**

**MEMBERS PRESENT**

Kiley Carrillo, Rainbow Valley Group Homes  
See Lee for Mae Pierini, Merced County Office of Education  
Terry Tatum, Faith-based Representative  
Leona Welker for Herb Opalek, Merced County Rescue Mission

**MEMBERS ABSENT**

Su Briggs, Community Action Agency  
Masoud Niroumand, City of Merced  
Fred Risard, Concerned Citizen  
VACANT, Business Representative  
VACANT, Government Representative

**OTHERS PRESENT**

Lori Flanders, MCAG

**1. Welcome**

Due to no present Chair and the absence of the Vice Chair, Continuum of Care Coordinator Lori Flanders called the meeting to order at 8:03 a.m.

**2. Oral Communications**

None.

**3. Minutes of the November 13, 2009 Executive Council Meetings.**

So noted.

**4. Elect Chair for the 2010 CoC Planning Year**

Lori informed the Council that in November Terry Nichols was recommended as the Chair for 2010. She informed the Council that Terry had resigned as Government Representative for health reasons. Lori further explained that the Bylaws state a Government Representative must serve as Chair due to the last Chair was from the private sector. Eligible nominations include Mae Pierini and Masoud Niroumand.

Item will be tabled to February.

## **5. Executive Council Membership**

Lori explained that the Council had requested this item be added to the agenda for discussion to possibly expand the Executive Council. She informed the Council that it is vital this group take on more leadership of the CoC Program in order for it to be successful.

Terry Tatum commented that county representation is needed. She recommended staff contact members of the Board of Supervisors and City Council for possible nominations for both the Government and Business Representation.

See recommended Council Member Carlisle and/or Mayor Spriggs be contacted to possibly serve.

Lori informed the committee that MCAG staff would conduct an extensive outreach campaign for new members and report back in February.

## **6. Policies & Procedures for 2010 Process**

Lori explained that this item is a result of an email following the November Executive Council meeting. Terry Tatum had recommended that the Policies and Procedures document not include specifics of annual priorities.

The Council discussed and it was agreed by those present to not include specific populations in our policies and procedures document when selecting funding priorities. The document will read, "On an annual basis the CoC will establish goals or priorities in recruiting projects for future HUD funding. Examples include but are not limited to: permanent supportive housing, projects inline with the CoC's annual goals/priorities, renewals...etc."

## **7. General Collaborative**

Lori reviewed the annual goals established by the CoC. She asked for the Council's direction on how to begin tackling these goals.

Terry recommended establishing a committee to specifically address the goal to provide services and housing for the foster youth population.

See commented that a committee already exist called TAY. She will follow up with staff to provide a potential contact.

Lori will follow up with the contact provided for a possible presentation at next weeks CoC meeting. Intention is to possibly partner members of the CoC with TAY to avoid duplication.

Kiley also recommended a possible discussion regarding the TIP Program through Mental Health. Staff will follow up with Christina Kraushar for more information.

**8. Executive Council / Coordinator Announcements?**

Lori provided an update regarding the January 28, 2010 Street Count/Survey.

Lori announced that she has accepted another position with MCAG, and Jeanette Garcia will soon takeover as CoC Coordinator.

See asked if there are any efforts to transition individuals staying at the D Street Shelter. She recommended the One Stop Shop committee present their services during the evening hours at the shelter.

Kiley recommended that money management classes during the evening at the shelter would be a huge benefit for those that are interested.

Lori will speak with the One Stop Shop Coordinator regarding the above comments.

**9. Adjourned at 9:00 a.m.**

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**MINUTES**

**MEMBERS PRESENT**

Su Briggs, Community Action Agency  
Claudia Weeks (Masoud Niroumand), City of Merced  
See Lee (Mae Pierini), Merced County Office of Education  
Fred Risard, Concerned Citizen  
Terry Tatum, Faith-based Representative  
Leona Welker (Herb Opalek), Merced County Rescue Mission

**MEMBERS ABSENT**

Kiley Carrillo, Rainbow Valley Group Homes  
VACANT, Business Representative  
VACANT, Government Representative

**OTHERS PRESENT**

Lori Flanders, MCAG  
Jeanette Garcia, MCAG

**1. Welcome**

Vice Chair Briggs called the meeting to order at 8:03 a.m.

**2. Oral Communications**

Vice Chair Briggs expressed concern regarding several negative comments lodged at Continuum of Care (CoC) during the Homeless Citizen's Advisory Committee (HCAC) on February 3. She believes this is due to a lack of understanding regarding CoCs role and responsibilities.

Tatum opened discussion regarding Merced Medical Center's grantees, including Community Social Model Advocates, Boys and Girls Club and St. Nicholas Church Homeless Project.

Risard presented St. Nicolas Church Homeless Project, a respite program for homeless persons being discharged from the hospital with continuing medical care needs. This funding does not cover rental costs, which must be provided by other patrons. Risard expressed interest in collaborating to access funding for veterans.

**3. Minutes of the February 10, 2010 Executive Council Meeting**

*Tatum moved to approve the minutes dated January 13, 2010, Risard seconded, approved unanimously.*

**4. Executive Council Structure/Process**

MCAG Governing Board workshop pertaining to CoC will take place on February 18 to discuss its role and current structure. A HUD representative will be in attendance.

Executive Council (EC) discussed invitations to participate on the CoC EC. MCAG Staff will follow up with Merced Councilman John Carlisle, who expressed interest, and provide an EC application. Suggestions included: 1) Representation from jurisdictions outside the City of Merced; 2) law enforcement personnel; 3) Mercy Medical. Candidates named included Joe Sousa, Los Banos Councilman, Lt. Matthews, Merced City Police and David Dunham, Merced Medical Director.

Current by-laws indicate that chair will rotate annually between government and private representation.

*Risard motioned to remove rotation requirement, Tatum seconded, approved unanimously.*

Flanders indicated that the CoC policy and procedures are currently under review, with technical assistance being provided by HomeBase.

Vice Chair Briggs asked EC to consider presenting CoC's role, objectives, and past accomplishments to the community via the Merced Sun-Star, emphasizing one of CoC's primary roles: to promote of available grant opportunities and encourage collaboration.

**5. Elect Chair for 2010 CoC Planning Year**

*Tatum motioned nomination of Su Briggs as Chair for the 2010 Planning year, Risard seconded, approved unanimously.*

*Tatum motioned nomination of Kiley Carillo as Vice Chair, contingent upon Kiley's acceptance, Risard seconded, approved unanimously.*

**6. Quarterly Reports**

MCAG Staff indicated that HMIS data reports would be sent via email.

**7. Executive Council/Coordinator Announcements**

MCAG Staff requested change of EC monthly meeting time to 8:30 a.m. Members in attendance concurred.

Rock Da Block event hosted by Christian Life Center, will take place on April 3. Clothing and other essential items are generally distributed as part of this outreach.

Shelter workers needed at the D Street Shelter. These are paid positions with Merced County Community Action Agency.

**8. Meeting adjourned at 9:02 a.m.**