

**MERCED CONTINUUM OF CARE  
EXECUTIVE COUNCIL MEETING  
369 West 18<sup>th</sup> Street, Merced, California  
Wednesday, May 12, 2010 - 8:30 a.m.**

- 1. Welcome**
  - Introductions
  
- 2. Oral Communications**
  - At this time any person may comment on any item that is not on the Agenda.
  - Comments are limited to three minutes per person.
  - Please state your name for the record.
  - Action will not be taken on an item that is not on the Agenda. If action is required, it will be referred to staff and/or placed on the next Agenda.
  
- \*# 3. Minutes of the April 14, 2010 Executive Council Meeting**  
*Requires motion to approve and file.*
  
- \*# 4. Executive Council**  
*Discussion with Possible Action.*
  - a. 2010 Vice Chair
  - b. By-laws – Attendance, Alternates and Voting
  - c. Vacancy - Business Representative
  - d. Policies & Procedure Review
  - e. Staff Request for August 2010 Recess
  
- \*# 5. MCAG Governing Board**  
*Discussion with Possible Action.*
  - a. Action taken – April 15
  - b. Staff Memo – May 20
  
- 6. Survey Results**  
*Information and Discussion.*
  
- 7. Gap Analysis**  
*Information and Discussion.*
  
- # 8. General Collaborative Agenda for May 20, 2010**  
*Information and Discussion*
  
- 9. Announcements/Information**
  - a. Northern California/Central Valley Homeless Roundtable – May 27
  - b. Phillip Mangano’s (tentative) Visit to Merced – May 19 & 20
  
- 10. Adjourn**

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\* Action

# Attachment

+ Enclosure

**Next CoC Executive Council Meeting – Wednesday, June 9 @ 8:30 a.m.**

*Copies of staff reports or other written documentation relating to items of business referred to on the agenda are on file in the office of Merced County Association of Governments.*

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Merced County Association of Governments  
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**MINUTES**

**MEMBERS PRESENT**

Su Briggs, Merced County Community Action Agency  
John Carlisle, Government Representative  
Masoud Niroumand, City of Merced  
Mae Pierini, Merced County Office of Education  
Fred Risard, Faith-based Representative

**MEMBERS ABSENT**

Kiley Carrillo, Rainbow Valley Group Homes  
Terry Tatum, Concerned Citizen  
Herb Opalek, Merced County Rescue Mission  
VACANT, Business Representative

**OTHERS PRESENT**

Jeanette Garcia, MCAG Staff

**1. Welcome**

Chairperson Su Briggs opened the meeting at 8:33 a.m. with introductions.

**2. Oral Communications - None**

**3. Minutes of the April 14, 2010 Executive Council Meeting**

John Carlisle moved to approve the minutes of the April 14, 2010 Executive Council Meeting. Seconded by Mae Pierini.

**MOTION CARRIED UNANIMOUSLY.**

**4. Executive Council Structure/Process**

a. 2010 Vice Chair – Chairperson Su Briggs requested nominations for Vice-chair. Fred Risard offered to nominate himself. Discussion ensued regarding the annual election process, which according to CoC Bylaws Article 5.B should occur in June of each year. Council directed Staff to update Article 5.B. Elections will be deferred until the June Executive Council meeting.

b. By-laws – Attendance, Alternates and Voting – Discussion took place regarding the Council Member attendance, the assignment of alternates and whether alternates should vote in the absence of the Council Member. Council directed Staff to write clarifying language into the Bylaws: *Regular attendance shall be defined as participation in 75% of Executive Council meetings, permitting up to three absences per program year. The program year begins each June. Alternates may attend in a member's absence, but will abstain from voting. An alternate's attendance will not be counted toward council member attendance. Failure to fulfill regular attendance*

*obligations may be considered a detrimental action, and may result in an Executive Council decision to replace the absent member.*

- c. Vacancy – Business Representative – This item was tabled for the June 2010 Agenda.
- d. Policies & Procedures Review – Pages three through five of the CoC Policies & Procedures (P&P) were included in the Agenda packet. The Council will begin the P&P study when new member orientation occurs.
- e. Staff Request for August 2010 Recess – Garcia will not be available to secretary the August meeting. The Council was given the option of conducting the August meeting without Garcia, perhaps with an MCAG alternate staff person, or recessing for August. The Council indicated that a recess in August would be acceptable.

**5. MCAG Governing Board**

- a. Action taken – April 15, 2010 – Staff provided an overview of action taken at MCAG’s April 15, 2010 Governing Board Meeting. The jurisdictions may appoint members to the CoC Executive Council for representation. The Council discussed the advantages and disadvantages of this change.
- b. Staff Memo – May 20, 2010 – The draft staff report for MCAG’s Governing Board meeting was enclosed in the May Agenda packet. Discussion ensued regarding the Board’s potential actions, including: 1) Jurisdiction appointments to Executive Council; and 2) Approval of a preliminary FY 2010-11 cost plan for staffing the CoC, with a proposal to expand the number of hours dedicated to this program.

**6. Survey Results**

2010 Survey Results were provided in the Agenda packet. Some surveys were questionable and will be reviewed to ensure reporting consistency.

**7. Gap Analysis**

Staff will request that Liz Frietas facilitate the Gaps Analysis discussion at the General Collaborative meeting. This item will be deferred until the June 2010 Agenda if Philip Mangano attends the May 19, 2010 General Collaborative Meeting

**8. General Collaborative Agenda for May 19, 2010**

The Council approved the draft General Collaborative Agenda for May 19, 2010, subject to change if Philip Mangano attends the meeting.

**9. Announcements/Information**

- a. Northern California/Central Homeless Roundtable – May 27, 2010 - Executive Council is always welcome to attend these quarterly meetings in Sacramento. Larry Roselle, Fresno HUD, typically provides a carpool opportunity.
- b. Philip Mangano’s (tentative) Visit to Merced – May 19 & 20, 2010 - Though not yet confirmed, travel arrangements are underway, perhaps in time for the General Collaborative Meeting.

**10. Meeting adjourned at 9:43 a.m.**