

**MERCED CONTINUUM OF CARE
EXECUTIVE COUNCIL MEETING
369 West 18th Street, Merced, CA
Friday, November 13, 2009
8:00 a.m.**

- 1. Welcome**
- 2. Oral Communications**
 - At this time any person may comment on any item that is not on the Agenda. Comments are limited to three minutes per person.
 - Please state your name for the record.
 - Action will not be taken on an item that is not on the agenda. If it requires action, it will be referred to staff and/or placed on the next agenda.
- * **3. Minutes of the October 23, 2009 Executive Council Meetings**
Requires motion to approve and file.
- * **4. Elect Chair and Vice Chair for the 2009/2010 CoC Planning Year**
Bylaws state the Chair and Vice-Chair positions rotate between Government and Private Representatives. Elect Government Representative to serve as the 2009/2010 CoC Planning Year Chair and Private Representative to serve as the Vice Chair.
- * # **5. Policies & Procedures for 2010 Process**
Prior to the meeting, please review draft Policies & Procedures for HMIS, Collecting Needs Data, Reviewing & Prioritizing Projects, Role of the CoC Coordinator, and Activities of the CoC Board; and
 - a. *Approve for final adoption; or*
 - b. *Bring back for final review at a future meeting; or*
 - c. *Direct Staff Accordingly*
- * **6. General Collaborative Agenda**
 - Quarterly Progress Reports – Grantees
 - Quarterly HMIS Clients Served Report
 - Live Web Tour of HMIS
 - Sign-ups for Street Count Sub-committee and Volunteers*Approve agenda topics for the November 18th General Collaborative Meeting.*
- 7. Executive Council/Coordinator Announcements?**
- 8. Adjourn**

* Action

Attachment

+ Enclosure

*The next Continuum of Care Executive Council meeting will be held on
Wednesday, December 16, 2009 at 8:00 a.m*

**MERCED CONTINUUM OF CARE
EXECUTIVE COUNCIL MEETING
Merced County Association of Governments
369 West 18th Street, Merced, CA
Friday, October 23, 2009
8:00 a.m.**

MINUTES

MEMBERS PRESENT

Su Briggs, Community Action Agency
Masoud Niroumand, City of Merced
Herb Opalek, Merced County Rescue Mission
Mae Pierini, Merced County Office of Education
Fred Risard, Concerned Citizen
Terry Tatum, Faith-based Representative

MEMBERS ABSENT

Kiley Carrillo, Rainbow Valley Group Homes
Terry Nichols, Department of Rehabilitation
VACANT, Business Representative

OTHERS PRESENT

Lori Flanders, MCAG

1. Welcome

Chair Tatum called the meeting to order at 8:05 a.m.

2. Oral Communications

Fred Risard asked if the Continuum would be taking a stance or at least helping the City of Merced with their encampment plans.

Lori commented that the Continuum of Care (CoC) has been involved in discussions with the City of Merced. She explained that city staff held a meeting with the CoC to determine their level of involvement and that MCAG staff is regularly in contact to offer assistance. She further explained that the purpose of the CoC is not encampments, and that key components include emergency shelter, transitional housing, permanent housing, and the supportive services that go with each housing component.

Fred recommended the Continuum going to a City Council and/or Board of Supervisor meeting to solicit funding for Harmon's House of Prayer to house the homeless 290 population.

Su commented that she would not feel comfortable recommending funding for a program she knows nothing about.

Mae commented that the Continuum should continue to provide viable options to the City, but did not feel comfortable taking a lead role when it came to developing an encampment plan.

Chair Tatum agreed to add a discussion item at the end of the agenda regarding the encampments.

3. Minutes of the October 23, 2009 Executive Council Meeting.

Mae Pierini made a motion to approve the minutes of the of the October 23, 2009 Executive Council Meeting. Seconded by Su Briggs.

MOTION CARRIED UNANIMOUSLY.

4. Elect Chair and Vice Chair for the 2009/2010 CoC Planning Year

Chair Tatum explained that their Bylaws state the Chair and Vice-Chair positions rotate between Government and Private Representatives. She asked that the Council nominate a Government Representative to serve as the 2009/2010 CoC Planning Year Chair and a Private Representative to serve as the Vice Chair.

The Council, after discussion, asked staff to find out if Terry Nichols will continue to serve on the Council, as he would be the ideal candidate to serve as Chair for 2009/2010.

Mae nominated Su Briggs as the Vice Chair.

Mae Pierini made a motion to elect Su Briggs to serve as the Vice Chair for the 2009/2010 CoC Planning Year and for staff to contact Terry Nichols regarding his continued service on the Executive Council. Seconded by Terry Tatum.

MOTION CARRIED UNANIMOUSLY.

5. Policies & Procedures for 2010 Process

The Council went through each Policy and Procedure document. The following changes were requested:

Collecting Needs Data

- The document identified methods to which the CoC will collect subpopulation data during the annual Street Count. The Council requested that since all methods listed are used, to change the language to read “and/or” and not just “or”.

Reviewing & Prioritizing Projects

- Council had a lengthy discussion regarding late applications, if they should or should not be accepted. The Council agreed that late applications should not be accepted unless the full amount of dollars available is not being requested. Thus, when all on time applications have been submitted and it appears that the community is not requesting as much money as is available, the CoC Council will re-open the process.

- Council requested that if the process does happen to be re-opened for the purpose mention above, they would determine the time frame that applications will be due.
- Fred commented that we should include veterans as an identified funding priority in the Policies & Procedures document.

Lori explained that the priorities were identified by the General Collaborative at a previous meeting to include parolees, the chronically homeless, and foster youth. Priorities are established on an annual basis.

Fred asked that veterans be included.

Lori explained that addition of the veterans as a priority would have to be a Council decision.

Several members of the Council commented that the priorities do not mean that a veterans project would not be approved; it just documents what the CoC believed to be a funding priority.

Majority of Council requested the priorities remain as is.

Mae Pierini made a motion to approve the Policies and Procedures with the changes mentioned above for HMIS, Collecting Needs Data, Reviewing and Prioritizing Projects, Role of the CoC Coordinator, and Activities of the Continuum of Care Collaborative and Executive Council for final adoption.

MOTION CARRIED UNANIMOUSLY.

6. General Collaborative Agenda

- Quarterly Progress Reports – Grantees
- Quarterly HMIS Clients Served Report
- Live Web Tour of HMIS
- Sign-ups for Street Count Sub-committee and Volunteers

So noted.

7. Executive Council/Coordinator Announcements?

Due to time constraints this item was skipped.

8. Encampments

No further discussion occurred.

9. Adjourned at 9:20 a.m.