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**Merced City and County  
Continuum of Care**

**Exhibit 1:  
2006 Plan**

Merced City and County  
Continuum of Care  
2006 Plan

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## Part I: CoC Organizational Structure

<b>HUD-defined CoC Name:*</b>	<b>CoC Number*</b>
<b>Merced City &amp; County CoC</b>	<b>CA-520</b>
*HUD-defined CoC names and numbers are available at: <a href="http://www.hud.gov/offices/adm/grants/fundsavail.cfm">www.hud.gov/offices/adm/grants/fundsavail.cfm</a> . If you do not have a HUD-defined CoC name and number, enter the name of your CoC and HUD will assign you a number.	

### A: CoC Lead Organization Chart

<b>CoC Lead Organization: Merced County Association of Governments</b>		
<b>CoC Contact Person: Janelle York, Grant Analyst</b>		
<b>Contact Person's Organization Name: Merced County Association of Governments</b>		
<b>Street Address: 369 W. 18<sup>th</sup> Street</b>		
<b>City: Merced</b>	<b>State:CA</b>	<b>Zip: 95340</b>
<b>Phone Number: (209) 723-3153, extension 318</b>	<b>Fax Number: (209) 723-0322</b>	
<b>Email Address: <a href="mailto: jyork@mcag.cog.ca.us">jyork@mcag.cog.ca.us</a></b>		

CoC-A

### B: CoC Geography Chart

<b>Geographic Area Name</b>	<b>6-digit Code</b>
<b>Merced County</b>	069047
<b>City of Merced</b>	062250

<b>Geographic Area Name</b>	<b>6-digit Code</b>

CoC-B

## CoC Structure and Decision-Making Processes

### C: CoC Groups and Meetings Chart

CoC-Related Planning Groups		Meeting Frequency (check only one column)				Enter the number of organizations/entities that are members of each CoC planning group listed on this chart.
		Monthly or More	Quarterly	Biannually	Annually	
<b>COC Primary Decision-Making Group (list only one group)</b>						
<b>Name:</b>	Advisory Council		X			9
<b>Role:</b>	Provides administrative oversight, ensures the Collaborative meets its goals, monitors grantees, and approves the decisions of the Prioritization Panel.					
<b>Other CoC Committees, Sub-Committees, Workgroups, etc.</b>						
<b>Name:</b>	General Collaborative			X		37
<b>Role:</b>	This group identifies the strengths and weaknesses in the system of care, develops means for filling the gaps in the system, and ensures that services do not overlap or duplicate each other.					
<b>Name:</b>	Housing & Shelter Subcommittee				X	12
<b>Role:</b>	Develops and implements steps to increase the availability of emergency, transitional, and permanent supportive housing and shelter-based supportive services.					
<b>Name:</b>	Supportive Services Subcommittee				X	13
<b>Role:</b>	Develops and implements steps to expand programs to prevent homelessness through crisis intervention, identifies gaps in services and coordinates linkages in the system of care.					
<b>Name:</b>	Prioritization Panel				X	5
<b>Role:</b>	Reviews local CoC grant proposals, selects and prioritizes them for inclusion in the Merced Collaborative's CoC grant application.					
<b>Name:</b>	Street Count Subcommittee	X				13
<b>Role:</b>	Provides input into planning and implementing the first ever P.I.T. count including deciding what methods to employ, the locations to be targeted, and the survey to be utilized.					

CoC-C

### D: CoC Planning Process Organizations Chart

	Specific Names of All CoC Organizations	Geographic Area Represented	Subpopulations Represented, if any* (no more than 2)	
<b>PUBLIC SECTOR</b>	<b>STATE GOVERNMENT AGENCIES</b>			
	Employment Development Department	069047	NA	
	<b>LOCAL GOVERNMENT AGENCIES</b>			
	City of Merced Housing Program	062250	NA	
	City of Merced Code Enforcement	062250	NA	
	Merced Co Dept of Mental Health	069047	SMI	SA
	Merced Co Dept of Public Health	069047	HIV	
	Merced Co Human Services Agency	069047	Y	VET
	Merced Co Info & Technology	069047	NA	
	<b>PUBLIC HOUSING AGENCIES</b>			
	Housing Authority of the Co of Merced	069047	NA	
	<b>SCHOOL SYSTEMS / UNIVERSITIES</b>			
	Merced County Office of Education	069047	Y	
	Merced Union High School District	062250	Y	
	Merced College Independent Living Program	062250	Y	
	<b>LAW ENFORCEMENT / CORRECTIONS</b>			
	City of Merced Police Department	062250	NA	
	Parole Department	069047	NA	
	<b>LOCAL WORKFORCE INVESTMENT ACT (WIA) BOARDS</b>			
	Merced Co Workforce Investment	069047	NA	
<b>OTHER</b>				
<b>PRIVATE SECTOR</b>	<b>NON-PROFIT ORGANIZATIONS</b>			
	A Woman's Place	069047	DV	
	Center for Independent Living	069047	NA	
	Central Valley Coalition for Affd Hsg	069047	NA	
	Central Valley Opportunity Center	069047	NA	
	Community Social Model Advocates	069047	SA	
	Experience Works, Inc	069047	NA	
	Family Resource Council	069047	Y	
	Habitat for Humanity	069047	NA	
	Independence Resource	069047	NA	
	Merced Co Comm Action Partnership	069047	NA	
	Merced Rescue Mission	069047	NA	
	Merced Salvation Army	069047	NA	

	United Way	069047	NA	
	<b>FAITH-BASED ORGANIZATIONS</b>			
	Bethel Pentecostal Church of God	069047	NA	
	Clarion Partners	069047	NA	
	Love In the Name of Christ	069047	NA	
	Our Redeemer Lutheran	069047	NA	
	Westside Community Assistance	069047	NA	
	<b>FUNDERS / ADVOCACY GROUPS</b>			
	Central California Legal Services	069047	NA	
	<b>BUSINESSES (BANKS, DEVELOPERS, BUSINESS ASSOCIATIONS, ETC.)</b>			
	<b>HOSPITALS / MEDICAL REPRESENTATIVES</b>			
	Golden Valley Health Centers	069047	NA	
	<b>HOMELESS PERSONS</b>			
	Though three are actively involved, they	069047	SA	
	prefer not to be identified as “homeless” or	069047	NA	
	“formerly homeless” in any public documents.	069047	NA	
	<b>OTHER</b>			
	Concerned Citizens	069047	NA	

\***Subpopulations Key:** Seriously Mentally Ill (SMI), Substance Abuse (SA), Veterans (VET), CoC-D HIV/AIDS (HIV), Domestic Violence (DV), and Youth (Y).

## E: CoC Governing Process Chart.

	Yes	No
<p>1. Does the CoC have a separate planning and decision-making body/entity that is broadly representative of the public and private homeless service sectors, including homeless client/consumer interests? If no, please explain.</p> <p>Although the CoC has an Advisory Council comprised of 9 representatives from both the public and private sector, the Council's main role is to provide administrative oversight to the Continuum of Care (CoC) General Collaborative group. (The Council's responsibilities include: reviewing and approving the decisions of the Prioritization Panel, serving as an appeals board for decisions made by the Prioritization Panel, tracking and ensuring progress of Continuum in meeting its goals, ensuring accountability of grantees, and reviewing and adopting the CoC Plan.) The Council does not have broad decision-making powers and planning for the subsequent year usually takes place within General Collaborative meetings.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>2. Is the primary decision-making entity composed of at least 65 percent representation by the private sector (including consumer interests)? If no, please explain.</p> <p>NA. There is no "primary decision making body" – decision-making currently is shared by the Continuum as a whole.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>3. Is the primary decision-making entity membership selected in an open and democratic process by the CoC membership? If no, please explain.</p> <p>NA. There is no "primary decision making body" – decision-making is currently shared by the Continuum as a whole.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>4. Is there a Chair and Co-Chair representing both the private and public sector at the same time, with staggered 2-year terms and the Chair position rotating between the private and public sectors? If no, please explain.</p> <p>NA. There is no "primary decision making body" – decision-making is currently shared by the Continuum as a whole.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>5. Has the CoC developed a Code of Conduct for the CoC decision-making entity and its Chair and Co-chair? If no, please explain.</p> <p>NA. There is no "primary decision making body" – decision-making is currently shared by the Continuum as a whole.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>6. The Chair and Co-Chair and all members of the CoC decision-making entity may not participate in decisions concerning awards of grants or provision of financial benefits to such member or the organization that such member represents. Have they recused themselves from considering projects in which they have an interest? If no, please explain.</p> <p>The Prioritization Panel is a five-member group charged with evaluating grant projects for inclusion in the CoC Plan. Should a Panel member have a conflict in that the agency or organization they represent has submitted a project, they are not allowed to participate in the rating and ranking of that project.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<p>7. Does the CoC have a fiscal agent designated to receive funds from HUD?</p> <p>Funds awarded go directly to project sponsors</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>8. If your Continuum has not yet complied with <b>any</b> of the above broad standards for the CoC planning and decision-making process, please describe the extent to which your CoC will meet each guideline by the 2007 competition.</p> <p>During the 2007 CoC planning year, the Merced Continuum will consider whether to expand the Advisory Council's role to include broad decision-making powers as well as being the entity charged with CoC planning. In addition, the Continuum will consider whether to establish "Chair" and "Co-Chair" positions within the Council.</p>		

CoC-E

## F: CoC Project Review and Selection Chart

<b>1. Open Solicitation</b>	
a. Newspapers <input type="checkbox"/>	e. Outreach to Faith-Based Groups <input checked="" type="checkbox"/>
b. Letters to CoC Membership <input checked="" type="checkbox"/>	f. Announcements at CoC Meetings <input checked="" type="checkbox"/>
c. Responsive to Public Inquiries <input type="checkbox"/>	g. Announcements at Other Meetings <input type="checkbox"/>
d. Email CoC Membership/Listserv <input checked="" type="checkbox"/>	
<b>2. Objective Rating Measures and Performance Assessment</b>	
a. CoC Rating & Review Committee Exists <input checked="" type="checkbox"/>	j. Assess Spending (fast or slow) <input type="checkbox"/>
b. Review CoC Monitoring Findings <input type="checkbox"/>	k. Assess Cost Effectiveness <input type="checkbox"/>
c. Review HUD Monitoring Findings <input type="checkbox"/>	l. Assess Provider Organization Experience <input checked="" type="checkbox"/>
d. Review Independent Audit <input type="checkbox"/>	m. Assess Provider Organization Capacity <input checked="" type="checkbox"/>
e. Review HUD APR <input type="checkbox"/>	n. Evaluate Project Presentation <input type="checkbox"/>
f. Review Unexecuted Grants <input type="checkbox"/>	o. Review CoC Membership Involvement <input type="checkbox"/>
g. Site Visit(s) <input type="checkbox"/>	p. Review Match <input checked="" type="checkbox"/>
h. Survey Clients <input type="checkbox"/>	q. Review Leveraging <input checked="" type="checkbox"/>
i. Evaluate Project Readiness <input checked="" type="checkbox"/>	
<b>3. Voting/Decision System</b>	
a. Unbiased Panel / Review Committee <input checked="" type="checkbox"/>	e. All CoC Present Can Vote <input type="checkbox"/>
b. Consumer Representative Has a Vote <input type="checkbox"/>	f. Consensus <input type="checkbox"/>
c. CoC Membership Required to Vote <input type="checkbox"/>	g. Abstain if conflict of interest <input checked="" type="checkbox"/>
d. One Vote per Organization <input type="checkbox"/>	

CoC-F

## G: CoC Written Complaints Chart

<b>Were there any written complaints received by the CoC regarding any CoC matter in the last 12 months?</b>	<input type="checkbox"/> <b>Yes</b>
	<input checked="" type="checkbox"/> <b>No</b>
<b>If Yes, briefly describe the complaints and how they were resolved.</b>	
<p>Although there have been no complaints within the last 12 months, any decision of the Prioritization Panel can be appealed to the Advisory Council.</p>	

CoC-G

## Part II: CoC Housing and Service Needs

### H: CoC Services Inventory Chart

(1)  <b>Provider Organizations</b>	(2) <b>Prevention</b>					(3) <b>Outreach</b>			(4) <b>Supportive Services</b>									
	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Health Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
Love, Inc.		X	X															X
Employment Development Department						X			X							X		
Merced Rescue Mission				X	X							X		X		X		
Merced Co. Dept. of Mental Health		X		X		X			X	X	X	X			X			X
Bethel Pentecostal Church of God												X						X
Merced Salvation Army		X	X															
Merced County Office of Education - Access																	X	
A Woman's Place		X	X	X	X	X			X	X		X						X
Merced County Dept. of Public Health		X	X			X			X		X		X					X
Central Valley Opportunity Center		X	X			X				X		X		X	X	X	X	X
Merced County Community Action Partnership		X	X			X			X							X		X
Merced County Human Services Agency		X	X			X					X	X				X	X	X
Parole Department		X																
Center for Independent Living						X				X						X		
Central California Legal Services					X	X												
Dos Palos Youth and Crisis Outreach						X												
City of Merced															X			
Merced County Department of Workforce Investment						X										X		X
Community Social Model Advocates										X	X		X	X	X			
Golden Valley Health Centers												X	X					
Housing Authority of the County of Merced														X	X	X		
Experience Works															X			
Children Services Network																	X	
Merced College Independent Living Program										X								
Distinguished Outreach Services						X												X
Central Valley Umoja										X	X							

CoC-H

## CoC Housing Inventory and Unmet Needs

### I: CoC Housing Inventory Charts

<b>Emergency Shelter: Fundamental Components in CoC System – Housing Inventory Chart</b>													
Provider Name	Facility Name	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code □	Target Pop		Year-Round			Total Year-Round Beds	Other Beds	
						A	B	Fam. Units	Fam. Beds	Indiv. Beds		Seasonal	Overflow & Voucher
<b>Current Inventory</b>			Ind.	Fam.									
A Woman's Place	Domestic Violence Shelter	N	NA	NA	069047	FC	DV	9	65	0	65	0	0
Merced County Community Action Partnership (MCCAP)	Cold Weather Shelter at Nat'l Guard Armory	1	NA	NA	062250	M	NA					100	
MCCAP	Havenwood	1	NA	18	062250	FC	NA		18		18	0	0
Merced County HSA	Motel Voucher Program	N	NA	NA	069047	M	NA					0	3,554
Merced Rescue Mission	Rescue Mission	N	NA	NA	062250	SM	NA	0	0	15	15	0	0
Bethel Community Church	Motel vouchers	N	NA	NA	069047	M	NA	0	0	0	0	0	259
<b>SUBTOTALS:</b>				18	<b>SUBTOT. CURRENT INVENTORY:</b>			9	83	15	98	100	3,813
<b>New Inventory in Place in 2005 (Feb. 1, 2005 – Jan. 31, 2006)</b>			Ind.	Fam.									
<b>SUBTOTALS:</b>					<b>SUBTOTAL NEW INVENTORY:</b>								

<b>Inventory Under Development</b>		Anticipated Occupancy Date											
MCCAP	Year Round Shelter	August 2007	069047	SMF	NA	0	0	50	50				
<b>SUBTOTAL INVENTORY UNDER DEVELOPMENT:</b>									50	50			
<b>Unmet Need</b>							<b>Unmet Needs Totals:</b>						
								2	23	25			
1. Total Year-Round Individual ES Beds:			15	4. Total Year-Round Family Beds:							83		
2. Year-Round Individual ES Beds in HMIS:			0	5. Year-Round Family ES Beds in HMIS:							18		
3. HMIS Coverage Individual ES Beds: Divide line 2 by line 1 and multiply by 100. Round to a whole number.			0%	6. HMIS Coverage Family ES Beds: Divide line 5 by line 4 and multiply by 100. Round to a whole number.							22%		

CoC-I

## I: CoC Housing Inventory Charts

<b>Transitional Housing: Fundamental Components in CoC System – Housing Inventory Chart</b>											
Provider Name	Facility Name	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Pop		Year-Round			Total Year-Round Beds
						A	B	Family Units	Family Beds	Individ. Beds	
<b>Current Inventory</b>			Ind.	Fam.							
Community Social Model Advocates	Rose Julia Riordan Tranquility Village	N	NA	NA	069047	FC	NA	0	18	24	42
Community Social Model Advocates	Hobie House	N	NA	NA	069047	SM	NA	0	0	25	25
MCCAP	New Hope House	1	16	8	062250	M	NA		8	16	24
Rescue Mission	Rescue Mission	N	NA	NA	069407	SM	NA	0	0	15	15
Merced County Mental Health	Parson's House	P	NA	NA	069047	SF	NA	0	0	6	6
<b>SUBTOTALS:</b>					<b>SUBTOT. CURRENT INVENTORY:</b>			0	26	86	112
<b>New Inventory in Place in 2005 (Feb. 1, 2005 – Jan. 31, 2006)</b>			Ind.	Fam.							
Merced Rescue Mission	Haven of Hope	N	NA	NA	069047	SF	NA	0	0	6	6
<b>SUBTOTALS:</b>					<b>SUBTOTAL NEW INVENTORY:</b>			0	0	6	6
<b>Inventory Under Development</b>		Anticipated Occupancy Date									
Community Social Model Advocates	Tranquility Village Extension	July1, 2006			069047	SF	NA	0	0	9	9
<b>SUBTOTAL INVENTORY UNDER DEVELOPMENT:</b>								0	0	9	9

<b>Unmet Need</b>		<b>Unmet Needs Totals:</b>		
		100	864	964
1. Total Year-Round Individual TH Beds:	86	4. Total Year-Round Family Beds:		26
2. Year-Round Individual TH Beds in HMIS:	16	5. Year-Round Family TH Beds in HMIS:		8
3. HMIS Coverage Individual TH Beds: Divide line 2 by line 1 and multiply by 100. Round to a whole number.	19%	6. HMIS Coverage Family TH Beds: Divide line 5 by line 4 and multiply by 100. Round to a whole number.		31%

CoC-I

## I: CoC Housing Inventory Charts

<b>Permanent Supportive Housing*: Fundamental Components in CoC System – Housing Inventory Chart</b>											
Provider Name	Facility Name	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code <input type="checkbox"/>	Target Population		Year-Round			Total Year-Round Beds
						A	B	Family Units	Family Beds	Individual /CH Beds	
<b>Current Inventory</b>			Ind.	Fam.							
<b>SUBTOTALS:</b>					<b>SUBTOT. CURRENT INVENTORY:</b>						
<b>New Inventory in Place in 2005 (Feb. 1, 2005 – Jan. 31, 2006)</b>			Ind.	Fam.							
<b>SUBTOTALS:</b>					<b>SUBTOTAL NEW INVENTORY:</b>						
<b>Inventory Under Development</b>		Anticipated Occupancy Date									
Project Home Start	Merced Co. Dept of Mental Health	2007		69047	SMF	NA			4/4	4	
<b>SUBTOTAL INVENTORY UNDER DEVELOPMENT:</b>							0	0	4/4	4	
<b>Unmet Need</b>							<b>Unmet Needs Totals</b>				
1. Total Year-Round Individual PH Beds:			0		4. Total Year-Round Family Beds:			0			
2. Year-Round Individual PH Beds in HMIS:			0		5. Year-Round Family PH Beds in HMIS:			0			
3. HMIS Coverage Individual PH Beds: (Divide line 2 by line 1 and multiply by 100. Round to a whole number.)			0%		6. HMIS Coverage Family PH Beds: (Divide line 5 by line 4 and multiply by 100. Round to a whole number.)			0%			

\*Permanent Supportive Housing is: S+C, Section 8 SRO and SHP-Permanent Housing component. It also includes any permanent housing projects, such as public housing units, that have been dedicated exclusively to serving homeless persons.

CoC-I

## J: CoC Housing Inventory Data Sources and Methods Chart

<b>(1) Indicate date on which Housing Inventory count was completed: 01/24/06 (mm/dd/yyyy)</b>	
<b>(2) Identify the <i>primary</i> method used to complete the Housing Inventory Chart (check one):</b>	
<input type="checkbox"/>	<b>Housing inventory survey to providers</b> – CoC distributed a housing inventory survey (via mail, fax, or e-mail) to homeless programs/providers to update current bed inventories, target populations for programs, beds under development, etc.
<input checked="" type="checkbox"/>	<b>On-site or telephone housing inventory survey</b> – CoC conducted a housing inventory survey (via phone or in-person) of homeless programs/providers to update current bed inventories, target populations for programs, beds under development, etc.
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS data to complete the Housing Inventory Chart
<b>(3) Indicate the percentage of providers completing the housing inventory survey:</b>	
<b>100%</b>	Emergency shelter providers
<b>100%</b>	Transitional housing providers
<b>N/A</b>	Permanent Supportive Housing providers
<b>(4) Indicate steps to ensure data accuracy for 2006 Housing Inventory Chart (check all that apply):</b>	
<input type="checkbox"/>	<b>Instructions</b> – Provided written instructions for completing the housing inventory survey.
<input type="checkbox"/>	<b>Training</b> – Trained providers on completing the housing inventory survey.
<input checked="" type="checkbox"/>	<b>Updated prior housing inventory information</b> – Providers submitted updated 2005 housing inventory to reflect 2006 inventory.
<input checked="" type="checkbox"/>	<b>Follow-up</b> – CoC followed-up with providers to ensure the maximum possible response rate and accuracy of the housing inventory survey.
<input checked="" type="checkbox"/>	<b>Confirmation</b> – Providers or other independent entity reviewed and confirmed information in 2006 Housing Inventory Chart after it was completed.
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS to verify data collected from providers for Housing Inventory Chart.
<input type="checkbox"/>	<b>Other</b> – specify:
<b>Unmet Need:</b>	
<b>(5) Indicate type of data that was used to determine unmet need (check all that apply):</b>	
<input checked="" type="checkbox"/>	Sheltered count (point-in-time)
<input checked="" type="checkbox"/>	Unsheltered count (point-in-time)
<input checked="" type="checkbox"/>	Housing inventory (number of beds available)
<input type="checkbox"/>	Local studies or data sources – specify:
<input type="checkbox"/>	National studies or data sources – specify:
<input checked="" type="checkbox"/>	Provider opinion through discussions or survey forms
<input type="checkbox"/>	Other – specify:
<b>(6) Indicate the <i>primary</i> method used to calculate or determine unmet need (check one):</b>	
<input type="checkbox"/>	<b>Stakeholder Discussion</b> – CoC stakeholders met and reviewed data to determine CoC's unmet need
<input checked="" type="checkbox"/>	<b>Calculation</b> – Used local point-in-time (PIT) count data and housing inv. to calculate unmet need
<input type="checkbox"/>	<b>Applied statistics</b> – Used local PIT enumeration data and applied national or other local statistics
<input type="checkbox"/>	<b>HUD unmet need formula</b> – Used HUD's unmet need formula*
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(7) If your CoC made adjustments to calculated unmet need, please explain how and why.</b>	
By comparing the number of beds available on any given night to the number of known homeless persons in Merced County, the overall need for additional beds was calculated. In order to distribute the overall need among emergency shelter, transitional shelter, and permanent supportive housing, representatives from agencies that deal directly with sheltering the homeless estimated the approximate percentages of individuals and families ready to move into the next level of housing if it were available (for example, families currently residing in emergency shelters that could be moved into permanent supportive housing if it were available).	

\*For further instructions, see Questions and Answers Supplement on the CoC portion of <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>

## CoC Homeless Population and Subpopulations

### K: CoC Point-in-Time Homeless Population and Subpopulations Chart

Indicate date of last point-in-time count: <u>01/24/2006</u> (mm/dd/yyyy)				
Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Number of Families with Children (Family Households):	7	4	121	132
1. Number of Persons in Families with Children:	23	15	411	449
2. Number of Single Individuals and Persons in Households without Children:	112	71	2009	2192
<b>(Add Lines Numbered 1 &amp; 2) Total Persons:</b>	135	86	2420	2641
<b>Part 2: Homeless Subpopulations</b>				
	Sheltered		Unsheltered	Total
a. Chronically Homeless (For sheltered, list persons in emergency shelter <i>only</i> )	35		629	664
b. Severely Mentally Ill	60		*	
c. Chronic Substance Abuse	47		*	
d. Veterans	38		*	
e. Persons with HIV/AIDS	7		*	
f. Victims of Domestic Violence	40		*	
g. Unaccompanied Youth (Under 18)	0		*	
<p>If applicable, complete the following section to the extent that the information is available. Be sure to indicate the source of the information by checking the appropriate box:</p> <p><b>Data Source:</b>    <input type="checkbox"/> Point-in-time count    <b>OR</b>    <input type="checkbox"/> Estimate</p>				
<b>Part 3: Hurricane Katrina Evacuees</b>		Sheltered	Unsheltered	Total
Total number of Katrina evacuees				
Of this total, enter the number of evacuees homeless <b>prior to</b> Katrina				

\*Optional for Unsheltered

CoC-K

## L: CoC Homeless Population and Subpopulations Data Sources & Methods Chart

### L-1: Sheltered Homeless Population and Subpopulations

<b>(1) Check the <u>primary</u> method used to enumerate sheltered homeless persons in the CoC (check one):</b>	
<input type="checkbox"/>	<b>Point-in-Time (PIT) <u>no interview</u></b> – Providers did not interview sheltered clients during the point-in-time count
<input type="checkbox"/>	<b>PIT <u>with interviews</u></b> – Providers interviewed each sheltered individual or household during the point-in-time count
<input checked="" type="checkbox"/>	<b>PIT <u>plus sample of interviews</u></b> – Providers conducted a point-in-time count <b>and</b> interviewed a random sample of sheltered persons or households (for example, every 5th or 10th person)
<input type="checkbox"/>	<b>PIT <u>plus extrapolation</u></b> – Information gathered from a sample of interviews with sheltered persons or households is extrapolated to the total sheltered population
<input type="checkbox"/>	<b>Administrative Data</b> – Providers used administrative data (case files, staff expertise) to complete client population and subpopulation data for sheltered homeless persons
<input type="checkbox"/>	<b>HMIS</b> – CoC used HMIS to complete the point-in-time sheltered count and subpopulation information
<input type="checkbox"/>	<b>Other</b> – please specify:
<b>(2) Indicate steps taken to ensure data quality of the sheltered homeless enumeration (check all that apply):</b>	
<input type="checkbox"/>	<b>Instructions</b> – Provided written instructions to providers for completing the sheltered point-in-time count
<input checked="" type="checkbox"/>	<b>Training</b> – Trained providers on completing the sheltered point-in-time count
<input checked="" type="checkbox"/>	<b>Remind and Follow-up</b> – Reminded providers about the count and followed up with providers to ensure the maximum possible response rate and accuracy
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS to verify data collected from providers for the sheltered point-in-time count
<input type="checkbox"/>	<b>Other</b> – please specify:
<b>(3) How often will sheltered counts of sheltered homeless people take place in the future?</b>	
<input type="checkbox"/>	Biennial (every two years)
<input checked="" type="checkbox"/>	Annual
<input type="checkbox"/>	Semi-annual
<input type="checkbox"/>	Other – please specify:
<b>(4) Month and Year when next count of sheltered homeless persons will occur: <u>August 2006</u></b>	
<b>(5) Indicate the percentage of providers completing the populations and subpopulations survey:</b>	
<u>100%</u>	Emergency shelter providers
<u>100%</u>	Transitional housing providers
<u>N/A %</u>	Permanent Supportive Housing providers

CoC-L-1

**L-2: Unsheltered Homeless Population and Subpopulations\***

<b>(1) Check the primary method used to enumerate unsheltered homeless persons in the CoC:</b>	
<input type="checkbox"/>	<b>Public places count</b> – CoC conducted a point-in-time count <u>without</u> client interviews
<input type="checkbox"/>	<b>Public places count with interviews</b> – CoC conducted a point-in-time count and interviewed every unsheltered homeless person encountered during the public places count
<input type="checkbox"/>	<b>Sample of interviews</b> – CoC conducted a point-in-time count and interviewed a random sample of unsheltered persons
<input checked="" type="checkbox"/>	<b>Extrapolation</b> – CoC conducted a point-in-time count and the information gathered from a sample of interviews was extrapolated to total population of unsheltered homeless people counted
<input type="checkbox"/>	<b>Public places count using probability sampling</b> – High and low probabilities assigned to designated geographic areas based on the number of homeless people expected to be found in each area. The CoC selected a statistically valid sample of each type of area to enumerate on the night of the count and extrapolated results to estimate the entire homeless population.
<input type="checkbox"/>	<b>Service-based count</b> – Interviewed people using non-shelter services, such as soup kitchens and drop-in centers, and counted those that self-identified as unsheltered homeless persons
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS to complete the enumeration of unsheltered homeless people
<input type="checkbox"/>	<b>Other</b> – please specify:
<b>(2) Indicate the level of coverage of the point-in-time count of unsheltered homeless people:</b>	
<input type="checkbox"/>	<b>Complete coverage</b> – The CoC counted every block of the jurisdiction
<input checked="" type="checkbox"/>	<b>Known locations</b> – The CoC counted areas where unsheltered homeless people are known to congregate or live
<input type="checkbox"/>	<b>Combination</b> – CoC counted central areas using complete coverage and also visited known locations
<input type="checkbox"/>	<b>Used service-based or probability sampling</b> (coverage is not applicable)
<b>(3) Indicate community partners involved in point-in-time unsheltered count (check all that apply):</b>	
<input type="checkbox"/>	<b>Outreach teams</b>
<input checked="" type="checkbox"/>	<b>Law Enforcement</b>
<input checked="" type="checkbox"/>	<b>Service Providers</b>
<input checked="" type="checkbox"/>	<b>Community volunteers</b>
<input checked="" type="checkbox"/>	<b>Other</b> – please specify: <b>City and County staff</b>
<b>(4) Indicate steps taken to ensure the data quality of the unsheltered homeless count (check all that apply):</b>	
<input checked="" type="checkbox"/>	<b>Training</b> – Conducted a training for point-in-time enumerators
<input type="checkbox"/>	<b>HMIS</b> – Used HMIS to check for duplicate information
<input type="checkbox"/>	<b>Other</b> – specify:
<b>(5) How often will counts of unsheltered homeless people take place in the future?</b>	
<input type="checkbox"/>	Biennial (every two years)
<input checked="" type="checkbox"/>	Annual
<input type="checkbox"/>	Semi-annual
<input type="checkbox"/>	Quarterly
<input type="checkbox"/>	Other – please specify:
<b>(6) Month and Year when next count of unsheltered homeless persons will occur: <u>August 2006</u></b>	

\*Please refer to 'A Guide to Counting Unsheltered Homeless People' for more information on unsheltered enumeration techniques. CoC-L-2

# CoC Homeless Management Information System (HMIS)

## M: CoC HMIS Charts

### M-1: HMIS Lead Organization Information

Organization Name: Merced Co. Comm. Action Partnership	Contact Person: Phillip Barnhill
Phone: (209) 723-4565	Email: pbarnhill@mercedcaa.org
Organization Type: State/local government <input type="checkbox"/> Non-profit/homeless provider <input checked="" type="checkbox"/> Other <input type="checkbox"/>	

CoC-M-1

### M-2: List HUD-defined CoC Name(s) and Number(s) for every CoC included in HMIS Implementation:

HUD-Defined CoC Name*	CoC #	HUD-Defined CoC Name*	CoC #
Merced City & County CoC	CA-520		

\*Find HUD-defined CoC names & numbers at: <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>

CoC-M-2

### M-3: HMIS Implementation Status

HMIS Data Entry Start Date for your CoC (mm/yyyy)	or	Anticipated Data Entry Start Date for your CoC (mm/yyyy)	If no current or anticipated data entry date, indicate reason: <input type="checkbox"/> New CoC in 2006 <input type="checkbox"/> Still in planning/software selection process <input type="checkbox"/> Still in initial implementation process
January 2006			

CoC-M-3

### M-4: Client Records\*\*

Calendar Year	Total Client Records Entered in HMIS / Analytical Database (Duplicated)	Total Unduplicated Client Records Entered in HMIS / Analytical Database
2004	NA	NA
2005	NA	NA

CoC-M-4

### M-5: HMIS Participation\*\*

<b>a) HMIS participation by program type and funding source (please review instructions)</b>			
Program Type	Total number of agencies	Number of agencies participating in HMIS <u>receiving</u> HUD McKinney-Vento funds	Number of agencies participating in HMIS <u>not</u> receiving HUD McKinney-Vento funds
Street Outreach			
Emergency Shelter	1	1 (receiving money for HMIS)	0
Transitional Housing	1 (same agency as above)	1 (same agency as above)	0
Permanent Supportive Housing			
	<b>TOTALS:</b>	1	0
<b>b) Definition of bed coverage in HMIS (please review instructions)</b>			
Program Type	Date achieved or anticipate achieving 75% bed coverage (mm/yyyy)		
Emergency Shelter (all beds)	99/9999		
Transitional Housing (all beds)	99/9999		
Permanent Supportive Housing (McKinney-Vento funded beds only)	NA		

**Challenges and Barriers:** Briefly describe any significant challenges/barriers the CoC has experienced in:

1. HMIS implementation
2. HMIS Data and Technical Standards Final Notice requirements
  - a. Emergency shelter bed coverage can achieve a maximum of 34% bed coverage, as A Woman's Place has elected not to participate in HMIS. (As a domestic violence shelter, they are exempt.)

Our two substance abuse treatment facilities (Hobie House and Tranquility Village) must comply with State and local confidentiality regulations in regard to substance abuse treatment; therefore they are unable to participate at this time. Without their involvement, we can attain a maximum of 43% participation from transitional housing providers.

The Merced Continuum will be reconvening the HMIS Taskforce during the 2007 CoC planning period to address these concerns.

- b. One of the difficulties with the HMIS Data and Technical Standards Final Notice requirements is the PKI security. There does not seem to be a cost effective solution that works well for all agencies involved in HMIS. We are still researching the best solution for our implementation.

\*\*For further instructions on charts M-4 and M-5, see Instructions section at the beginning of application. CoC-M-5

**M-6: Training, Data Quality and Implementation of HMIS Data & Technical Standards**

<b>1. Training Provided (check all that apply)</b>	<b>YES</b>	<b>NO</b>
Basic computer training	<input checked="" type="checkbox"/>	<input type="checkbox"/>
HMIS software training	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Privacy / Ethics training	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Security Training	<input type="checkbox"/>	<input checked="" type="checkbox"/>
System Administrator training	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>2. CoC Process/Role</b>		
Is there a plan for aggregating all data to a central location, at least annually?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there a plan to monitor compliance with HMIS Data & Technical Standards Final Notice?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3. Data Collection Entered into the HMIS</b>		
Do all participating agencies submit universal data elements for <b>all</b> homeless persons served?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do all agencies required to complete a HUD APR, except agencies meeting the definition of domestic violence provider, submit program level data elements to HMIS?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4. Security: Participating agencies have:</b>		
Unique username and password access?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Secure location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Locking screen savers?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Virus protection with auto update?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Individual or network firewalls?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Restricted access for HMIS accessed via public forums (e.g. PKI digital certificates or IP filtering)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5. Security: Agency responsible for centralized HMIS data collection and storage has:</b>		
Procedures for off-site storage of HMIS data?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disaster recovery plan that has been <u>tested</u> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6. Privacy Requirements</b>		
Have additional State confidentiality provisions been implemented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there a "Purpose for data collection" sign at each intake desk for all participating agencies?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Does each participating agency have a written privacy policy, including the uses and disclosures of information	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Does each participating agency have a privacy policy posted on its website (if applicable)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7. Data Quality: CoC has protocols for:</b>		
Client level data quality (i.e. missing birth dates etc.)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Program level data quality (i.e. data not entered by agency in over 14 days)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Assessing CoC bed coverage (i.e. % of beds)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8. Unduplication of Client Records: CoC process:</b>		
Uses data in the HMIS exclusively to generate unduplicated count?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Uses data integration or data warehouse to generate unduplicated count?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

CoC-M-6

## Part III: CoC Strategic Planning

### N: CoC 10-Year Plan, Objectives, and Action Steps Chart

<b>Objectives to End Chronic Homelessness and Move Families and Individuals to Permanent Housing</b>	<b>Local Action Steps</b> (How are you going to do it? List action steps to be completed within the next 12 months.)	<b>Measurable Achievement in 12 months</b>	<b>Measurable Achievement in 5 years</b>	<b>Measurable Achievement in 10 years</b>	<b>Lead Person</b> (Who is responsible for accomplishing CoC Objectives?)
1. Create new PH beds for chronically homeless persons.	Expand Project Home Start by adding six new beds for the chronically homeless. (Request for funding included on this year's CoC Plan and grant application.) Occupy the four beds funded via the 2005 CoC plan and grant application.	1) Funds for expansion awarded 2) Technical submission phase for expansion completed 3) Four homeless individuals occupy the units funded via the 2005 CoC grant	10 beds	18 beds	Christina Kraushar: Assistant Director with Merced County Department of Mental Health
2. Increase percentage of homeless persons staying in PH over 6 months to 71%.	In order to remain in permanent housing, the ability to be a good tenant is crucial. Project Home Start will provide comprehensive case management, drug and alcohol counseling and life skills training to residents. This will help participants become good tenants and improve their ability to remain in permanent housing.	3 persons or 75%	8 persons or 80%	13 persons or 72%	Christina Kraushar: Assistant Director with Merced County Department of Mental Health

	Merced County Housing Authority will continue to provide training programs such as Family Self-sufficiency and Resident Opportunities for Self-sufficiency, plus offer their clients job training at the O'Banion Learning Center, increasing clients' abilities to maintain steady employment.	71% formerly-homeless staying in Housing Authority's PH for over six months	71% formerly-homeless staying in Housing Authority's PH	71% formerly-homeless staying in Housing Authority's PH	Renise Ferrario: Deputy Director, Merced County Housing Authority
3. Increase percentage of homeless persons moving from TH to PH to 61%.	Implement Project Home Start.	Project Home Start in operation, offering four new PSH beds.	Expand Project Home Start to include 10 beds	Expand Project Home Start to include 18 beds	Christina Kraushar, Assistant Director with Merced County Dept. of Mental Health
	Increase number of permanent supportive housing beds available for homeless over a 10-year period.	Facilitate six CoC meetings over the next year to develop at least one PSH project for inclusion in the 2007 CoC application.	5 additional beds	10 additional beds	Janelle York, CoC Coordinator

	Ensure that those in TH are put on waiting lists for Housing Authority's permanent housing opportunities when other permanent housing options are exhausted. (Subject to each person's eligibility).	Coordinate between HA and TH agencies via housing subcommittee meetings.	Develop protocol for 75% of TH agencies to assist clients in pursuing permanent housing through the Housing Authority.	Develop protocol for 100% of TH agencies to assist clients in pursuing permanent housing through the Housing Authority.	Janelle York, CoC Coordinator
3. Increase percentage of homeless persons becoming employed by 11%.	Project Home Start will promote employment of participants by working collaboratively with the Department of Rehabilitation for the mutual provision of services. This will commence after a participant has been in the program for 8 to 12 months.	3 persons	8 persons	13 persons	Christina Kraushar, Assistant Director with Mental Health
<i>Note: The street count and survey conducted on 1/24/06 shows that 15% of the County's homeless population, or 396 individuals, are currently employed. In order to increase this number by 11%, 44 homeless individuals not currently employed would need to obtain employment over the next 10- year period.</i>	Facilitate discussions every other month starting in Sept. 2006 through May 2007 (5 meetings total) to formulate plan to accomplish this goal.	Written plan to be completed by May 2007.	Begin implementing plan	31 additional persons employed	Janelle York, Lead CoC Coordinator
	Include Employment Assistance agencies in outreach events.	Attendance of local job assistance agencies at one event	Regular attendance of 50% of job assistance agencies at outreach events	Regular attendance of 75% of job assistance agencies at outreach events	Janelle York, Lead CoC Coordinator

5. Ensure that the CoC has a functional HMIS system.	Reconvene the HMIS taskforce. The purpose is to discuss barriers to enrollment for all existing housing providers.	From Sept 2006 to March 2007, hold meeting every two months for a total of 4 meetings	Enrollment of 50% of housing providers	Enrollment of 100% of housing providers	Janelle York, Lead CoC Coordinator and Phillip Barnhill, Merced County Community Action Partnership
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<b>Other CoC Objectives in 2006</b>					
1. Expand the amount of non-CoC grant monies awarded to projects benefiting Merced County's homeless population as well as continuing to access CoC funds.	a. Form a grants working group.	i. Grants working group to meet every other month from August 2006 to April 2007 (6 meetings total). ii. Submit 1 non-CoC grant application iii. Submit CoC Plan and grant application	i. Submit 5 non-CoC grant applications ii. Submit 5 CoC Plans and grant applications	i. Submit 10 non-CoC grant applications ii. Submit 10 CoC Plans and grant applications	Janelle York, Lead CoC Coordinator
	b. Research funding and report to the General Collaborative as well as the grants working group regarding grant opportunities.				
	c. Begin discussing potential CoC projects in the fall preceding grant season to ensure greater collaboration among agencies and to increase the possibility that CoC funds will be awarded.				

2. Strengthen Merced’s Continuum of Care Plan by addressing programmatic changes instituted in 2006.	a. Discuss revising Advisory Council membership to contain Chair and co-chair from private and public sectors.	i. Meet with City & County officials ii. Present proposal to General Collaborative iii. Should the General Collaborative support the changes, implement new structure.	Review structure and modify as necessary	Review structure and modify as necessary	Janelle York, Lead CoC Coordinator
	b. Draft Code of Conduct for CoC “decision-making body” once established.	i. Code of Conduct drafted by 2/07 ii. Code of adopted 3/07	Review and modify as necessary	Review and modify as necessary	
	c. Begin discussion of developing a 10-year plan to end chronic homelessness for the Merced County Region	Meet with City & County officials	10-year plan drafted and being implemented	Begin planning for next 10 years	
3. Increase accessibility to mainstream resources and coordination of outreach efforts	Enhance use of mainstream resources and coordinate outreach efforts by homeless service and housing providers	a. Ensure Phase II of HMIS has a referral component b. Hold homeless service “fair”	a. HMIS referral component operating b. 10 service fairs	a. HMIS referral component operating b. 30 service fairs	Janelle York, Lead CoC Coordinator
4. Increase housing for the homeless	a. Provide beds at a low demand, year round emergency shelter for which funds have been secured.	i. Ground-breaking – Sept. 2006 ii. Construction Completed – June 2007	50 beds	50 beds	Brenda Callahan-Johnson, Executive Director, Community Action Partnership

	b. Provide 36 transitional housing units for former foster youth who have exited the system (turned 18) and are enrolled in the Independent Living Program	Finalize negotiations for property	36 units/beds	36 units/beds	Mark Gregory, Staff Analyst, Merced Co. Human Services Agency
	c. Westside Community Assistance Project (Emergency Shelter)	a. Funds secured b. Site located	Fully operational with 20 beds	35 beds	Joe Roberts, Pastor, Bethel Community Church
5. Strengthen preventive measures	Continue to negotiate a discharge planning policy specific to ex-offenders in order to ensure that newly discharged individuals have access to necessary housing and support services	Meet with affected agencies to discuss importance of formal policies			Janelle York, Lead CoC Coordinator
	Hold “block parties” in low- and very-low income neighborhoods to bring a variety of assistance services to the area	1 event	10 events	30 events	Janelle York, Lead CoC Coordinator

CoC-N

## O: CoC Discharge Planning Policy Chart

Publicly Funded Institution(s) or System(s) of Care in CoC Geographic Area	Initial Discussion	Protocol in Development	Formal Protocol Finalized*	Formal Protocol Implemented*
Foster Care <i>Merced Co. Human Services Agency</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Health Care <i>Mercy Med. Center</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Mental Health <i>Marie Green Center</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Corrections <i>Merced County Jail</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<i>Adult Corrections</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<i>US Penitentiary</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<i>State Parole Office</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

### **Foster Care:**

Emancipated foster youth are given priority status for Section 8 housing.

Before emancipation, staff at Merced County Human Services Agency speak with youth about their housing options. HSA refers youth to transitional shelters, where beds have been reserved specifically for foster youth.

The North Star Community, consisting of up to 18 four-plexes serving emancipated foster youth and low income elderly, is anticipated to open within the next year. Here foster youth will receive training for successful independent living and will receive employment assistance. The elderly will be trained to provide mentoring services to the youth. Once employed, youth will be required to set aside up to 30% of their income in a trust fund for future housing expenses, accessible upon the youth's exit from the community.

### **Health Care:**

When patients known to be homeless are discharged from Mercy Medical Center, they meet with caseworkers to discuss housing, food, transportation and other service options. Each patient is given a list of resources, complete with an explanation of services, contact information, and eligibility requirements when applicable. The list is maintained by the hospital's Case Management office to ensure that all services listed are current.

Homeless patients with HIV and contractible tuberculosis are not discharged from local hospitals until housing has been thoroughly arranged. Caseworkers collaborate with a Public Health Nurse from the Merced County Health Department to arrange temporary housing in a local motel (currently CalBest Motel). This program is afforded in part by Housing Opportunities for People With AIDS (HOPWA) funds.

In the event that a homeless patient is assessed to be incompetent and/or lacks the ability to make decisions, Social Services consults with the doctor, case managers, Adult Protection Services and family (if possible) to assist in care planning.

Hospital caseworkers perform follow-up work on all homeless patients (per patients' cooperation).

**Mental Health:**

At Marie Green Center, discharge planning begins as soon as a patient is admitted. As homeless individuals are being treated at the Center, social workers attempt to contact family members with whom patients might find a stable home. When such arrangements fail, social workers contact safe havens, transitional shelters such as Tranquility Village and Hobie House, women's shelters such as A Woman's Place, and residential dual-diagnosis treatment centers. Transportation and other services are provided to facilitate arrangements. Each step of discharge planning is recorded in the patient's file.

**Corrections:**

While many programs are in place, negotiations to establish formal protocol have not yet succeeded.

CoC-O

## P: CoC Coordination Chart

<b>Consolidated Plan Coordination</b>	<b>YES</b>	<b>NO</b>
a. Do Con Plan planners, authors and other Con Plan stakeholders participate in CoC general planning meetings?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do CoC members participate in Con Plan planning meetings, focus groups, or public forums?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Were CoC strategic plan goals addressing homelessness and chronic homelessness used in the development of the Con Plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Jurisdictional 10-year Plan Coordination</b>		
a. Are there separate formal jurisdictional 10-year Plan(s) being developed and/or being implemented within your CoC geography? (If No, you may skip to the next section of this chart.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Do 10-year Plan conveners, authors and other stakeholders participate in CoC general planning meetings?	<input type="checkbox"/>	<input type="checkbox"/>
c. Have 10-year Plan participants taken steps to align their planning process with the local CoC plan?	<input type="checkbox"/>	<input type="checkbox"/>
d. Were CoC strategic plan goals used in the development of the 10-year Plan(s)?	<input type="checkbox"/>	<input type="checkbox"/>
e. Provide the number of jurisdictions within your CoC geography that have formally implemented a 10-year plan(s).		
<b>Policy Academy* Coordination</b>	<b>YES</b>	<b>NO</b>
a. Do CoC members participate in State Policy Academy meetings, focus groups, public forums, or listservs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Were CoC strategic plan goals adopted by the CoC as a result of communication/coordination with the State Policy Academy Team?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Has the CoC or any of its projects received state funding as a result of its coordination with the State Policy Academy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Public Housing Agency Coordination</b>		
a. Do CoC members meet with CoC area PHAs to improve coordination with and access to mainstream housing resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Coordination with State Education Agencies</b>		
a. Did the CoC provide the state education agency with a list of emergency and transitional housing facilities located within the CoC boundaries that serve families with school-age children or school-age unaccompanied youth under the age of 18?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*A State Policy Academy is a state-level process designed to help state and local policymakers improve access to mainstream services for people who are homeless. For more information about getting involved in a State Policy Academy, see <http://www.hrsa.gov/homeless>.

CoC-P

## CoC 2006 Funding Priorities

### Q: CoC Project Priorities Chart

HUD-defined CoC Name:* Merced City & County CoC						CoC #: CA-520			
(1) SF-424 Applicant Name	(2) Project Sponsor Name	(3) Project Name	(4) Priority	(5) Requested Project Amount ***	(6) Term	(7) Program and Component Type**			
						SHP New	SHP Renewal	S+C New	SRO New
Merced County Department of Mental Health	Merced County Department of Mental Health	Home Start II	1	\$570,338	3	PH			
			1						
			2						
			3						
			4						
			5						
			6						
<b>(8) Subtotal: Requested Amount for CoC Competitive Projects:***</b>				\$570,338					
<b>(9) Shelter Plus Care Renewals:****</b>					<b>S+C Component Type**</b>				
			7		1				
			8		1				
			9		1				
<b>(10) Subtotal: Requested Amount for S+C Renewal Projects:</b>				\$					
<b>(11) Total CoC Requested Amount:</b>				\$					

CoC-Q

- \*HUD-defined CoC names & numbers are available at: <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>
- \*\*Place the component type (PH, TRA etc.) under the appropriate program for each project in column 7.
- \*\*\*The requested project amount **must not** exceed the amount entered in the project summary budget in Exhibit 2. If the project summary budget exceeds the amount shown on this priorities list, the **project budget will be reduced** to the amount shown on the CoC Project Priorities Chart.
- \*\*\*\*For the Shelter Plus Care Renewals priority number, please continue project numbering from the top portion of the chart – please **do not** restart S+C project priority numbering from 1.

**R: CoC Pro Rata Need (PRN) Reallocation Chart**  
**(Only for Eligible Hold Harmless CoCs)**

<b>1. Will your CoC be using the PRN reallocation process?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
If Yes, explain the open decision making process the CoC used to reduce and/or eliminate projects (use no more than one-half page).					
<b>2. Enter the total 1-year amount of all SHP projects that are eligible for renewal in 2006, which amount you have verified with your field office:</b>					NA
<b>3. Starting with the total entered above for question 2, subtract the amount your CoC proposes to use for new permanent housing projects, and enter the remaining amount:</b>					NA
<b>4. Enter the Reduced or Eliminated Grant(s) in the 2006 Competition</b>					
(1) Expiring Grants	(2) Program Code	(3) Component	(4) Annual Renewal Amount	(5) Reduced Amount	(6) Retained Amount from Existing Grant
<b>(7) TOTAL:</b>					
<b>5. Newly Proposed Permanent Housing Projects in the 2006 Competition</b>					
(8) 2006 Project Priority Number	(9) Program Code	(10) Component	(11) Transferred Amounts		
<b>(12) TOTAL:</b>					

CoC-R

**S: CoC Project Leveraging Summary Chart**

Name of Continuum	Total Value of Written Commitment
Merced City & County CoC	\$121,589

CoC-S

**T: CoC Current Funding and Renewal Projections**

<b>Supportive Housing Program (SHP) Projects:</b>													
<b>Type of Housing</b>		<b>All SHP Funds Requested (Current Year)</b>		<b>Renewal Projections</b>									
		<b>2006</b>		<b>2007</b>		<b>2008</b>		<b>2009</b>		<b>2010</b>		<b>2011</b>	
Transitional Housing (TH)													
Safe Havens-TH													
Permanent Housing (PH)		<b>\$570,338</b>				<b>\$407,330</b>		<b>\$570,338</b>					
Safe Havens-PH													
SSO													
HMIS				<b>\$84,000</b>		<b>\$162,330</b>							
<b>Totals</b>		<b>\$570,338</b>		<b>\$246,330</b>		<b>\$407,330</b>		<b>\$570,338</b>					
<b>Shelter Plus Care (S+C) Projects:</b>													
<b>Number of Bedrooms</b>		<b>All S+C Funds Requested (Current Year)</b>		<b>Renewal Projections</b>									
		<b>2006</b>		<b>2007</b>		<b>2008</b>		<b>2009</b>		<b>2010</b>		<b>2011</b>	
		<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>	<b>Units</b>	<b>\$</b>
0													
1													
2													
3													
4													
5													
<b>Totals</b>													

## Part IV: CoC Performance

### U: CoC Achievements Chart

Goals	Action Steps	Measurable Achievements
<b>Chronic Homelessness Goals</b>		
1. Increase ability to <b>identify</b> the number of chronically homeless individuals in Merced County	a. Ensure that HUD’s definition of chronically homeless is included as a subpopulation in future homelessness surveys  b. Develop a computerized HMIS system to produce an unduplicated count of the chronically homeless population <ul style="list-style-type: none"> <li>• Purchase and install software</li> <li>• Do live test run of system; fix any glitches</li> <li>• Begin entering client data</li> </ul>	The Merced Continuum of Care conducted its first street count and survey on January 24, 2006. Through the survey the CoC was able to determine that 664 individuals meet HUD’s definition of “chronically homeless.”  The Merced HMIS is operational. Data entry began in January 2006. MCCAP continues to meet with other organizations to discuss enrollment.  In addition the Merced CoC will reconvene the HMIS taskforce. The purpose is to discuss barriers to enrollment for all existing housing providers.
2. Strengthen <b>preventative</b> services	Finalize a discharge planning policy specific to ex-offenders in order to ensure that newly discharged individuals have access to necessary housing and support services	Outreach meetings for ex-offenders have been taking place monthly at Merced City Hall; however, local corrections agencies have not yet finalized a formal discharge policy.

<p>3. Increase coordination of <b>outreach</b> efforts</p>	<p>a. Provide a centralized outreach team</p> <ul style="list-style-type: none"> <li>• Research best practice models for outreach to chronically homeless</li> <li>• Once funding is secured, implement outreach/treatment program</li> </ul>	<p>A program called Distinguished Outreach Services (DOS) was implemented by Christian Life Center during this past year. DOS sets up “block parties” in Merced neighborhoods known for their low-income populations. At these block parties, food is provided, clothes and bicycles are distributed to the homeless, and local agencies set up tables so they may speak to homeless and low-income individuals about available services.</p> <p>On the first Thursday of each month, parolees and those on probation are invited to Merced City Hall to meet with local agencies about available housing and supportive resources.</p> <p>Merced County Department of Mental Health has designed COPE, an outreach program targeting underserved individuals through a mobile (RV) clinic as well as traditional health clinics. Funding is expected in Spring 2006; the Department will begin hiring staff the following July.</p>
	<p>b. Facilitate discussion regarding coordination of outreach efforts</p>	<p>Outreach plans were discussed among the housing and services subcommittees.</p>
<p>4. Improve accessibility to <b>mainstream resources</b></p>	<p>a. Implement HUD’s First Steps program</p>	<p>Project Home Start will assist participating individuals to apply for all eligible mainstream health and social service programs for which they are eligible including: SSI, TANF, Medicaid, Food Stamps, SCHIP, Workforce Investment Act and Veterans Health Care programs. In addition, <i>most</i> CoC participants aid clients in benefit-related paperwork to ensure the homeless population makes better use of available mainstream programs.</p>

	<p>b. Ensure that the developing HMIS system has a referral component (may not be until Phase II of project)</p>	<p>Due to a technical glitch, MCCAP was unable to access funds when anticipated. Merced County's HMIS is still in its early stages with the first participant entering client data for the first time in January 2006. MCCAP continues to meet with other organizations to discuss enrollment; only when more agencies are enrolled will the referral component be useful.</p>
<p>5. Increase available <b>low-demand services and housing</b> units</p>	<p>a. Provide beds at a low-demand, year-round emergency shelter</p> <ul style="list-style-type: none"> <li>• Funds secured</li> <li>• Construct new shelter</li> <li>• Begin operating shelter</li> </ul>	<p>i. Funds have been secured for a facility in Merced. Remaining steps:</p> <ul style="list-style-type: none"> <li>• Conduct Bid Process – May 2006</li> <li>• Groundbreaking – Sept. 2006</li> <li>• Construction Completed – June 2007</li> <li>• Begin operating shelter – August 2007</li> </ul> <p>ii. In addition to this project, planning is underway for a 35-bed emergency shelter in Los Banos. Over \$25,000 in private grants has been awarded, and five churches have committed to participate in the shelter's operation.</p>
	<p>b. Establish a low-demand service for prepared meals on weekend days</p>	<p>The Hunger Taskforce (a collaboration between Yosemite Church and the Salvation Army) provides a Saturday meal service, feeding 40 to 150 individuals per Saturday.</p>
	<p>c. Research funding sources for other services/housing projects suitable to chronically homeless individuals and report to Collaborative regarding funding available and research conducted.</p>	<p>i. Funding opportunities have been forwarded to the CoC membership. ii. In addition, a new working group will be formed during the 2007 CoC planning period to discuss potential grant projects and possible collaboration among CoC members. It is anticipated that this working group will meet at least every two months.</p>

<b>Other Homelessness Goals</b>		
1. Improve ability to <b>identify</b> the number of homeless individuals in Merced County	a. Implement an HMIS system to produce an unduplicated count of the homeless population and subpopulations	The Merced County HMIS is operational. Data entry began in January 2006. MCCAP continues to meet with other organizations to discuss enrollment.
	b. Conduct point-in-time street count of Merced's homeless population	The Merced Continuum of Care conducted its first street count and survey on January 24, 2006.
2. Strengthen <b>preventative</b> services	Ensure involvement in planning for expenditures of Mental Health Services Act funds; direct some funds towards homeless prevention programs.	Mental Health Services Act funds will be used to fund COPE, an outreach program targeting underserved individuals through a mobile RV and in health clinics. Match for Project Home Start, a permanent supportive housing project, is also being provided from the Mental Health Services Act.
3. Increase coordination of <b>outreach</b> efforts	a. Provide a centralized outreach team to conduct street outreach and help homeless persons to access services	<p>i. A program called Distinguished Outreach Services (DOS) was implemented by Christian Life Center during this past year. DOS sets up "block parties" in Merced neighborhoods known for their low-income populations. At these block parties, food is provided, clothes and bicycles are distributed to the homeless, and many local agencies set up tables so they may speak to homeless and low-income individuals about available services.</p> <p>ii. On the first Thursday of each month, parolees and those on probation are invited to Merced City Hall to meet with local agencies about available housing and supportive resources.</p> <p>iii. Merced County Department of Mental Health has designed COPE, an outreach program targeting underserved individuals in health clinics and through a mobile RV. Funding is expected in Spring 2006. The Department will begin hiring staff in July.</p>

	b. Continue to facilitate discussion regarding coordination of outreach efforts	Outreach plans were discussed with the housing and service subcommittees.
4. Improve accessibility to <b>mainstream resources</b>	a. Utilize HUD's First Steps program to screen eligibility for mainstream resources	Project Home Start, a permanent supportive housing project, will assist participating individuals to apply for all eligible mainstream health and social service programs for which they are eligible including: SSI, TANF, Medicaid, Food Stamps, SCHIP, Workforce Investment Act and Veterans Health Care programs. In addition, <i>most</i> CoC participants aid clients in completing necessary paperwork to help ensure the homeless population makes better use of available mainstream programs.
	b. Ensure that the developing HMIS system has a referral component (may not be until Phase II of project)	Due to a technical glitch, MCCAP was unable to access funds when anticipated. Merced County's HMIS is still in its early stages with the first participant having entered client data for the first time in January 2006. MCCAP continues to meet with other organizations to discuss enrollment; only when more agencies are enrolled will the referral component be useful.
	c. Enhance mainstream resources and coordinate efforts of providers by continuing regular meetings of Housing & Shelter and Supportive Services Subcommittees	The Housing & Shelter and Supportive Services subcommittees have met to discuss CoC goals pertaining to mainstream resources.
5. Increase available <b>emergency shelter</b> bed capacity by adding 45 year round beds	Provide beds at a low demand, year round emergency shelter <ol style="list-style-type: none"> <li>1. Funds secured</li> <li>2. Construct new shelter</li> <li>3. Begin operating shelter</li> </ol>	<p>a. Funds have been secured for an emergency shelter in Merced. Remaining steps:</p> <ul style="list-style-type: none"> <li>• Conduct Bid Process – May 2006</li> <li>• Groundbreaking – Sept. 2006</li> <li>• Construction Completed – June 2007</li> <li>• Begin operating shelter – August 2007</li> </ul> <p>b. In addition to this project, planning is underway for a 35-bed emergency shelter in Los Banos. Over \$25,000 in private grants has</p>

		been awarded, and five churches have committed to participate in the shelter's operation. The coalition of churches continues to seek funding.
6. Increase available <b>transitional housing</b> units by 65%	<p>Provide 75 transitional housing units for former foster youth who have exited the system (turned 18) and are enrolled in the Independent Living Program</p> <ul style="list-style-type: none"> <li>• Convene organizations involved in project; develop implementation plan</li> <li>• Apply for funding using available Federal and State programs; including Low Income Housing Tax Credits</li> </ul>	<p>a. The project is moving ahead on schedule. Merced County's Human Services Agency is currently in negotiations to purchase the property for the transitional shelter. This project is slated to provide <b><i>up to 72 units instead of the 75 previously noted.</i></b> Future action steps are reflected in Chart N of this plan.</p> <p>b. In addition to this project, a new transitional shelter offering six beds to homeless women began operation in Merced.</p>

7. Increase available <b>permanent supportive housing</b> units by 30%	Provide 4 permanent housing units for dual-diagnosed adults <ul style="list-style-type: none"> <li>• Apply for SHP funding for Project Home Start</li> <li>• If funding is awarded, begin program operation</li> </ul>	Project Home Start was awarded funding through the 2005 CoC application. The project sponsor, Merced County Department of Mental Health, completed the “Technical Submission” phase of the project in May, 2006.
8. Increase <b>economic self sufficiency</b> of homeless population	Increase and improve accessibility to available job training services by convening organizations providing employment and job training services so the scope of such services is comprehensive, nonduplicative, and well coordinated	Employment service agencies participated in General Collaborative and Supportive Services Subcommittee meetings.
9. Continue to convene a <b>year round planning</b> process to implement CoC Plan goals	a. Convene organizations providing housing and support services to homeless to see that the scope of such services is comprehensive, non-duplicative, and well coordinated	Members of the CoC met over the course of the year, discussing the Continuum’s current projects, goals and achievements.
	b. Update the CoC Plan annually and update Service and Housing Activity Charts regularly with feedback gained at meetings	The Merced CoC prepared a 2005 Plan and Grant Application. The CoC is also submitting a 2006 Plan and Grant Application.
	c. Provide clearinghouse for grant opportunities. <ul style="list-style-type: none"> <li>• Identify private, local, State, and Federal sources of funding to fill identified gaps in services</li> <li>• Report to Collaborative regarding funding available &amp; research conducted</li> </ul>	Funding opportunities have been forwarded to the CoC membership via email and a monthly mailer. In addition, a new working group will be formed during the 2007 CoC planning period to discuss potential grant projects and possible collaboration among CoC members. It is anticipated that this working group will meet at least every two months.

CoC-U

## V: CoC Chronic Homeless (CH) Progress Chart

Year	(1) Number of CH Persons	(2) Number of PH beds for the CH	(3) New PH beds for the CH between Feb. 1, 2005 – Jan. 31, 2006	(4) Identify the cost of the <u>new</u> CH beds from each funding source			
				Public			Private
				Federal	State	Local	
2004	164	0					
2005	526	0					
2006	664	0	0	\$	\$	\$	\$
<p>(5) Briefly describe the reason(s) for any changes in the total number of the chronically homeless between 2005 and 2006 (use less than one-half page).</p> <p>The data collected for the chronically homeless populations in 2004 and 2005 were derived from figures kept by shelter operators, and then applied to the total number of homeless. Since the total number of known homeless increased from 2004 to 2005, the number of chronically homeless also increased using this methodology.</p> <p>Data from 2006 is based on the County's first Street Count and Survey, which was conducted January 24, 2006. This method of data collection is deemed the most reliable.</p>							

CoC-V

## W: CoC Housing Performance Chart

<b>1. Participants in Permanent Housing</b>		
HUD will be assessing the percentage of all participants who remain in S+C or SHP permanent housing (PH) for more than six months. SHP projects include both SHP-PH and SHP-Safe Haven PH renewals. Complete the following chart utilizing data based on the <u>preceding operating year</u> from APR Question 12(a) and 12(b) for PH projects included on your CoC Priority Chart:		
<input checked="" type="checkbox"/>	No applicable PH renewals are on the CoC Project Priorities Chart	APR Data
<input type="checkbox"/>	<u>All</u> PH renewal projects with APRs submitted are included in calculating the responses below	
a.	Number of participants who <b>exited</b> PH project(s)—APR Question 12(a)	
b.	Number of participants who did <b>not leave</b> the project(s)—APR Question 12(b)	
c.	Number who <b>exited</b> after staying 7 months or longer in PH—APR Question 12(a)	
d.	Number who did <b>not leave</b> after staying 7 months or longer in PH—APR question 12(b)	
e.	Percentage of all participants in PH projects staying 7 months or longer (c. + d. divided by a. + b. multiplied by 100 = e.)	%
<b>2. Participants in Transitional Housing (TH)</b>		
HUD will be assessing the percentage of all TH clients who moved to a permanent housing situation. TH projects include SHP-TH and SHP-Safe Haven/TH <i>not</i> identified as permanent housing. Complete the following chart utilizing data based on the <u>preceding operating year</u> from APR Question 14 for TH renewal projects included on your CoC Priorities Chart.		
<input checked="" type="checkbox"/>	No applicable TH renewals are on the CoC Project Priorities Chart	APR Data
<input type="checkbox"/>	<u>All</u> TH renewal projects with APRs submitted are included in calculating the responses below	
a.	Number of participants who exited TH project(s)—including unknown destination	
b.	Number of participants who moved to PH	
c.	Percent of participants in TH projects who moved to PH (b. divided by a. multiplied by 100 = c.)	%

CoC-W

## X: Mainstream Programs and Employment Project Performance Chart

<input checked="" type="checkbox"/>	No applicable renewal projects for the Mainstream Programs and Employment Chart included in the CoC Priorities Chart.
<input type="checkbox"/>	<u>All</u> non-HMIS renewal projects on the CoC Priorities Chart that submitted an APR are included in calculating the responses below.

(1) Number of Adults Who Left (Use same number in each cell)	(2) Income Source	(3) Number of Exiting Adults with Each Source of Income	(4) Percent with Income at Exit (Col 3÷Col 1 x 100)
	a. SSI		
	b. SSDI		
	c. Social Security		
	d. General Public Assistance		
	e. TANF		
	f. SCHIP		
	g. Veterans Benefits		
	<b>h. Employment Income</b>		
	i. Unemployment Benefits		
	j. Veterans Health Care		
	k. Medicaid		
	l. Food Stamps		
	m. Other (please specify)		
	n. No Financial Resources		

CoC-X

## Y: Enrollment and Participation in Mainstream Programs Chart

Check those activities implemented by a <b>majority</b> of your CoC's homeless assistance providers (check all that apply):	
<input checked="" type="checkbox"/>	A majority of homeless assistance providers have case managers systematically assist clients in completing applications for mainstream benefit programs.
<input type="checkbox"/>	The CoC systematically analyzes its projects' APRs to assess and improve access to mainstream programs.
<input type="checkbox"/>	The CoC contains a specific planning committee to improve CoC-wide participation in mainstream programs.
<input type="checkbox"/>	A majority of homeless assistance providers use a single application form for four or more of the above mainstream programs.
<input type="checkbox"/>	The CoC systematically provides outreach and intake staff specific, ongoing training on how to identify eligibility and program changes for mainstream programs.
<input type="checkbox"/>	The CoC has specialized staff whose only responsibility is to identify, enroll, and follow-up with homeless persons on participation in mainstream programs.
<input type="checkbox"/>	A majority of homeless assistance providers supply transportation assistance to clients to attend mainstream benefit appointments.
<input type="checkbox"/>	A majority of homeless assistance providers have staff systematically follow-up to ensure that mainstream benefits are received.
<input type="checkbox"/>	The CoC coordinates with the State Interagency Council(s) on Homelessness to reduce or remove barriers to accessing mainstream services.

CoC-Y

## AA: CoC Participation in Energy Star Chart

Have you notified CoC members of the Energy Star initiative? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Percentage of CoC projects on CoC Priority Chart using Energy Star appliances: 100%

CoC-AA

**AB: Section 3 Employment Policy Chart**

	YES	NO
1. Is any project in your CoC requesting HUD funds for housing rehabilitation or new construction?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. <b>If you answered yes to Question 1:</b> Is the project requesting \$200,000 or more?	<input type="checkbox"/>	<input type="checkbox"/>
<p>3. <b>If you answered yes to Question 2:</b> What activities will the project undertake to ensure that employment and other economic opportunities are directed to low- and very low-income persons, per the Housing and Urban Development Act of 1968 (known as “Section 3”)?</p> <p><b>Check all that apply:</b></p> <p><input type="checkbox"/> The project will have a preference policy for hiring low- and very low-income persons residing in the service area or neighborhood where the project is located, and for hiring Youthbuild participants/graduates.</p> <p><input type="checkbox"/> The project will advertise at social service agencies, employment and training centers, community centers, or other organizations that have frequent contact with low- and very low-income individuals, as well as local newspapers, shopping centers, radio, etc.</p> <p><input type="checkbox"/> The project will notify any area Youthbuild programs of job opportunities.</p> <p><input type="checkbox"/> If the project will be awarding competitive contracts of more than \$100,000, it will establish a preference policy for “Section 3 business concerns”* that provide economic opportunities and will include the “Section 3 clause”** in all solicitations and contracts.</p>		
<p>*A “Section 3 business concern” is one in which: 51% or more of the owners are section 3 residents of the area of service; <u>or</u> at least 30% of its permanent full-time employees are currently section 3 residents of the area of service, or within three years of their date of hire with the business concern were section 3 residents; <u>or</u> evidence of a commitment to subcontract greater than 25% of the dollar award of all subcontracts to businesses that meet the qualifications in the above categories is provided.</p> <p>**The “Section 3 clause” can be found at 24 CFR Part 135.</p>		

CoC-AB

<b>America's Affordable Communities Initiative</b>	<b>U.S. Department of Housing and Urban Development</b>	OMB approval no. 2510-0013 (exp. 03/31/2007)
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Public reporting burden for this collection of information is estimated to average 3 hours. This includes the time for collecting, reviewing, and reporting the data. The information will be used to encourage applicants to pursue and promote efforts to remove regulatory barriers to affordable housing. Response to this request for information is required in order to receive the benefits to be derived. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

## Questionnaire for HUD's Initiative on Removal of Regulatory Barriers

### Part A. Local Jurisdictions. Counties Exercising Land Use and Building Regulatory Authority and Other Applicants Applying for Projects Located in such Jurisdictions or Counties [Collectively, Jurisdiction]

	<b>1</b>	<b>2</b>
<p><b>1.</b> Does your jurisdiction's comprehensive plan (or in the case of a tribe or TDHE, a local Indian Housing Plan) include a "housing element? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water. If your jurisdiction does not have a local comprehensive plan with a "housing element," please enter no. If no, skip to question # 4.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>2.</b> If your jurisdiction has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle income families, for at least the next five years?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>3.</b> Does your zoning ordinance and map, development and subdivision regulations or other land use controls conform to the jurisdiction's comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped "as of right" in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.). If the jurisdiction has chosen not to have either zoning, or other development controls that have varying standards based upon districts or zones, the applicant may also enter yes.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>4.</b> Does your jurisdiction's zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards?</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

<p><b>5.</b> If your jurisdiction has development impact fees, are the fees specified and calculated under local or state statutory criteria? If no, skip to question #7. Alternatively, if your jurisdiction does not have impact fees, you may enter yes.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>6.</b> If yes to question #5, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>7.</b> If your jurisdiction has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p><b>8.</b> Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: “<i>Smart Codes in Your Community: A Guide to Building Rehabilitation Codes</i>” (<a href="http://www.huduser.org/publications/destech/smartcodes.html">www.huduser.org/publications/destech/smartcodes.html</a>)</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p><b>9.</b> Does your jurisdiction use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification. In the case of a tribe or TDHE, has a recent version of one of the model building codes as described above been adopted or, alternatively, has the tribe or TDHE adopted a building code that is substantially equivalent to one or more of the recognized model building codes?</p> <p>Alternatively, if a significant technical amendment has been made to the above model codes, can the jurisdiction supply supporting data that the amendments do not negatively impact affordability.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p><b>10.</b> Does your jurisdiction’s zoning ordinance or land use regulations permit manufactured (HUD-Code) housing “as of right” in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes

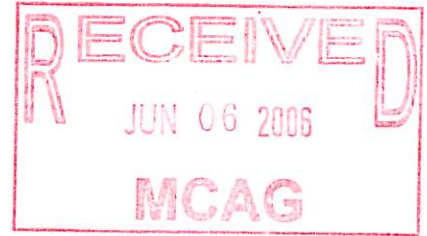
<p>11. Within the past five years, has a jurisdiction official (i.e., chief executive, mayor, county chairman, city manager, administrator, or a tribally recognized official, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>12. Within the past five years, has the jurisdiction initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the jurisdiction’s “HUD Consolidated Plan?” If yes, attach a brief list of these major regulatory reforms.</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>13. Within the past five years has your jurisdiction modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>14. Does your jurisdiction give “as-of-right” density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, "as of right" means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>15. Has your jurisdiction established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>16. Does your jurisdiction provide for expedited or “fast track” permitting and approvals for all affordable housing projects in your community?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>17. Has your jurisdiction established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time period, results in automatic approval?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>18. Does your jurisdiction allow “accessory apartments” either as: a) a special exception or conditional use in all single-family residential zones or, b) “as of right” in a majority of residential districts otherwise zoned for single-family housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>19. Does your jurisdiction have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments?</p>	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
<p>20. Does your jurisdiction require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p><b>Total Points:</b></p>		

# Acknowledgment of Application Receipt

U.S. Department of Housing and Urban Development

Type or clearly print the Applicant's name and full address in the space below.

Janelle York, Continuum of Care Coordinator  
Merced County Association of Governments  
369 W. 18th Street  
Merced, CA 95340



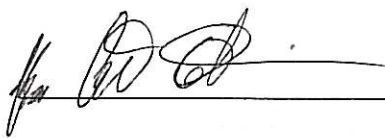
(fold line)

Type or clearly print the following information:

Name of the Federal Program to which the applicant is applying: Continuum of Care

### To Be Completed by HUD

- HUD received your application by the deadline and will consider it for funding. In accordance with Section 103 of the Department of Housing and Urban Development Reform Act of 1989, no information will be released by HUD regarding the relative standing of any applicant until funding announcements are made. However, you may be contacted by HUD after initial screening to permit you to correct certain application deficiencies.
- HUD did not receive your application by the deadline; therefore, your application will not receive further consideration. Your application is:
  - Enclosed
  - Being sent under separate cover

Processor's Name   
Date of Receipt \_\_\_\_\_

The information collection requirements contained in this document have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. Public reporting burden for this collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. All information collection contained in this Survey is optional.

The Department of Housing and Urban Development is trying to provide a more user friendly, customer driven funding process. Please let us have your comments and recommendations for improvements to the Notice of Funding Availability Application and forms and/or the Electronic Grant Application Outreach process. You can complete and submit this survey and attach it to your electronic application or you mail directly to: Department of Housing and Urban Development, 451 7<sup>th</sup> Street, SW – Room 3156, Washington, DC 20410.

**Instructions.** Listed below are several questions regarding outreach conducted by the Federal Government to prepare organizations for the Grants.gov registration process, the retrieval of funding opportunities, and submission of electronic applications. The grading scale below provides options from extremely helpful to not applicable. In the box provided, grade the government on its outreach efforts from O-None thru G-Not applicable to my needs. Section seven provides space for you to make SUGGESTIONS FOR IMPROVEMENT, please identify the section you are commenting on. Field level help is available by click on the F1 key.

O= None      A = Extremely helpful      B = Somewhat helpful      C = Helpful      D = Not very helpful  
F = Not helpful      G = Not applicable to my needs

**Section 1 – Electronic Grant Application Outreach** Provide details about the type of information you received from HUD about Grants.gov as indicated below.

1. The brochure(s)/guide(s) (insert title(s)): O	Grade: O-None
2. Title of the workshop(s) /conference(s)/meeting(s)/training/forum(s) O	Date attended:      Grade: O-None
3. Title(s) of satellite broadcast(s): SuperNOFA Continuum of Care Broadcast	Date(s):      Grade: 3/28/2006      C-Helpful
4. Did you receive information from the Agency Call Center? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No      If yes, please provide the date(s) and rate the quality of assistance received.	Date(s):      Grade: O-None
5. Did you receive information from the Grant.gov Contact Center? ? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No      If yes, please provide the date(s) and rate the quality of assistance received.	Date(s):      Grade: O-None
6. How could we improve our communications to you and others like you (please explain)?	

**Section 2 – Electronic Grant Application Registration Process**

1. Did you find the Grants.gov website information on registration clearer and easier to understand than last year?  Yes  No
2. Do you have access to IBM compatible software?  Yes  No
3. Do you have Internet access within your office or division?  Yes  No
- If no, is the access within:
- a. Within your organization?  Yes  No
- b. Available in your building?  Yes  No

- c. Available at home?
- d. Available within 1 mile of where you work?
- e. Available within 5 miles of where you work?
- f. Available more than 5 miles of where you work?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Yes	<input type="checkbox"/> No

4. Do you have problems with Internet access due to any of the following?

- Cost?
- Reliability?
- Office access rights?
- Poor quality reception?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Section 3 – Funding Opportunities

Which Funding Opportunity are you commenting on	Insert CFDA numeral:
1. Did you find the Submission Checklist helpful?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Were the Funding Opportunity instructions clearer and easier to follow than last year?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Were the Program specific funding opportunity instructions clearer and easier to follow than last year?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Did you find sections of the funding opportunity duplicative?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

If yes, to any of the questions above, identify the section(s) and areas for streamlining the redundant information.

### Section 4 – Finding Grant Opportunities

1. Was it easier to find the Finding Opportunities on-line through Grants.gov than previous methods?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Based on previous years, how easy was it to find grants in the	Choose from dropdown
a. Federal Register	About the same
b. Trade journals	More difficult
c. Agency websites	About the same
3. How could finding grant opportunities be improved (please explain)? A regularly-emailed list of opportunities/deadlines	

### Section 5 – Applying for Grant Opportunities

1. Was there more than one person involved in completing the application submission?	Number: 3
2. Did you find the electronic application useful for dissemination purposes?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Did the same individual who downloaded the grant application submit the application?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Did you know where to look for instructions for completing and submitting the application?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5. At what point in the process did you download and read the Application Instructions?	A-Before looking at the application
6. What Section of the Electronic Application Desktop Guide were most useful?	
7. How could the Electronic Application Desktop Guide be improved (please explain)?	

8. Did you find the Submission Tips helpful?	Grade O-None
9. Did you find the NOFA Application Submission Checklist helpful?	Grade A-Extremely helpful
10. Did you know how to use the attachment form in the application package?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Do not know
11. Did you have a problem saving your application?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Do not know

**Section 6 – Applicant Information**

Organization Legal Name Merced County Association of Governments

Address 369 West 18<sup>th</sup> Street City Merced State CA

Zip Code 95340 Telephone Number: (including area code) (209) 723-3153

Contact Name: Janelle York Email Address jyork@mcag.cog.ca.us

**Section 7 – Suggestions**

For improving the Electronic Grant process, please specify below. Please identify the section you are commenting on.