



Technical Review Board MINUTES

DATE

Wednesday, February 9, 2022

The regular meeting of the Technical Review Board was held on Wednesday, February 9, 2022, via webinar and was called to order by Chair Darrell Fonseca at 8:32 a.m.

MEMBERS PRESENT

Jim Brown, Chief Executive Officer of County of Merced
Stephanie Dietz, City Manager of Merced*
Doug Dunford, City Manager of Gustine
Darrell Fonseca, City Manager of Dos Palos, Chair
Gary Brizzee for Josh Pinheiro, City Manager of Los Banos*
Lori Waterman, City Manager of Atwater
Vanessa Portillo, City Manager of Livingston

MEMBERS ABSENT

None.

OTHERS PRESENT

Marci Barrera, Merced County
John Ceccoli, Merced County
David Davis
Tom Dumas, Caltrans District 10
Raul Mendez, Merced County
Stephen Qualls, League of California Cities
Saaj
Craig Stroud

STAFF PRESENT

Natalia Austin, Associate Planner
Nav Bagri, Deputy Executive Director
Christine Chavez, Transit Manager
John Costa, RWA Operations Manager
Eva Garibay, Public Program Specialist II
Stacie Guzman, Executive Director
Emily Haden, Legal Counsel
Stephanie Jackson, Executive Assistant
Kyle Loreto, Diversion Programs Manager
Alicia Ochoa-Jones, Procurement Manager
Mary-Michal Rawling, Public Affairs Manager
Kuljit Singh, RWA Accounting Manager
Mauricio Torres, Assistant Planner
Joy Young, Administrative Assistant II
Eric Zetz, RWA Director

*Arrived after roll call

1. Call to order/roll call

Chair Darrell Fonseca called the meeting to order and asked that roll call be taken. It was determined that a quorum was present.

2. Public comment

None

3. Information items:

a. Merced County Association of Governments

- i. Technical Review Board calendar – 2022
- ii. Calendar of meetings, conferences, and events
- iii. Minutes of the January 20, 2022 MCAG Governing Board meeting
- iv. MCAG newsletter – February 2022
- v. City-County Dinner Host Rotation Schedule
- vi. Transportation Planning and Measure V update
- vii. Quarterly Report on Merced County Association of Governments (MCAG) Board approved contracts
- viii. Dibs Quarterly Activity Report for July – September 2021
- ix. Dibs Annual Community Report

b. Transit Joint Powers Authority for Merced County

- i. TJPA monthly update
- ii. Quarterly Report on Transit Joint Powers Authority for Merced County (TJPA) Board approved contracts

c. Merced County Regional Waste Management Authority

- i. RWA monthly update
- ii. Quarterly Report on Merced County Regional Waste Management Authority (RWA) Board approved contracts

So noted.

4. Consent calendar:

a. Merced County Association of Government

- i. Approve the minutes of the December 8, 2021, Technical Review Board meeting
- ii. Approve the Measure V Regional Funding Agreement – Atwater Bellevue Rehab-Realign PSR-E
- iii. Approve the Measure V Regional Funding Agreement – Merced Mission Avenue PSR-E
- iv. Authorize the Executive Director to enter into a contract for Accounting Software

Lori Waterman moved to approve the consent calendar.

Seconded by Doug Dunford.

Roll call vote:

AYES: Jim Brown, Doug Dunford, Darrell Fonseca, Vanessa Portillo, Lori Waterman

NOES: None

MOTION CARRIED UNANIMOUSLY.

MERCED COUNTY ASSOCIATION OF GOVERNMENTS

5. Discussion items:

d. Governing Board Housing and Homelessness Workshop planning for March

Stacie Guzman introduced John Ceccoli, Deputy Director of Human Services and invited him to speak on the issues that are discussed during the MCAG Governing Board Housing and Homelessness workshop that takes place prior to the Governing Board meetings on a quarterly basis.

a. COLA Methodology

Stacie Guzman presented the proposed a cost-of-living methodology to be used as a guide for future decision making.

The Technical Review Board addressed the differences in how cities/county approach wage negotiations which are normally discussed in a closed session setting. Stacie Guzman stated that this methodology and actual COLAs are presented in open session at board meetings as part of the annual budget process.

Staff was not seeking action or direction; therefore, the item was concluded after discussion.

b. MCAG Joint Powers Agreement Renewal Process

Stacie Guzman presented a preview of the draft MCAG Joint Powers Agreement stating that it will be presented at the MCAG Governing Board for action to be released to the jurisdictions for review and comments.

Counsel walked through the redline document to preview the proposed changes that resulted from the Governing Board retreat in November 2021.

c. Provide direction on development of 2022 One Voice program

Mary-Michal Rawling summarized the status of the 2022 One Voice program and logistics and stated that staff is looking for a recommendation from the Technical Review Board members on whether they would like to proceed with an in-person or a virtual trip.

The Technical Review Board discussed this item, and it was agreed upon by consensus that a virtual trip would be the preferred method for a May trip. If an in-person trip is approved they recommend postponing the program to a later date.

e. Long Term Virtual Meeting Options

Stacie Guzman discussed the options for long term virtual meetings and stated that staff is seeking direction on the Technical Review Boards preference for future meetings.

The Technical Review Board discussed this item and determined that the March meeting will be held in person.

f. 2022 Regional Transportation Plan/Sustainable Communities Strategy Overview

Stacie Guzman did not present the 2022 Regional Transportation Plan/Sustainable Communities Strategy due to time constraints and stated she would be happy to answer any question at a later time if anyone has any questions or concerns.

TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY

6. Action items:

- a. Authorize the construction contract for the transit administration building remodel and approve FTIP amendment No. 10 and related FY 21/22 budget amendment

Nav Bagri summarized the request to authorize the construction contract for the transit administration building remodel with T&S Intermodal being the selected vendor and approve FTIP amendment No. 10 and related FY 21/22 budget amendment.

Doug Dunford moved to recommend the MCAG Governing Board approve all of the following:

- a. Authorize an additional \$213,661 for the transit administration building remodel project (\$170,928.80 in FY18/19 FTA 5339(a) and \$42,732.20 in State of Good Repair (SGR) funds as match);
- b. Adopt 2021 FTIP amendment No. 10 to program the \$213,661 of federal and matching funds to the transit administration building remodel project;
- c. Amend the FY 2021/22 budget to include the additional \$213,661 in the capital projects budget; and
- d. Authorize the Executive Director to enter into a construction contract for the remodel of the transit administration building in an amount not to exceed \$1,314,676.

Seconded by Darrell Fonseca.

Roll call vote:

AYES: Jim Brown, Stephanie Dietz, Doug Dunford, Darrell Fonseca, Vanessa Portillo, Lori Waterman

NOES: None

MOTION CARRIED UNANIMOUSLY.

At this time, a request was made to hear RWA Item 9a out of order due to time constraints.

MERCED COUNTY REGIONAL WASTE MANAGEMENT AUTHORITY

9. Discussion items:

- a. Appoint an ad hoc committee to evaluate the organic processing Design-Build-Operate proposals for Highway 59 Landfill

Kyle Loreto presented the request for volunteers to sit on an ad hoc committee to evaluate the organic processing Design-Build-Operate proposals for the Highway 59 Landfill.

Volunteers for the committee are as follows:

Stephanie Dietz/Ken Elwin

Lori Waterman

Doug Dunford

Dana Hertfelder

TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY

6. Action items:

- b. Accept the Transit Joint Powers Authority for Merced County Audited Financial Statements for the year ending June 30, 2021

Nav Bagri summarized the request to accept the Transit Joint Powers Authority for Merced County Audited Financial Statements for the year ending June 30, 2021.

Lori Waterman moved to recommend the Transit Joint Powers Authority for Merced County Board accept the Transit Joint Powers Authority for Merced County Financial Statements and Independent Auditor's Report for the year ending June 30, 2021.

Seconded by Vanessa Portillo.

Roll call vote:

AYES: Jim Brown, Doug Dunford, Darrell Fonseca, Vanessa Portillo, Lori Waterman

NOES: None

MOTION CARRIED UNANIMOUSLY.

7. Discussion items:

None.

MERCED COUNTY REGIONAL WASTE MANAGEMENT AUTHORITY

8. Action items:

- a. Authorize contract with Restore Merced for litter collection services

Eric Zetz introduced John Costa as the new Operations Manager at the Highway 59 Landfill. John Costa summarized the request to authorize a contract with Restore Merced for litter collection services.

After a discussion regarding the contract process, Jim Brown moved to recommend the Merced County Regional Waste Management Authority authorize the Executive Director to enter into a contract for litter collection services for one year with a one-year extension option in an amount not to exceed \$68,000.

Seconded by Vanessa Portillo.

Roll call vote:

AYES: Jim Brown, Doug Dunford, Darrell Fonseca, Vanessa Portillo

NOES: Lori Waterman

MOTION CARRIED.

b. Authorize Contract for SB 1383 Reporting Tool

Kyle Loreto summarized the request to authorize a contract for an SB 1383 Software Reporting System with MSW Consultants as the selected vendor.

Lori Waterman moved to recommend the Merced County Regional Waste Management Authority authorize the Executive Director to enter into a three-year contract, not to exceed \$195,000, for a cloud-based SB 1383 reporting system that will be utilized by participating jurisdictions and RWA with the understanding that staff will investigate the internal process of selection and not present to the Governing Board if there are questions regarding the internal selection process.

Seconded by Vanessa Portillo.

Roll call vote:

AYES: Jim Brown, Doug Dunford, Darrell Fonseca, Vanessa Portillo, Lori Waterman

NOES: None

MOTION CARRIED UNANIMOUSLY.

OTHER REPORTS

10. Executive Director's report

No report was given.

11. Caltrans report

Tom Dumas presented the Caltrans report.

12. Oral report – League of California Cities update

Stephen Qualls presented the League of California Cities legislative update.

13. Oral report - Jurisdictions

Jim Brown stated that there are good opportunities at Castle with a rail operator coming on board.

Vanessa Portillo thanked Jim Brown for his service and welcomed Raul Mendez.

Lori Waterman stated that the city of Atwater unveiled their new water tower.

Doug Dunford stated that Gustine has finally received their encroachment permit for their roundabout project.

Darrell Fonseca thanked Jim Brown for his service and welcomed Raul Mendez.

Nav Bagri thanked Jim Brown for his service and welcomed Raul Mendez.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 11:35 a.m.