



Technical Review Board MINUTES

DATE

Wednesday, June 8, 2022

The regular meeting of the Technical Review Board was held on Wednesday, June 8, 2022, in-person at the Gustine City Hall, Council Chambers, 352 Fifth Street, Gustine, CA and via zoom and was called to order by Chair Raul Lomeli Mendez at 12:08 p.m.

MEMBERS PRESENT

Raul Lomeli Mendez, Chief Executive Officer of County of Merced, Chair
 Vanessa Portillo, City Manager of Livingston, Vice Chair *
 Frank Quintero for Stephanie Dietz, City Manager of Merced
 Brad Kilger, Interim City Manager of Gustine
 Manuela Sousa for Dewayne Jones, City Manager of Dos Palos**
 Josh Pinheiro, City Manager of Los Banos
 Greg Thompson for Lori Waterman, City Manager of Atwater**

MEMBERS ABSENT

None

STAFF PRESENT

Nav Bagri, Deputy Executive Director **
 Blake Dunford, Associate Planner **
 Stacie Guzman, Executive Director **
 Kristina Hernandez, Human Resources and Risk Manager **
 Stephanie Jackson, Executive Assistant **
 Jose Perez, Assistant Transit Manager
 Alicia Ochoa-Jones, Procurement Manager
 Mary-Michal Rawling, Public Affairs Manager
 Kuljit Singh, Accounting Manager
 Mauricio Torres, Assistant Planner
 Joy Young, Administrative Assistant II **
 Eric Zetz, RWA Director

OTHERS PRESENT

Oscar Rene **
 Rachel Cotton, Cascadia Partners **
 Paul Runge, Cascadia Partners **

*Arrived after roll call

** Attended virtually

1. Call to order/roll call

Chair Raul Lomeli Mendez called the meeting to order and asked that roll call be taken. It was determined that a quorum was present.

2. Public comment

None.

3. Information items:

a. Merced County Association of Governments

- i. Transportation Planning and Measure V update
- ii. Revised Technical Review Board meeting calendar – 2022
- iii. Calendar of meetings, conferences, and events
- iv. Draft minutes of the May 19, 2022 MCAG Governing Board meeting
- v. MCAG newsletter – June 2022
- vi. City-County Dinner Host Rotation Schedule
- vii. 2020 One Voice program summary

b. Transit Joint Powers Authority for Merced County

- i. TJPA monthly update

c. Merced County Regional Waste Management Authority

- i. RWA monthly update

So noted.

4. Consent calendar:

a. Merced County Association of Government

- i. Approve the draft minutes of the May 11, 2022 Technical Review Board meeting
- ii. Authorize the Executive Director to execute a contract amendment for multi-location information technology support and maintenance services in the amount of \$295,906.24 for two years with Apex Technology Management, Inc.
- iii. Approve the Fiscal Year 2021/22 Regional Surface Transportation Program (RSTP) Distribution
- iv. City of Merced's Petition to Form the Downtown Property-Based Business Improvement District (PBID)

b. Transit Joint Powers Authority for Merced County

- i. City of Merced's Petition to Form the Downtown Property-Based Business Improvement District (PBID)

Brad Kilger moved to approve the consent calendar.

Seconded by Frank Quintero.

Roll call vote:

**AYES: Brad Kilger, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Frank Quintero, Manuela Sousa
Greg Thompson**

NOES: None

MOTION CARRIED UNANIMOUSLY.

TRANSIT JOINT POWERS AUTHORITY FOR MERCED COUNTY

5. Action items:

- a. Approve the Transit Route Schedule and Service Revisions

Jose Perez presented the request for approval of the Transit Route Schedule and Service Revisions.

Josh Pinheiro moved to recommend the Transit Joint Powers Authority for Merced County approve the transit route schedule and service revisions and direct staff to conduct the Title VI compliant outreach and public hearing prior to service implementation.

Seconded by Vanessa Portillo.

Roll call vote:

**AYES: Brad Kilger, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Frank Quintero, Manuela Sousa
Greg Thompson**

NOES: None

MOTION CARRIED UNANIMOUSLY.

6. Discussion items:

None.

MERCED COUNTY ASSOCIATION OF GOVERNMENTS

7. Action items:

- a. Authorize the Executive Director to enter into a contract for a Regional Non-Motorized Transportation Plan in the amount of \$236,380 for a total of two years with Fehr & Peers

Stacie Guzman summarized the request to authorize the Executive Director to enter into a contract for a Regional Non-Motorized Transportation Plan in the amount of \$236,380 for a total of two years with Fehr & Peers.

Josh Pinheiro moved to recommend the MCAG Governing board authorize the Executive Director to enter into a contract for a Regional Non-Motorized Transportation Plan in the amount of \$236,380 for a total of two years with the selected vendor, Fehr & Peers.

Seconded by Frank Quintero.

Roll call vote:

**AYES: Brad Kilger, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Frank Quintero, Manuela Sousa
Greg Thompson**

NOES: None

MOTION CARRIED UNANIMOUSLY.

- b. Approve MCAG's Other Programs Budget for FY 2022/23

Kuljit Singh and Nav Bagri presented the request to approve the MCAG Other Programs Budget for FY 2022/23.

Brad Kilger moved to recommend the MCAG Governing Board approve MCAG's Other Programs Budget for FY 2022/23.

Seconded by Vanessa Portillo.

Roll call vote:

**AYES: Brad Kilger, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Frank Quintero, Manuela Sousa
Greg Thompson**

NOES: None

MOTION CARRIED UNANIMOUSLY.

c. Procure state transportation lobbying services

Mary-Michal Rawling summarized the request approve staff to procure state transportation lobbying services.

Josh Pinheiro moved to recommend the Governing Board direct staff to procure state transportation lobbying services in addition to federal lobbying services.

Seconded by Frank Quintero.

Roll call vote:

**AYES: Brad Kilger, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Frank Quintero, Manuela Sousa
Greg Thompson**

NOES: None

MOTION CARRIED UNANIMOUSLY.

8. Discussion items:

a. Presentation – Proposed 6th Cycle Regional Housing Needs Allocation Methodology

Rachel Cotton and Paul Runge of Cascadia Partners presented the proposed 6th Cycle Regional Housing Needs Allocation Methodology.

b. Presentation – Final Merced County Short Range Transit Plan 2022-2027

Mauricio Torres presented the Final Merced County Short Range Transit Plan 2022-2027.

MERCED COUNTY REGIONAL WASTE MANAGEMENT AUTHORITY

9. Action items:

a. Adopt Operating, Capital, and Fleet Final Budget Fiscal Year 2022/23

Eric Zetz presented the request to adopt the Operating, Capital, and Fleet Final Budget for Fiscal Year 2022/23.

Josh Pinheiro moved to recommend the Governing Board adopt the FY 2022/23 Operating, Capital, and Fleet Budget for the Regional Waste Management Authority.

Seconded by Frank Quintero.

Roll call vote:

AYES: Brad Kilger, Raul Lomeli Mendez, Josh Pinheiro, Vanessa Portillo, Frank Quintero, Manuela Sousa

NOES: None

MOTION CARRIED UNANIMOUSLY.

10. Discussion items:

a. SB 1383 Organic Waste Process or Transfer Request for Proposals

Eric Zetz presented and update on the SB 1383 Organic Waste Process or Transfer Request for Proposals.

OTHER REPORTS

11. Executive Director's report

Stacie Guzman gave the Executive Director's report and discussed the following topics:

- Reminder that the revised Technical Review Board meeting schedule has changed and is in the packet
- The next City-County Dinner will be hosted by the City of Atwater in July
- Merced County Fair starts on Wednesday and The Bus will provide free shuttles from the Merced Transpo center to/from the fairgrounds every 30 minutes until 10:30pm through Sunday, June 12
- Free fares on fixed-routes for the summer starting July 1, 2022 and ending September 30, 2022
- Los Banos Community Clean-up Day will be held on June 11, 2022 8:00 a.m. to 12:00 p.m.
- Elizabeth Forte will be joining the team as the new Director of Transportation Planning and Programming on July 11

12. Caltrans report

No report was given. Chair Lomeli asked the Executive Director to reach out to District 10 to request participation in future meetings.

13. Oral report – League of California Cities update

No report was given.

14. Oral report - Jurisdictions

Vanessa Portillo announced that Foster Farms has been purchased by Atlas Holdings and stated that Foster Farms is one of the largest employers in the area. She also mentioned that the City received a grant for a new recreation center and stated that there will be a groundbreaking for the new Arco Station. She stated that the City of Livingston has also hired a new Finance Director, Jennifer Reidmon.

Josh Pinheiro mentioned making a good contact with FEMA during the One Voice trip and stated that Los Banos had the groundbreaking ceremony for the new police station. He also stated that Los Banos is recruiting for a Fire Chief and that they are getting an IHOP restaurant.

Chair Raul Lomeli provided an update on the Campus Parkway project nearing completion. He also shared that he, Vice-Chair Portillo and Executive Director Guzman met recently to discuss coordination and communication between staff and the TRB.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS ADJOURNED AT 2:25 p.m.